



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, April 19, 2021

6:00 PM

Virtual

Public can view the meeting live online:
[https://waukesha-wi.zoom.us/j/92899123503?](https://waukesha-wi.zoom.us/j/92899123503?pwd=N1JmMzNpYS8yc05EMFBjMVcxaFJKUT09)
[pwd=N1JmMzNpYS8yc05EMFBjMVcxaFJKUT09](https://waukesha-wi.zoom.us/j/92899123503?pwd=N1JmMzNpYS8yc05EMFBjMVcxaFJKUT09)

or by calling:
888 788 0099 (Toll Free)
Webinar ID: 928 9912 3503
Passcode: 732908

1. Call to Order

Rollcall

Present 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer, and Thurston

Absent 2 - Riebel, and Wallner

2. Public Comment

No Action Required

3. Approval of Minutes

- A. [ID#21-2120](#) Approve the Minutes of Parks, Recreation & Forestry Board meeting of March 15, 2021.

Attachments: [prmn210315 \(PRF Board Minutes of March 15, 2021\)_DRAFT](#)

A motion was made by Vehlow, seconded by Wells, that the Minutes of Parks, Recreation & Forestry Board meeting of March 15, 2021 be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 2 - Riebel and Wallner

4. Discussion/Decision Items

- A. [ID#21-2121](#) Review and act on proposed revision to Large Gathering Capacity Numbers - COVID-19 Precautionary Guidelines.

Attachments: [Capacity statement April 19](#)
[Capacity Numbers](#)

A motion was made by Johnson, seconded by Vehlow, that the proposed revision

to Large Gathering Capacity Numbers - COVID-19 Precautionary Guidelines be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 2 - Riebel and Wallner

- B.** [ID#21-2122](#) Review and act on proposed agreement with the Waukesha County Fair Association to provide parking services for the 2021 City July 4th Fireworks to be held at the County Fair and Expo Grounds.

Attachments: [Council Agenda Cover Sheet-Waukesha County Fair Parking2021](#)
[Waukesha County Fair Parking Staff Agreement 2021](#)

A motion was made by Schmitz, seconded by Johnson, that the proposed agreement with the Waukesha County Fair Association to provide parking services for the 2021 City July 4th Fireworks to be held at the County Fair and Expo Grounds be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 3 - Merchle, Riebel and Wallner

Absent: 3 - Merchle, Riebel and Wallner

- C.** [ID#21-2123](#) Review and act on proposed agreement with Waukesha County Parks and Land Use Department to utilize the Waukesha County Courthouse parking lot for select special events.

Attachments: [Council Agenda Cover Sheet-Waukesha County Parks Courthouse Parking2021](#)
[Waukesha County Courthouse Parking \(1\)](#)

A motion was made by Johnson, seconded by Vehlow, that the proposed agreement with Waukesha County Parks and Land Use Department to utilize the Waukesha County Courthouse parking lot for select special events be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 3 - Merchle, Riebel and Wallner

- D.** [ID#21-2124](#) Review and act on proposed agreement with Raised Grain Brewing Co. to provide beverage services, including fermented malt beverages, at the 2021 Tribute Tuesday Concert Series events.

Attachments: [Council Agenda Cover Sheet-Waukesha County Fair Parking2021](#)
[Raised Grain Brewing Tribute Tuesday Agreement 2021](#)

A motion was made by Johnson, seconded by Huemmer, that the proposed agreement with Raised Grain Brewing Co. to provide beverage services, including fermented malt beverages, at the 2021 Tribute Tuesday Concert Series

events be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 3 - Merchle, Riebel and Wallner

- E. [ID#21-2125](#) Review and act on special use requests associated with 2021 Memorial Day and Veterans Day community events conducted by the Waukesha Allied Veterans Council.

Attachments: [WAVC Events Memorial Day 2021](#)

A motion was made by Huemmer, seconded by Wells, that the special use requests associated with 2021 Memorial Day and Veterans Day community events conducted by the Waukesha Allied Veterans Council be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 3 - Merchle, Riebel and Wallner

- F. [ID#21-2126](#) Review and act on Parks, Recreation & Forestry Staff request to approve variance of posted Park Hours to enable Frame Park to be open 24 hours for the dates of May 27 through May 31, 2021 to accommodate The Moving Wall community event.

A motion was made by Thurston, seconded by Vehlow, that Parks, Recreation & Forestry Staff request to approve variance of posted Park Hours to enable Frame Park to be open 24 hours for the dates of May 27 through May 31, 2021 to accommodate The Moving Wall community event be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 3 - Merchle, Riebel and Wallner

- G. [ID#21-2127](#) Review and act on Parks, Recreation & Forestry Staff request to approve variance of posted Park Hours to enable Frame Park to be open until 11:00 p.m. for the dates of September 24 & 25, 2021 to accommodate 2021 Oktoberfest community event.

A motion was made by Schmitz, seconded by Huemmer, that Parks, Recreation & Forestry Staff request to approve variance of posted Park Hours to enable Frame Park to be open until 11:00 p.m. for the dates of September 24 & 25, 2021 to accommodate 2021 Oktoberfest community event be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 2 - Riebel and Wallner

- H. [ID#21-2128](#) Review and act on proposed contract with Carrico Aquatic Resources, Inc., to provide outdoor pool chemical and water quality services at both Horeb Springs and Buchner Park pools.

Attachments: [Council Agenda Cover Sheet-Water Quality Mangement](#)
[2021-2022 Carrico Contract](#)
[Water Management Vendor List. 21](#)

A motion was made by Johnson, seconded by Wells, that the proposed contract with Carrico Aquatic Resources, Inc., to provide outdoor pool chemical and water quality services at both Horeb Springs and Buchner Park pools be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 3 - Merchle, Riebel and Wallner

- I. [ID#21-2129](#) Review and act on proposed Enduro XL40 Robotic Pool Cleaner Training and Service Agreement with Carrico Aquatic Resources, Inc.

Attachments: [Council Agenda Cover Sheet-Enduro XL40 Robotic Cleaner](#)
[Contract-Park-Rec Carrico-Enduro robotic cleaner](#)

A motion was made by Wells, seconded by Johnson, that the proposed Enduro XL40 Robotic Pool Cleaner Training and Service Agreement with Carrico Aquatic Resources, Inc. be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 2 - Riebel and Wallner

- J. [ID#21-2130](#) Review and act on proposed PEPS 200 Robotic Pool Cleaner Training and Service Agreement with Carrico Aquatic Resources, Inc.

Attachments: [Council Agenda Cover Sheet-PEPS 200 Robotic Cleaner](#)
[Contract-Park-Rec-Carrico PEPS 200 robotic pool cleaner service agreement](#)

pending attorney's review

A motion was made by Schmitz, seconded by Huemmer, that the proposed PEPS 200 Robotic Pool Cleaner Training and Service Agreement with Carrico Aquatic Resources, Inc. be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 2 - Riebel and Wallner

- K. [ID#21-2131](#) Review and act on proposed contract with the Department of Veterans Affairs for the provision of a Compensated Work Therapy program.

Attachments: [Council Cover Sheet - 2021 VA Work Therapy Agreement](#)
[City of Waukesha VA Work Therapy Contract](#)

A motion was made by Johnson, seconded by Vehlow, that the proposed contract with the Department of Veterans Affairs for the provision of a Compensated Work Therapy program be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 3 - Merchle, Riebel and Wallner

- L. [ID#21-2132](#) Review and act on proposed improvement plans associated with the reconstruction of the Buchner Park tennis courts and retaining wall.

Attachments: [Buchner Park Tennis Courts Site Plan 2021](#)
[Buchner Retaining Wall Alternate Bid Specs 2021](#)
[Buchner Tennis-Pickleball Combo Alternate Bid Specs 2021](#)
[Redi Rock - LedgeStone Texture Sheet](#)

A motion was made by Johnson, seconded by Vehlow, that the proposed improvement plans associated with the reconstruction of the Buchner Park tennis courts and retaining wall be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 3 - Merchle, Riebel and Wallner

- M. [ID#21-2133](#) Review and act on easement request received from We Energies to install two guy wires within the Fox River Sanctuary along Prairie Avenue.

Attachments: [Council Cover Sheet - 2021 Fox River Sanctuary We Energies Easement](#)
[We Energies - Fox River Sanctuary Easement Request 2021](#)

A motion was made by Johnson, seconded by Huemmer, that the easement request received from We Energies to install two guy wires within the Fox River Sanctuary along Prairie Avenue be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Absent: 3 - Merchle, Riebel and Wallner

5. Board President Report

No Action Required
Note: Ald. Wells Left the meeting at 7:12 pm

6. Director and Staff Report

No Action Required

7. Adjournment

7. Adjournment

Aye: 6 - Vehlow, Johnson, Schmitz, Wells, Huemmer and Thurston

Not Present: 1 - Merchle

Absent: 2 - Riebel and Wallner

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.