



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Thursday, April 3, 2025

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Farewell and thank you to Ald. Bartels, Ald. Payne and Ald. McElderry
4. Announcement of Closed Session pursuant to Wisconsin Statutes §19.85(1)(c), for the purpose of considering employment, promotion, compensation, and other terms and conditions of employment or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility, to-wit: City Administrator's Performance Review.

5. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

6. Approval of Minutes

- A. [ID#25-00557](#) Minutes from March 18th, 2025

Attachments: [CCmn03.18.2025 Draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

A. Parks, Recreation and Forestry Board

- A. [ID#25-00497](#) Review and act on (recommendation to Common Council) proposed Beverage Services Contract with Steelhead Aleworks, LLC for 2025 Independence Day Fireworks Show at Lowell Park.

Attachments: [Cover Sheet Steelhead Aleworks LLC 7.3.25](#)
[Parks-Beverage Service Contract-Steelhead Aleworks July 3.2025](#)

Legislative History

3/31/25 Parks, Recreation and Forestry Board adjourned

- B. [ID#25-00498](#) Review and act on (recommendation to Common Council) proposed Beverage Services Contract with Raised Grain Brewing Company, LLC for 2025-2027 Tribute Tuesday Concert events.

Attachments: [Cover Sheet Raised Grain TT Service 2025](#)
[Parks-Beverage Service Contract-Raised Grain 2025-2027](#)

Legislative History

3/31/25 Parks, Recreation and Forestry Board adjourned

- C. [ID#25-00507](#) Review and act on (recommendation to Common Council) proposed Recreation Program Services contracts.

Attachments: [Cover Sheet Recreation Service Contracts](#)
[Cover Sheet Recreation Service Contracts](#)
[Challenge Island of Greater Milwaukee 2025](#)
[Hopkins Sports Camps LLC 2025](#)
[Kellar Dance Studio Contract 2025](#)
[Orange Shoe Fitness 2025](#)
[Tae Kwon Do Contract 2025](#)
[Tree Top Explorer LLC 2025](#)

Legislative History

3/31/25 Parks, Recreation and Forestry Board adjourned

- D. [ID#25-00508](#) Review and act on (recommendation to Common Council) proposed 2025 Waukesha Oktoberfest Event Vendor Agreements.

Attachments: [Cover Sheet Oktoberfest 2025](#)
[2025 Oktoberfest-Firstline Forge LLC](#)
[2025 Oktoberfest-KAI O D KARVINGS LLC](#)
[2025 Waukesha Lions Club Oktoberfest Agreement-](#)
[2025Mama Ducky's Desserts Oktoberfest Agreement-DRAFT](#)
[2025Sunrise Rotary Oktoberfest Agreement](#)
[2025Waukesha Citizens Police Academy Association](#)
[2025 18 Acres Oktoberfest Agreement-](#)
[2025 Bo's Schnitzelbunker Oktoberfest Agreement-](#)
[2025 Kleines Bayern Oktoberfest Agreement](#)
[2025 Oktoberfest - Nailbenders Carpentry Glockenspiel](#)

Legislative History

3/31/25	Parks, Recreation and Forestry Board	adjourned
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- E. [ID#25-00509](#) Review and act on (recommendation to Common Council) proposed Drone Light Show Contract (Waukesha Oktoberfest) with BCI Entertainment, LLC.

Attachments: [Cover Sheet BCI Entertainment LLC drone shows Oktoberfest 2025](#)
[BCI Entertainment LLC Drone Show Contract Oktoberfest 2025](#)

Legislative History

3/31/25	Parks, Recreation and Forestry Board	adjourned
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- F. [ID#25-00510](#) Review and act on (recommendation to Common Council) proposed 2025 Springs Park usage contract with the Waukesha YMCA..

Attachments: [Common Council Cover Sheet - YMCA Contract 2025](#)
[YMCA-Springs Park Contract 2025](#)

Legislative History

3/31/25	Parks, Recreation and Forestry Board	adjourned
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- G. [ID#25-00542](#) Review and act on (recommendation to Common Council) proposed Recreation Services Contract with In The Park, LLC.

Attachments: [Common Council Cover Sheet - In the Park LLC 2025](#)
[Frame Park Boathouse In the Parks Agreement-2025](#)
[RFP Contacts 2025](#)
[RFP Frame Park Rec Services 2025](#)

Legislative History

3/31/25 Parks, Recreation and Forestry Board adjourned

2. Plan Commission

- A. [PC25-0009](#) Certified Survey Map - 101 W. Sunset Drive - A request from Sunset East LLC to approve a 2-lot CSM over approximately 3.088 acres of land in anticipation of the future development of a Starbucks Café at the Presidents Plaza shopping center along the south side of Sunset Dr. just west of East Avenue.

Attachments: [Cover Sheet- CSM, 101 W Sunset Drive](#)
[20250206_MSA REVIEW_CSM25-00002](#)
[101 W Sunset Drive CSM Project Reviews](#)
[CSM-SBX Presidents Plaza-February 17th 2025](#)

Legislative History

2/26/25 Plan Commission recommend approval with conditions

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. P. Wuteska

1. Licenses

- A. [ID#25-00529](#) Invited Application: Gyro House Class "B" Beer and "Class C" Liquor (wine only) License Application

Legislative History

3/24/25 Ordinance & License Committee approved

- B. [ID#25-00530](#) Invited Application: Dollar General #21577 Class "A" Beer and "Class C" Liquor (wine only) License Application

Legislative History

3/24/25 Ordinance & License Committee approved

- C. [ID#25-00527](#) Other Applications

Attachments: [Other Applications- 3.24.25](#)

Legislative History

3/24/25 Ordinance & License Committee approved

D. Human Resources - Ald. Chrisien**E. Board of Public Works - Alex Damien**

- A. [ID#25-00496](#) Review and act on the storm sewer and drainage easements and agreement for the Area 7 Flood Mitigation project with the School District of Waukesha subject to City Attorney review..

Sponsors: Public Works

Attachments: [25-00496-BPW_Agenda Cover-Storm Sewer & Drainage Easements, School Di](#)
[25-00496-North Highschool Drainage Easement Overview](#)
[Flood Mitigation and Drainage Improvement Agreement with Exhibits](#)

Legislative History

3/20/25 Board of Public Works recommended for Council Consent to the City Council

- B. [ID#25-00516](#) Review and act on the Agreement with Legacy Recycling, LLC, to host 2025 residential E-Waste and Appliances drop off events.

Sponsors: Public Works

Attachments: [25-00516-BPW Cover-2025 E-Waste Events Agreement](#)
[2025 Contract - Ewaste Collection Events](#)

Legislative History

3/20/25 Board of Public Works approved
 3/20/25 Board of Public Works recommended for Council Consent to the City Council

- C. [ID#25-00517](#) Review and act on the Agreement with Strongbox Document Destruction for 2025 paper shredding events.

Sponsors: Public Works

Attachments: [25-00517-BPW Cover-2025 Paper Shredding Events](#)
[2025 Contract - Paper Shred Events](#)

Legislative History

3/20/25 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda**7. New Business**

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#25-00556](#) Review and act on a term sheet outlining TIF assistance to Mandel Group related to the proposed project at 130, 200 and 318 Delafield St.
- Attachments:** [Final Mandel term sheet](#)
[Mandel term sheet coversheet](#)
- B. [ID#25-00569](#) Review and act on a short term contract to provide inspection services to the City of Brookfield.
- Attachments:** [Brookfield Inspection Contract Coversheet](#)
[Inspection Services Intermunicipal Agreement Waukesha \(002\)](#)
- C. [ID#25-00572](#) Consider approval of a draft Historic Preservation Conservation Easement for a portion of the property at 130 Delafield St.
- Attachments:** [Cover Sheet - Historic Preservation Conservation Easement](#)
[Historic Preservation Conservation Easement Draft](#)
- D. [ID#25-00501](#) Review and act on (recommendation to Common Council) proposed Street Median Island Mowing and Trimming, 2-Year (2025 & 2026) Services Contract with The Happy Mower.

Attachments: [2025 Median mowing council cover letter](#)
[2025 City Street Median Mowing Contract](#)

Legislative History

3/31/25	Parks, Recreation and Forestry Board	adjourned
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8. Public Hearing

9. Action on Public Hearing

Reports

10. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke

- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
11. Plan Commission - Jennifer Andrews
12. Standing Committees
- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. P. Wuteska
- A. [ID#25-00531](#) Invited Application: Bartender Application for Joseph A. Porter
- Legislative History
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| 3/24/25 | Ordinance & License
Committee | approved |
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- D. Human Resources Committee Report - Ald. Chrisien
13. Board of Public Works Report - Alex Damien
- A. [ID#25-00487](#) Review and act on the Resolution for DNR Urban Nonpoint Source and Stormwater Management Grant for Stormwater Quality Management Plan Update.
- Sponsors: Public Works
- Attachments: [25-00487-BPW_Agenda Cover-DNR UNPS Grant](#)
[25-00487-2025 DNR Governmental Responsibility Resolution - Urban nonpoint](#)
- Legislative History
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| 3/20/25 | Board of Public Works | recommended for approval to the City Council |
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- B. [ID#25-00488](#) Bids Received: Friday, March 14, 2025, at 11:00 a.m.
2025 Asphalt Street Resurfacing and Utility Improvements

The Board of Public Works recommends that the low bid from Payne and Dolan, Inc., in the amount of \$7,298,487.54 for the Base Bid and Alternate #1 be awarded.

Sponsors: Public Works

Attachments: [2025 Resurfacing - BT](#)

Legislative History

3/20/25 Board of Public Works recommended for approval to the City Council

- C. [ID#25-00489](#) Bids Received: Friday, March 14, 2025, at 11:00 a.m.
2025 Area 7 Flood Mitigation Channel and Storage Improvements

The Board of Public Works recommends that the low bid from Edgerton Contractors, Inc., in the amount of \$1,942,624.00, be awarded.

Sponsors: Public Works

Attachments: [2025 Area 7 Flood Mitigation Channel and Storage](#)

Legislative History

3/20/25 Board of Public Works recommended for approval to the City Council

14. Director of Public Works Report

15. City Attorney's Report

16. City Administrator's Report

17. Mayor's Report & Referrals

- A. [ID#25-00558](#) Proclamations

Attachments: [Monarch Butterfly Month- 2025 Proclamation](#)
[Public Safety Telecommunicators Week - 2025 Proclamation](#)
[Sexual Assault Awareness Month- 2025 Proclamation](#)
[National Library Week - 2025 Proclamation](#)
[Linda Gourdoux Thank You 2025](#)

18. Referrals

19. Closed Session

