



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, September 2, 2014

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 8:00 p.m.

4. Approval of Minutes

- A. [ID#14-0987](#) Approval of Minutes for August 19, 2014

Attachments: [ccmn140819draft](#)

5. New Business

- A. [ID#14-0955](#) Appointment of Ald. Aaron Perry to Finance Committee to replace Ald. Terry Thieme

Sponsors: Mayor

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and a roll call vote. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#14-1002](#) Approve Water Main Replacement for S. East Ave - STH 164 Bypass to Rivera Drive
Sponsors: Waukesha Water Commission
Attachments: [Water Utility - Water Main Replacement for S. East Ave - STH 164 Bypass](#)
- B. [ID#14-0840](#) Approval to Decommission Buses 135 and 2103
 Bus 135 has a cracked frame that can not be repaired and bus 2103 would need extensive costly work to make servicable. For these reasons, Transit staff recommends selling both buses for scrap.
Sponsors: Transit Commission
- C. [ID#14-0953](#) Approve Annual Pet Walk Fundraising Event
Sponsors: Cemetery
- D. [ID#14-0954](#) Approve Annual Pet Walk Raffle
Sponsors: Cemetery
- E. [ID#14-0990](#) Approve making a request to the Common Council to authorize the Cemetery Commission to send out an RFP to retain a professional cemetery management consultant to conduct a study of Cemetery operations. The Cemetery would pay for the study. When the study is completed, the Cemetery Commission would then report and make recommendations to the Council.
Sponsors: Cemetery
Attachments: [Cemetery RFP Referral 8 28 14](#)

2. Plan Commission - Jennifer Andrews

- A. [PC14 -0091](#) Howell Oaks Addition No. 1 - Final Plat Review
Attachments: [Howell Oaks Addition No 1-Final Plat-062414](#)
[pc140827 - Water Utility Comments](#)
[pc140827 - Eng. Dept.](#)
Legislative History
 8/27/14 Plan Commission approved with conditions
- B. [PC14 -0093](#) Carroll University, Maxon & Lowry Hall - Certified Survey Map
Attachments: [S8157 CSM 5-13-14](#)
[pc140813 - Eng. Dept.](#)
[S-8157 Koehler Doug Block CSM submittal 8-15-14](#)
[Waukesha 5374-A CSM](#)
[pc140827 - Eng. Dept.](#)
Legislative History
 8/13/14 Plan Commission held

8/27/14 Plan Commission approved with conditions

3. Standing Committees

A. Building & Grounds Committee - Ald. E. Payne

1. [ID#14-0469](#) Discuss and recommend either on tonnage sign, or no truck route/No Commercial Trucks sign on Guthrie Rd. on the "Right side" just as you enter to the north of Sunset Dr. on Guthrie Rd.

Discuss and recommend either a tonnage sign, or no truck route/No Commercial Truck sign "Right Side" as you enter Guthrie Rd. south of Racine Ave. (Referral by Ald. Cummings 05/20/14)

Attachments: [Buildings & Grounds Report to Council September 2 2014 meeting](#)

Legislative History

6/2/14	Building and Grounds	held
6/16/14	Building and Grounds	held
6/30/14	Building and Grounds	held
8/18/14	Building and Grounds	recommended for Council Consent to the City Council

2. [ID#14-0742](#) Allow Hadfield Elementary School to restrict westbound traffic on Linden Street on school days between 3:00 to 4:00 pm

Attachments: [Buildings & Grounds Report to Council September 2 2014 meeting](#)

Legislative History

8/4/14	Building and Grounds	held
8/18/14	Building and Grounds	recommended for Council Consent to the City Council

3. [ID#14-0810](#) Amend existing short term parking restriction at 740 N. Grand Ave in front of Alterations Unlimited from 15 minutes to 30 minutes.

Attachments: [B & G ID 14-0810 RTC for Sept 2 2014](#)

Legislative History

8/18/14	Building and Grounds	recommended for Council Consent to the City Council
---------	----------------------	---

B. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#14-0882](#) Bartender Applications

Attachments: [08.25.14 Bartenders](#)

Legislative History

8/25/14	Ordinance & License Committee	recommended for Council Consent to the City Council
---------	-------------------------------	---

- B. [ID#14-0883](#) INVITED Applications for licenses ending June 30, 2015, considered by Ordinance and License Committee on August 25, 2014.

Attachments: [8.25.14 Other Licenses](#)

Legislative History

8/25/14	Ordinance & License Committee	recommended for Council Consent to the City Council
---------	-------------------------------	---

- C. [ID#14-0885](#) Applications for licenses ending June 30, 2015, considered by Ordinance and License Committee on August 25, 2014.

Attachments: [8.25.14 Other Licenses](#)

Legislative History

8/25/14	Ordinance & License Committee	recommended for Council Consent to the City Council
---------	-------------------------------	---

2. Ordinances

- A. [ID#14-0741](#) Review and act on proposed amendment to Chapter 2.01, 3.06, and 3.08 of the Municipal Code to change the appointing authority of Directors and Managers from the Mayor to the City Administrator
First Reading 9-2-14
Second Reading 9-16-14
Third Reading 10-7-14

Sponsors: City Administrator

Attachments: [Appointing Authority memo to OL Comm](#)
[Appointing Authority 3 06 Mun Code 3 17 14](#)
[62 09 Wis Stats Officers Mayor Council](#)

Legislative History

7/28/14	Ordinance & License Committee	recommended for approval to the City Council
8/19/14	City Council	amended

- B. [ID#14-0829](#) Review and act on job description for City Administrator
First Reading 9-2-14
Second Reading 9-16-14
Third Reading 10-7-14

Sponsors: City Administrator

Legislative History

8/12/14	Human Resources Committee	recommended for approval to the City Council
8/19/14	City Council	approved

E. Board of Public Works - Dr. Fred Abadi

1. [ID#14-0726](#) Disposition of the city sidewalk beneath public sidewalks at 722 N. Grand Ave associated with future downtown street reconstruction projects.
- a. Rescind the order by the Board of Public Works given at the July 17, 2014 meeting to remove the existing vault in the City Right-of-way. It has been field verified that the vault does not extend into the City Right-of-Way.
- Sponsors:** Public Works
- Legislative History**
- | | | |
|---------|-----------------------|---|
| 7/17/14 | Board of Public Works | recommended for Council Consent to the City Council |
| 8/21/14 | Board of Public Works | recommended for Council Consent to the City Council |
2. [ID#14-0727](#) Disposition of the city sidewalk beneath public sidewalks at 244 W. Main St. associated with future downtown street reconstruction projects.
- a. Rescind the order by the Board of Public Works given at the July 17, 2014 meeting to remove the existing vault in the City Right-of-way. It has been field verified that the vault does not extend into the City Right-of-Way.
- Sponsors:** Public Works
- Legislative History**
- | | | |
|---------|-----------------------|---|
| 7/17/14 | Board of Public Works | recommended for Council Consent to the City Council |
| 8/21/14 | Board of Public Works | recommended for Council Consent to the City Council |
3. [ID#14-0845](#) U.S.H. 18 Jurisdictional Transfer Amendment
- Attachments:** [Waukesha By Pass USH 18 Amendment JT](#)
- Legislative History**
- | | | |
|---------|-----------------------|---|
| 8/21/14 | Board of Public Works | recommended for Council Consent to the City Council |
|---------|-----------------------|---|
4. [ID#14-0872](#) Approve Contract Change Order No. 1 with Sealcoating Inc. for 2014 Crackfilling.
- Attachments:** [2014 Crackfilling Change Order 082114](#)
- Legislative History**
- | | | |
|---------|-----------------------|---|
| 8/21/14 | Board of Public Works | recommended for Council Consent to the City Council |
|---------|-----------------------|---|

End of Consent

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Cummings

7. Plan Commission - Jennifer Andrews

8. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- D. Human Resources Committee Report - Ald. Francoeur

9. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#14-0711](#) Approve Bids Received: Friday, July 11, 2014 at 11:00 a.m.
- a) Heyer Park Tennis Court Addition
- The Board of Public Works recommends that all bids be rejected.
- Sponsors:** Public Works
- Attachments:** [Heyer Park Tennis CT Add FINAL](#)
- Legislative History**
- | | | |
|---------|-----------------------|---|
| 7/17/14 | Board of Public Works | held |
| 8/21/14 | Board of Public Works | recommended for disapproval to the City Council |
- B. [ID#14-0790](#) Award Contract for the Residential Refuse and Recycling Collection Program to Advanced Disposal contingent on review by the City Attorney.
- Sponsors:** Public Works
- Legislative History**
- | | | |
|--------|-----------------------|--|
| 8/7/14 | Board of Public Works | recommended for approval to the City Council |
|--------|-----------------------|--|
- C. [ID#14-0876](#) Bids Received: Wednesday, August 14, 2014 at 10:00 a.m. by Waukesha Water Utility
- a. Heyer Drive Water Main Replacement - Larchmont Drive to Lynne Drive
- The Board of Public Works recommends that the Common Council concur with the Waukesha Water Utility Commission on their award to Advance Construction Inc. on their low bid of \$303,705
- Attachments:** [Water Utility Memo- Heyer Dr Water Main Replacement 082114](#)
- Legislative History**
- | | | |
|---------|-----------------------|--|
| 8/21/14 | Board of Public Works | recommended for approval to the City Council |
|---------|-----------------------|--|

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

13. Mayor's Report & Referrals

14. Referrals

15. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.