



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, June 21, 2018

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

**Present** 3 - Kassens, E. Payne, and Michalowski

**Absent** 2 - O'Donnell, and Pieper

#### 2. Public Comment

*No public comment.*

#### 3. Approval of Minutes

##### A. [ID#18-0936](#) Approval of Minutes of June 7, 2018.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 6-7-18 - Final.pdf](#)

**A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the Minutes of June 7, 2018, be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, E. Payne and Michalowski

**Absent:** 2 - O'Donnell and Pieper

#### 4. Approval of Bonds

##### A. [ID#18-0937](#) Approval of Bonds

**Sponsors:** Public Works

**A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the Bonds be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, E. Payne and Michalowski

**Absent:** 2 - O'Donnell and Pieper

#### 5. Approval of Payments

##### A. [ID#18-0938](#) Approval of Payments

**Attachments:** [\\_Summary Table for Partial Payments.pdf](#)  
[Advance-4042.Signed.pdf](#)  
[Ford-4031.Signed.pdf](#)  
[Hennes-4045.Signed.pdf](#)  
[LaLonde-4043.Signed.pdf](#)  
[MP Systems-4032.Signed.pdf](#)  
[Payne & Dolan-4037.Signed.pdf](#)  
[Pohl-4047.Signed.pdf](#)  
[Process Equipment-4030.Signed.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, E. Payne and Michalowski

**Absent:** 2 - O'Donnell and Pieper

## 6. Discussion and Recommendation to Council Regarding:

- A. [ID#18-0892](#) Review and act on the City of Waukesha Waste Collection Enclosure Use Contract.

**Sponsors:** Public Works

**Attachments:** [18-0892\\_BPW\\_Agenda Cover-Waste Collection Enclosure .pdf](#)  
[18-0892\\_Dumpster Enclosure Use Contract.pdf](#)

**A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the City of Waukesha Waste Collection Enclosure Use Contract be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 3 - Kassens, E. Payne and Michalowski

**Absent:** 2 - O'Donnell and Pieper

- B. [ID#18-0939](#) Approve Storm Water Management Practice Maintenance Agreement between Kwik Trip Inc. at 2302 E. Moreland Blvd. and the City of Waukesha.

**Sponsors:** Public Works

**Attachments:** [18-0939\\_BPW\\_Agenda Cover Sheet - Kwik Trip.pdf](#)  
[Maintenance Agreement Reduced Size.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Storm Water Management Practice Maintenance Agreement between Kwik Trip Inc. at 2302 E. Moreland Blvd. and the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 3 - Kassens, E. Payne and Michalowski

**Absent:** 2 - O'Donnell and Pieper

- C. [ID#18-0968](#) Review and act on the City of Waukesha Development Review Fee Schedule.

**Sponsors:** Public Works

**Attachments:** [18-0968 BPW Agenda Cover Sheet - Private Development Review Fees.pdf](#)  
[COW Proposed Development Review Fee Schedule.pdf](#)  
[Development Review Application.pdf](#)  
[Sample of Development Projects and Fees from 2017.pdf](#)

**A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the City of Waukesha Development Review Fee Schedule be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 3 - Kassens, E. Payne and Michalowski

**Absent:** 2 - O'Donnell and Pieper

- D. [ID#18-0993](#) Review and act on Contract Change Order No. 1 with Payne and Dolan, Inc., for the New Berlin West Extension Project for the paving of Merrill Crest Park entrance.

**Sponsors:** Public Works

**Attachments:** [18-0993 BPW Agenda Cover - CO 1-Payne Dolan-New Berlin Trail.pdf](#)  
[18-0993 CCO1 Payne Dolan-New Berlin West Extension.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Contract Change Order No. 1 with Payne and Dolan, Inc., for the New Berlin West Extension project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 3 - Kassens, E. Payne and Michalowski

**Absent:** 2 - O'Donnell and Pieper

## 7. Matter of Report

## 8. Communications and Referrals:

- A. [ID#18-0940](#) Official Notices: Bids to Close Friday, July 13, 2018, at 11:00 A.M.
- 1) Concrete Street Joint Sealing
  - 2) S. East Ave. and E. Garfield Ave. Sidewalk and Pavement Restorations
  - 3) S. Prairie Ave. Sewer Relay and Street Resurfacing
  - 4) City-Wide EVP Upgrade and Replacement
  - 5) City Garage CMU Wall Repair

**Sponsors:** Public Works

## 9. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.