



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, November 16, 2015

6:00 PM Park Recreation and Forestry

Administration and
Service Center

1. Call to Order

Present 6 - Hall, Vehlow, Hunsanger, Johnson, Volpano, and Hoppe

Absent 2 - Merchle, and C. Payne

2. Public Comment

No Action Required

3. Discussion/Decision Items

- A. [ID#15-3771](#) Recommend approval of proposed Land Acquisition across the frontage of Kisdon Hill Park adjacent to Merrill Hills Road (CTH TT), a Permanent Easement at the southern end of the Kisdon Hill Park adjacent to Merrill Hills Road (CTH TT) and Temporary Limited Easements adjacent to Merrill Hills Road (CTH TT) and Kisdon Hill Drive as part of the West Waukesha Bypass Project with proceeds allocated to Kisdon Hill Park development.

Attachments: [KISDON HILL PK-Parcel 116 Deed](#)
[KISDON HILL PK-Parcel 116 Letter](#)
[KISDON HILL PK-Parcel 116 Plan](#)
[KISDON HILL PK-Parcel 118 Deed](#)
[KISDON HILL PK-Parcel 118 Letter](#)
[KISDON HILL PK-Parcel 118 Plan](#)
[COVER SHEET-Kisdon Hill Pk-West Bypass Project 11-16-15](#)

A motion was made by Hall, seconded by Hoppe, that a recommendation to Common Council be made to approve the proposed Land Acquisition across the frontage of Kisdon Hill Park adjacent to Merrill Hills Road (CTH TT), a Permanent Easement at the southern end of the Kisdon Hill Park adjacent to Merrill Hills Road (CTH TT) and Temporary Limited Easements adjacent to Merrill Hills Road (CTH TT) and Kisdon Hill Drive as part of the West Waukesha Bypass Project with the received funds (\$38,700) be allocated to future Kisdon Hill park improvements be approved. The motion carried by the following vote:

Aye: 6 - Hall, Vehlow, Hunsanger, Johnson, Volpano and Hoppe

- B. [ID#15-3773](#) Recommend to approve request received from the Waukesha Water Utility to consider approval to allow construction of two water mains on City of

Waukesha Park System property (Heyer Park).

Attachments: [HEYER PK-Water Utility Request Water Main Project](#)

A motion was made by Johnson, seconded by Hunsanger, that a recommendation to Common Council to approve the request received from the Waukesha Water Utility to consider approval to allow construction of two water mains on City of Waukesha Park System property (Heyer Park) be approved. The motion carried by the following vote:

Aye: 6 - Hall, Vehlow, Hunsanger, Johnson, Volpano and Hoppe

- C. [ID#15-3775](#) Discussion and Decision of proposed 2016 Winter/Spring Program Fees & Charges Schedule.

Attachments: [Fees & Charges Winter Spring 2016](#)

A motion was made by Hall, seconded by Hoppe, that the proposed 2016 Winter/Spring Program Fees & Charges Schedule be approved. The motion carried by the following vote:

Aye: 6 - Hall, Vehlow, Hunsanger, Johnson, Volpano and Hoppe

- D. [ID#15-3777](#) Review of Departmental Strategic Plan revision process and set Board Workshop date.

Attachments: [WPRF Action Plans \(Updated 9-24-14\)](#)

A motion was made by Hoppe, seconded by Johnson, that the date of December 19, 2015 from 8:00 am - Noon, be set to review the departmental strategic Plan revisions at the Rotary Building be approved. The motion carried by the following vote:

Aye: 6 - Hall, Vehlow, Hunsanger, Johnson, Volpano and Hoppe

4. Board President Report

No Action Required

5. Director and Staff Report

No Action Required

6. Adjournment

A motion was made by Jim Hoppe, seconded by Mike Volpano, that this meeting be adjourned. The motion carried by the following vote:

Aye: 6 - Hall, Vehlow, Hunsanger, Johnson, Volpano and Hoppe

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.