



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, November 17, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Steve Kassens, Eric E. Payne, Joe Pieper, and Kevin Reilly

Absent 1 - Chad O'Donnell

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#22-5212](#) Approve Minutes of November 3, 2022.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 11-03-22-Final.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Minutes of November 3, 2022, be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Eric E. Payne, Joe Pieper and Kevin Reilly

Absent: 1 - Chad O'Donnell

5. Approval of Payments

A. [ID#22-5213](#) Approval of Payments

Sponsors: Public Works

Attachments: [_Payments 11-17-22.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Eric E. Payne, Joe Pieper and Kevin Reilly

Absent: 1 - Chad O'Donnell

6. RESOLUTIONS

- A. [ID#22-5214](#) Resolution authorizing and directing to prepare plans and specifications and to advertise for bids for the construction of:
2023 CIP Projects (Department of Public Works Program)

Sponsors: Public Works

Attachments: [2023_CIP_Public_Works_Program.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the 2023 CIP Projects (Department of Public Works Program) be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Eric E. Payne, Joe Pieper and Kevin Reilly

Absent: 1 - Chad O'Donnell

7. Discussion and Recommendation to Council Regarding:

- A. [ID#22-5215](#) Review and act on the consultants for the Engineering Services for the Analysis and Design of Storm Sewer and Flood Mitigation projects for 2023 and 2024.

Sponsors: Public Works

Attachments: [22-5215_BPW_Agenda_Cvr-Consultant_Services.pdf](#)

[_Consultant_Contract-Donohue-Storm_Sewer_and_Flood_Mit_2023-24.pdf](#)

[_Consultant_Contract-Strand-Storm_Sewer_and_Flood_Mit_2023-24.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly to select Donohue & Associates, Inc., and Strand Associates, Inc., for the Engineering Services for the Analysis and Design of Storm Sewer and Flood Mitigation projects for 2023 and 2024 be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Eric E. Payne, Joe Pieper and Kevin Reilly

Absent: 1 - Chad O'Donnell

- B. [ID#22-5216](#) Review and act on Contract Change Order No. 1 with Hunzinger Construction Company, for the E.B. Shurts Building Exterior Patio Project.

Sponsors: Board of Public Works

Attachments: [22-5216_BPW_Agenda_Cvr_CO1_Hunzinger_EB_Shurts_Patio.pdf](#)

[22-5216_CO1_for_Hunzinger.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 1 with Hunzinger Construction Company for the E.B. Shurts Building Exterior Patio project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Eric E. Payne, Joe Pieper and Kevin Reilly

Absent: 1 - Chad O'Donnell

- C. [ID#22-5232](#) Review and act on Addendum 1 to Developer's Agreement between City of Waukesha and Skyline Waukesha, LLC, and Bielinski Homes, Inc., for the property located north of Summit Avenue and west of Woodland Hills Subdivision.

Sponsors: Public Works

Attachments: [22-5232_BPW_Agenda_Cover_Sheet_-_Skyline_Addendum_1_to_DA.pdf](#)
[Amendment_1_to_DPWDA-Extend_Completion_date_20221207.pdf](#)

This item was held.

8. Matter of Report

9. Communications and Referrals:

- A. [ID#22-5231](#) Official Notices: Bids to Close on Friday, December 2, 2022, at 11:00 a.m.
1) South Side Pump Station Consolidation
2) Hillcrest Park Fiber Build (2119 Davidson Road)
3) Multi-Level Live Fire raining Structure

Sponsors: Public Works

Attachments: [Official_Notice_South_Side_PS.pdf](#)
[Official_Notice_Hillcrest_Park_Fiber_Build.pdf](#)
[Official_Notice_Multi-Level_Live_Fire_Training_Structure.pdf](#)

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.