



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, June 4, 2024

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

*Ald. Halvensleben presided over the meeting. Ald. Chrisien appeared via Zoom.*

**Present:** 11 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Paul Wuteska, Mike Anderson, Frank McElderry and Rick R. Lemke

**Absent:** 3 - Elizabeth Moltzan, Dean D. Lemke and Cory C. Payne

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No speakers present.*

#### 4. Presentation to Council

A. [ID#24-9894](#) Maximizing Tax Base and Net New Construction

#### 5. Approval of Minutes

A. [ID#24-9886](#) Minutes from May 21, 2024

**Attachments:** [ccmn240521 draft](#)

**A motion was made by Ald. E. Payne, seconded by Ald. McElderry, to approve the Minutes from May 21, 2024. The motion carried by the following vote:**

**Aye:** 11 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Paul Wuteska, Mike Anderson, Frank McElderry and Rick R. Lemke

**Absent:** 3 - Elizabeth Moltzan, Dean D. Lemke and Cory C. Payne

### **Consent Agenda**

*The Consent Agenda passed by unanimous consent with no items removed.*

### **1. Other Boards and Commissions**

A. [ID#24-9838](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with 18 Acres Hospitality LLC, for the 2024 Waukesha

Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - 18 Acres](#)

- B. [ID#24-9839](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Mama Ducky's Desserts LLC, for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Mama Ducky's Dessert](#)

- C. [ID#24-9840](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Bo's Schnitzelbunker LLC, for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Bo's Schnitzelbunker](#)

- D. [ID#24-9841](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Ray Stelzer, d.b.a. Kleines Bayern Gourmet Roasted Nuts, for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Kleines Bayern](#)

- E. [ID#24-9842](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Firstline Forge LLC for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Firstline Forge LLC](#)

- F. [ID#24-9843](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Robert Younger, Younger's Woodery for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Younger's Woodery](#)

- G. [ID#24-9844](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with Public Safety Cadets Post 178 for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Public Safety Cadets Post 178](#)

- H. [ID#24-9845](#) Review and act on (recommendation to Common Council) proposed Event

Vendor Agreement with the Waukesha Lions Club for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Waukesha Lions Club](#)

- I. [ID#24-9846](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with the Waukesha Sunrise Rotary Club Charitable Fund, Inc. for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Sunrise Rotary](#)

- J. [ID#24-9847](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with the Waukesha Citizens Police Academy Association, Inc. for the 2024 Waukesha Oktoberfest community event.

**Attachments:** [Common Council Cover Sheet - Oktoberfest Contact 2024](#)  
[2024 Oktoberfest Vendor Agreement - Waukesha Citizens Police Academy Association](#)

- K. [ID#24-9848](#) Review and act on (recommendation to Common Council) proposed Beverage Service Contract with North Pillar Brewing Company for the 2024 Jazz at Cutler Park Concerts.

**Attachments:** [Common Council Cover Sheet - Beverage Service Contract - Jazz Concerts - Boehm & Hocking LLC 2024](#)  
[2024 Beverage Service Contract - Jazz Concerts - Boehm & Hocking LLC](#)

## **2. Plan Commission**

- A. [PC24-0533](#) Certified Survey Map - 1052 White Rock Avenue, Trinity Lutheran Church – A request to approve a one lot CSM which will incorporate two former residential parcels owned by Trinity Lutheran Church at the southwest end of their site into their main lot.

**Attachments:** [Project Reviews - CSM24-00004](#)  
[Certified Survey Map, Trinity Lutheran, 13](#)  
[Cover Sheet - Trinity Lutheran CSM](#)

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

### **B. Building & Grounds Committee - Ald. E. Payne**

### **C. Ordinance & License Committee - Ald. P. Wuteska**

## 1. Licenses

**D. Human Resources - Ald. Rodriguez****E. Board of Public Works - Alex Damien****End of Consent Agenda****Reports**

## 6. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation &amp; Forestry Board Report - Ald. Wells

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. C. Payne

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

## 7. Plan Commission - Jennifer Andrews

## 8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building &amp; Grounds Committee Report - Ald. E. Payne

C. Ordinance &amp; License Committee Report - Ald. P. Wuteska

A. [ID#24-9793](#) Consideration and Possible Action on a Charter Ordinance Repealing Charter Ordinance 52-87, Regarding the Separation of the Offices of Clerk and Treasurer

**Attachments:** [M-Charter Ordinance Clerk-Treasurer 2024-05-10](#)  
[Charter Ordinance-Separate Clerk and Treasurer](#)

**A motion was made by Ald. Wuteska, seconded by Ald. Pieper, to approve the Charter Ordinance Repealing Charter Ordinance 52-87, Regarding the Separation of the Offices of Clerk and Treasurer. The motion carried by the following vote:**

**Aye:** 11 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Paul Wuteska, Mike Anderson, Frank McElderry and Rick R. Lemke

**Absent:** 4 - Elizabeth Moltzan, Alicia Halvensleben, Dean D. Lemke and Cory C. Payne

#### D. Human Resources Committee Report - Ald. Rodriguez

#### 9. Board of Public Works Report - Alex Damien

- A. [ID#24-9723](#) Bids Received: Friday, May 3, 2024, at 11:00 a.m.  
Priedeman Park Ball Diamond & Roberta Park Fencing - Base Bid

The Board of Public Works recommends that the low bid from Century Fence Company, in the amount of \$52,245.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Priedeman Park Ball Diamond and Roberta Park Fencing-BT.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Century Fence Company in the amount of \$52,245.00 for the Priedeman Park Ball Diamond & Roberta Park Fencing. The motion carried by the following vote:**

**Aye:** 11 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Paul Wuteska, Mike Anderson, Frank McElderry and Rick R. Lemke

**Absent:** 4 - Elizabeth Moltzan, Alicia Halvensleben, Dean D. Lemke and Cory C. Payne

- B. [ID#24-9827](#) Bids Received: Friday, May 17, 2024, at 11:00 a.m.  
2024 Sanitary Sewer Lining

The Board of Public Works recommends that the low bid from Visu-Sewer, LLC, in the amount of \$924,708.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [2024 Sanitary Sewer Lining-BT.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Visu-Sewer, LLC, in the amount of \$924,708.00 for the 2024 Sanitary Sewer Lining. The motion carried by the following vote:**

**Aye:** 11 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Paul Wuteska, Mike Anderson, Frank McElderry and Rick R. Lemke

**Absent:** 4 - Elizabeth Moltzan, Alicia Halvensleben, Dean D. Lemke and Cory C. Payne

- C. [ID#24-9828](#) Bids Received: Friday, May 17, 2024, at 11:00 a.m.  
Cutler Park Pathway Improvements

The Board of Public Works recommends that the low bid from All-Ways Contractors, Inc., in the amount of \$184,861.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Cutler Park Pathway Improvements-BT.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from All-Ways Contractors, Inc., in the amount of \$184,861.00 for Cutler Park Pathway Improvements. The motion carried by the following vote:**

**Aye:** 11 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Paul Wuteska, Mike Anderson, Frank McElderry and Rick R. Lemke

**Absent:** 4 - Elizabeth Moltzan, Alicia Halvensleben, Dean D. Lemke and Cory C. Payne

- D. [ID#24-9831](#) Bids Received: Friday, May 17, 2024, at 11:00 a.m.  
2024 Alley Reconstruction Program

The Board of Public Works recommends that the low bid from All-Ways Contractors, Inc., in the amount of \$557,651.70, be awarded.

**Sponsors:** Public Works

**Attachments:** [2024 Alley Reconstruction BT.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from All-Ways Contractors, Inc., in the amount of \$557,651.70 for the 2024 Alley Reconstruction Program. The motion carried by the following vote:**

**Aye:** 11 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Paul Wuteska, Mike Anderson, Frank McElderry and Rick R. Lemke

**Absent:** 4 - Elizabeth Moltzan, Alicia Halvensleben, Dean D. Lemke and Cory C. Payne

10. Director of Public Works Report
11. City Attorney's Report
12. City Administrator's Report

- A. [ID#24-9906](#) Report from the City Administrator

**Attachments:** [Admin Report May 31, 2024](#)

13. Mayor's Report & Referrals

14. Referrals

*None*

15. Adjournment

*The meeting adjourned at 6:51pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).