



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

---

Thursday, February 18, 2016

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

---

#### 1. Roll Call

*Council President Reiland presided over the meeting through page 7 as noted.*

**Present:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

#### 2. Pledge of Allegiance

#### 3. Public Comment

*A motion was made by Ald. Pieper, seconded by Ald. E. Payne to suspend the Council Rules to allow for additional time for Public Comment. The motion carried unanimously.*

*A motion was made by Ald. Cummings, seconded by Ald. Jankowski to allow non-resident Farmers' Market Vendors to comment. The motion carried unanimously.*

*A motion was made by Ald. Cummings, seconded by Ald. Helgestad to allow non-resident Andy Hemken, commercial beekeeper, to provide expertise regarding Beekeeping Ordinance. The motion carried unanimously.*

*Speakers in Favor of City Park/Rec run Farmers' Market: Catherine Huelsman, Phil Esche, Chris VanderBloemen, Nathan Zimmerman*

*Speakers against City Park/Rec run Farmers' Market: Douglas Stine (Fruits of the Spirit Candles), Norm Bruce (Martha Merrell Books), Ralph Van Atta (VanBier Salon), Karen White (Clock Shop), Genie Carlson, Dan McNeeley and Kerry Sarder (Farmers' Market Vendors), Jim Taylor, Susie Taylor & Dan Taylor (People's Park), Kimberly Metz, Edna Pfeiffer, Mike Walsh*

*Speakers against Starbucks Liquor License: Ron Kading*

*Speakers in favor of Beekeeping Ordinance: John Holst, Alice Elam, Alice Elam, Andy Hemken*

*Speakers in favor of closing Eales venue: Curt Bauer*

#### 4. Approval of Minutes

- A. [ID#16-184](#) Minutes for February 2, 2016

**Sponsors:** Clerk/Treasurer

**Attachments:** [ccmn160202draft](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, that the Minutes for February 2, 2016 be approved. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

#### 5. Correction of final form of ordinances passed at previous meetings.

*None*

### **Consent Agenda**

*The Consent Agenda passed as presented with no items removed or added.*

### **1. Other Boards and Commissions**

- A. [ID#16-001](#) Approval for Bus Stop Changes

**Attachments:** [Agenda Cover Sheet -Changes to Bus Stops on E Sunset Drive & E. Moreland Blvd](#)

- B. [ID#16-110](#) Approval of Changes to Routes 2 and 9

**Attachments:** [Agenda Cover Sheet -Changes to Routes 2 and 9](#)  
[3B 2 resolution route 2 and 9 february 2016](#)  
[3B 3Route 2 description February 2016](#)  
[3B 4route 9 description February 2016](#)

*Resolution #12-16*

- C. [ID#16-124](#) Approval to Change Route 1 Weekday Morning Trips

**Attachments:** [3C Agenda Cover Sheet -Changes to Route 1 Weekday Morning Trips](#)

### **2. Plan Commission Report - Jennifer Andrews**

### **3. Standing Committees**

#### **A. Building & Grounds Committee - Ald. E. Payne**

1. [ID#16-106](#) Request by the House of Guinness to close a portion of Municipal Lot 3 on March 17, 2016 for an event.

**Sponsors:** Public Works

**Attachments:** [B&G Resolution RTC for the 02-18-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-106 Admin Review House of Guinness Request](#)

*Resolution #13-16*

2. [ID#16-107](#) Approve the installation of a stop sign on Dreger Drive for the eastbound and westbound approaches to Rivers Crossing Drive.

**Sponsors:** Perry

**Attachments:** [B&G Resolution RTC for the 02-18-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-107 Admin Review Stop Signs on Dreger at River's Crossing](#)

*Resolution #13-16*

3. [ID#16-111](#) Rescind the following No Parking Zones on Summit Avenue:
1. South side of Summit Avenue from 210 feet west to 70 feet east of N. Washington Avenue
  2. North side of Summit Avenue from 150 feet west to 150 feet east of N. Washington Avenue
  3. North side of Summit Avenue from 800 feet west to 600 feet southeast of Spring Street

**Sponsors:** Public Works

**Attachments:** [B&G Resolution RTC for the 02-18-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-111 Admin Review Parking Zone Rescind on Summit Avenue](#)

*Resolution # 13-16*

4. [ID#16-112](#) Approve installation of No Parking Any Time at the following locations on Summit Avenue:
1. South side of Summit Avenue from 100 feet west to 50 feet east of N. Cumberland Drive
  2. South side of Summit Avenue from 100 feet west to 100 feet east of N. Hine Avenue
  3. South side of Summit Avenue from 100 feet west to 100 feet east of N. Washington Avenue
  4. South side of Summit Avenue from 80 feet west of Hyde Park Avenue to 400 feet southeast of Spring Street
  5. North side of Summit Avenue from 100 feet west to 80 feet east of N. Cumberland Drive
  6. North side of Summit Avenue from 90 feet west to 110 feet east of N.

Hine Avenue

7. North side of Summit Avenue from 100 feet west to 120 feet east of N. Washington Avenue

8. North side of Summit Avenue from 80 feet west to 80 feet east of Hyde Park Avenue

9. North side of Summit Avenue from 275 feet west of Spring Street to 400 feet southeast of Spring Street

**Sponsors:** Public Works

**Attachments:** [B&G Resolution RTC for the 02-18-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-112 Admin Review Establish New Parking Zones on Summit Ave](#)

*Resolution # 13-16*

5. [ID#16-113](#) Approve installation of No Parking Any Time at the following locations on Delafield Street:

1. West side of Delafield Street from 600 feet north to 350 feet south of Buena Vista Avenue

2. East side of Delafield Street from 150 feet north to 425 feet south of Buena Vista Avenue

**Sponsors:** Public Works

**Attachments:** [B&G Resolution RTC for the 02-18-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-113 Admin Review Establish New Parking Zones on Delafield Street 2](#)

*Resolution # 13-16*

6. [ID#16-168](#) Approve No Parking Any Time on the east side of Badger Drive from 170 feet north of the southern property line to 50 feet west of the eastern property line of Waukesha Metro Transit Center.

**Sponsors:** Public Works and Transit

**Attachments:** [Item 16-168 Admin Review No Parking on Badger](#)

*Resolution # 13-16*

## **B. Ordinance & License Committee - Ald. Johnson**

### 1. Licenses

- A. [ID#16-152](#) Bartenders 2 8 16

**Sponsors:** Clerk/Treasurer

**Attachments:** [Bartenders 02 08 16](#)

- B. [ID#16-154](#) Other Applications for licenses considered by Ordinance & License Committee on February 8, 2016.

**Sponsors:** Clerk/Treasurer

**Attachments:** [Other Licenses 2 8 16](#)

### **C. Board of Public Works - Dr. Fred Abadi**

1. [ID#16-142](#) Approve a Contract Extension for Bio - Solids Hauling from the Wastewater Treatment Plant  
  
**Sponsors:** Public Works  
  
**Attachments:** [sludge contract Waukesha 2016 Renewal.doc](#)  
[BPW bio-solids table 020416 \(2\).docx](#)
  
2. [ID#16-146](#) Approve Amendment to Solid Waste & Recycling Contract with Advanced Disposal  
  
**Sponsors:** Public Works  
  
**Attachments:** [revWaukesha Dropoff Center Proposal.pdf](#)
  
3. [ID#16-147](#) Approve Resolution to prepare plans and specifications and to advertise for Bids for the construction of:  
  
a.) River Pl., Coral Dr., and MacArthur Rd. Pump Station Upgrades  
b.) Saratoga Complex Lighting  
c.) E. Moreland Blvd. Utility, Flood Mitigation and Street Improvements - Phase 2  
d.) Riverwalk Improvements - Electrostatic Painting  
e.) Lowell Tennis Ct. Resurfacing  
f.) Tenny Ave. Utility and Street Improvements  
  
**Sponsors:** Public Works  
  
*Resolutions #14-16 through 19-16*
  
4. [ID#16-156](#) Approve Contract with Bloom Companies, LLC for Engineering Services for the West Waukesha Bypass (Meadowbrook Rd.)  
  
**Sponsors:** Public Works  
  
**Attachments:** [Agenda Cover Sheet - West Waukesha Bypass Sound Walls](#)  
[Bloom West Waukesha Bypass Noise Analysis Proposal](#)  
[Letter-signed](#)
  
5. [ID#16-157](#) Approve Contract Amendment with Kapur and Assoc. for the West Waukesha Bypass (Meadowbrook Rd.) Design.

**Sponsors:** Public Works

**Attachments:** [Change Order No 2 - Kapur and Associates Inc WWB](#)

### End of Consent Agenda

## 11. Open Public Hearing

*This item taken out of order.*

- A.** [ID#16-093](#) Proposed modification to Eales Avenue at the intersection of E. Moreland Boulevard and White Rock Avenue.

**Attachments:** [Eales Ave CDS Exhibit](#)  
[Eales Ave CDS](#)  
[Engineering Dept. Comments - No Comments](#)  
[Eales - Cover Sheet](#)  
[Water Utility Dept. Comments - No Comments](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to Open the Public Hearing. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to Close the Public Hearing. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

## 12. Action on Public Hearing

- A.** [ID#16-093](#) Proposed modification to Eales Avenue at the intersection of E. Moreland Boulevard and White Rock Avenue.

**Attachments:** [Eales Ave CDS Exhibit](#)  
[Eales Ave CDS](#)  
[Engineering Dept. Comments - No Comments](#)  
[Eales - Cover Sheet](#)  
[Water Utility Dept. Comments - No Comments](#)

**A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve the proposed modification to Eales Avenue at the intersection of E. Moreland Boulevard and White Rock Avenue. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

## 6. New Business

- A.** [ID#16-150](#) Discussion and Recommendation: The Charitable Campaign Committee

recommends approval of the application of the United Way for a second year of eligibility pursuant to Human Resources Policy H-8 (Payroll Deductions for Charitable Purposes). Application and supporting documentation are available from Russell Jack, Chief of Police @ 524-3761 upon request

**Sponsors:** Charitable Campaign Committee

**A motion was made by Ald. Francoeur, seconded by Ald. Skinner, to approve the United Way for a second year of eligibility pursuant to Human Resources Policy H-8 (Payroll Deductions for Charitable Purposes). The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Manion, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Absent:** 1 - E. Payne

- B.** [ID#16-189](#) Discussion and recommendation for the Park, Recreation and Forestry to take over and operate the Waukesha Farmers Market in 2016 and continue in succeeding years.

**Sponsors:** Reiland and Perry

*The Mayor arrived after the initial motion on this item was made. After a 5 minute break, Council President Andy Reiland joined the Council on the floor and the Mayor presided over the remainder of the meeting.*

**[Initial Motion] A motion was made by Ald. Perry, seconded by Ald. Manion to approve Park, Rec & Forestry to operate the Waukesha Farmers Market in 2016 and continue in succeeding years on City property.**

**A motion was made by Ald. Francoeur, seconded by Ald. Pieper, to Call the Question. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Perry, Francoeur, C. Payne, Reiland, Manion, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Nay:** 2 - Cummings and E. Payne

**[Voting on original Motion] A motion was made by Ald. Perry, seconded by Ald. Manion, to approve Park, Recreation and Forestry to operate the Waukesha Farmers Market in 2016 and continue in succeeding years on City property. The motion failed by the following vote:**

**Aye:** 6 - Cummings, Perry, C. Payne, Reiland, Manion and E. Payne

**Nay:** 9 - Pieper, Bartels, Skinner, Francoeur, Thieme, Johnson, Hernandez, Jankowski and Helgestad

- C.** [ID#16-301](#) Appointment of Lisa Fetzer to Community Development Block Grant Board

**Attachments:** [2.15.16 Lisa Fetzer Resume](#)  
[Questionnaire Lisa Fetzer](#)

**A motion was made by Ald. Thieme, seconded by Ald. Helgestad, to approve the appointment of Lisa Fetzer to Community Development Block Grant Board. The**

**motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**7. Open Public Hearings**

*After a brief introduction by Jennifer Andrews, Community Development Director, the Public Hearing on both the Land Use Plan #15-3927 and the Rezoning #15-3928 for the property at 434 Madison Street was Opened. Lisa & Bob Salb, 1018 River Place Blvd., and Mary Emory, 202 N. James St., spoke. The Public Hearing was Closed.*

**8. Action on Public Hearings**

- A.** [ID#15-3927](#) Land Use Plan Amendment - Review a request by the Community Development Department to amend the Land Use Plan for the property at 434 Madison Street (Historic William Blair House) from Institutional to medium-high density Residential.

**Attachments:** [pc160113 - Eng. Dept. Comments - No Comments](#)  
[Land Use Plan Amendment - 434 Madison - Cover Sheet](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Bartels, to approve the Land Use Plan Amendment for the property at 434 Madison Street (Historic William Blair House) from Institutional to medium-high density Residential. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

- A.** [ID#15-3928](#) Rezoning - Review a request by the Community Development Department to rezone the property at 434 Madison Street (Historic William Blair House) from I-1, Institutional to Rm-1, Multi-Family Residential.

**Attachments:** [pc160113 - Eng. Dept. Comments - No Comments](#)  
[Rezoning - 434 Madison - Cover sheet](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Bartels, to approve the rezoning of the property at 434 Madison Street (Historic William Blair House) from I-1, Institutional to Rm-1, Multi-Family Residential. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Reports****C. Ordinance & License Committee Report - Ald. Johnson**

*Ordinance & License Items #16-059 and #16-164 taken out of order.*

**15. Standing Committees**

- 1.** [ID#16-059](#) Other Applications for Licenses considered by Ordinance & License



Committee on January 11, 2016 - Starbucks "Class B" Beer & Liquor Combo

**Attachments:** [Starbucks Business Plan](#)  
[Starbucks - floor plan with fence](#)

A motion was made by Ald. Johnson, seconded by Ald. Pieper, to approve the application for Starbucks "Class B" Beer & Liquor Combo with an amendment to their site plan to show that the patio be fully enclosed and provide for alcohol to be served at the outdoor tables. The motion carried by the following vote:

**Aye:** 12 - Pieper, Bartels, Skinner, Francoeur, C. Payne, Reiland, Manion, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Nay:** 3 - Cummings, Perry and E. Payne

2. [ID#16-164](#) Consider and make recommendation to the Common Council on proposed Beekeeping Ordinance.

**Sponsors:** Hernandez

**Attachments:** [Beekeeping Memo to O&L](#)  
[Beekeeping Ordinance O&L Draft](#)

A motion was made by Ald. Perry, seconded by Ald. Skinner, approving sending the the ordinance back to Committee to review the language in the draft. The motion carried by the following vote:

**Aye:** 12 - Pieper, Bartels, Skinner, Perry, Francoeur, C. Payne, Reiland, Manion, Thieme, Johnson, Jankowski and Helgestad

**Nay:** 3 - Cummings, E. Payne and Hernandez

## B. Building & Grounds Committee Report - Ald. E. Payne

*Buildings & Grounds Item #16-132 taken out of order.*

1. [ID#16-132](#) Request of Waukesha Downtown Business Association to close Municipal Parking Lot 1 for the Farmers Market every Saturday May 7, 2016 to Saturday October 29, 2016 from 5:00 am to 2:00 pm. This closing would include permission to tow vehicles from the area.

**Sponsors:** Public Works

**Attachments:** [Item 16-132 Admin Review Close Lot 1 for Farmers Market](#)

A motion was made by Ald. E. Payne, seconded by Ald. Manion to approve denial of the request of Waukesha Downtown Business Association to close Municipal Parking Lot 1 for the Farmers Market at this time (with possible re-review by Building & Grounds at their last meeting in June.) The motion carried by the following vote:

**Aye:** 13 - Pieper, Bartels, Cummings, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Nay:** 1 - Skinner

**Absent:** 1 - Perry

13. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne

14. Plan Commission - Jennifer Andrews

15. Standing Committees

A. Finance Committee Report - Ald. Pieper

1. [ID#16-121](#) Review and act on a request to approve a contract with Robert W. Baird & Co., Incorporated to conduct a Financial and Development Analysis for a future multipurpose building in the amount of \$60,724 and amend the 2016 Budget.

**Sponsors:** City Administrator

**Attachments:** [Agenda Cover Sheet-Multipurpose Building Financial and Development Analysis - Financing](#)  
[Baird Contract-Multipurpose Building-Final](#)  
[Baird Price Quote](#)  
[Baird Proposal](#)

**A motion was made by Ald. Pieper, seconded by Council President Reiland, to approve the contract with Robert W. Baird & Co., Incorporated to conduct a Financial and Development Analysis for a future multipurpose building in the amount of \$60,724 and amend the 2016 Budget. The motion carried by the**

**following vote:**

**Aye:** 11 - Pieper, Bartels, Skinner, Francoeur, Reiland, Manion, Thieme, Johnson, Hernandez, Jankowski and Helgestad

**Nay:** 3 - Cummings, C. Payne and E. Payne

**Absent:** 1 - Perry

## D. Human Resources Committee Report - Ald. Francoeur

2. [ID#16-162](#) Matter of Report - Update on Waukesha Employee Health and Wellness Center

**Sponsors:** City Administrator

**Attachments:** [Cover Sheet-Waukesha Employee Health and Wellness Center](#)  
[Waukesha Healthstat ACT Report Executive Summary December 2015](#)  
[ACT - Waukesha - Waukesha City - 12-31-2015](#)  
[CBIZ - Waukesha - Patient Survey Report - 12-31-2015](#)

*This item will be delayed until the next Council meeting.*

16. Board of Public Works Report - Dr. Fred Abadi

17. Director of Public Works Report

18. City Attorney's Report

19. City Administrator's Report

20. Mayor's Report & Referrals

- A. [ID#16-198](#) Mayor's Schedule/Events 2 18 16

**Sponsors:** Mayor

**Attachments:** [SR160212](#)

- B. [ID#16-300](#) Demise - Former Assistant Fire Chief Dennis Howard

**Sponsors:** Mayor

**Attachments:** [Demise - Dennis Howard](#)

- A. [ID#16-202](#) Request that the Common Council consider adopting a Council Rule allowing a Common Council President, while presiding over a Common Council meeting in a Mayor's absence, to be allowed to participate in discussion and vote on items in that meeting's agenda.  
(Common Council Rule 1.16: No motion to amend any Council Rule shall

be made unless notice of the motion is given at the previous regular meeting.)

**Sponsors:** Perry

*This Item will go on to the next Council meeting to be held March 1, 2016.*

## 21. Referrals

*Ald. Skinner to O & L and City Attorney to review policies related to beer and liquor license issuance and consider probable changes.*

*Ald. Terry Thieme to O & L to review our alcohol ordinance and update as need to establish a guideline for issuance on liquor licenses.*

## 22. Adjournment

*11:04 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.