



Meeting Minutes - Draft

Waukesha Water Commission

Water Utility Commission

Thursday, August 16, 2018

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

2. Roll Call

Present 4 - Zinda, Piatt, Thieme, and Francoeur

Absent 3 - Couri, Ybarra, and Reilly

3. Public Comment

4. Approval of Minutes

a. [ID#18-1202](#) Approve Minutes of the July 19, 2018 Meeting

A motion was made by Alderman Terry Thieme, seconded by Commission President Joe Piatt, that the meeting minutes be approved. The motion carried by the following vote:

Aye: 4 - Zinda, Piatt, Thieme and Francoeur

Absent: 3 - Couri, Ybarra and Reilly

5. Action Items

a. [ID#18-1203](#) Approve payments from the General Fund and the Improvement Fund

A motion was made by Commission Secretary Greg Zinda, seconded by Alderman Terry Thieme, that this item be approved. The motion carried by the following vote:

Aye: 4 - Zinda, Piatt, Thieme and Francoeur

Absent: 3 - Couri, Ybarra and Reilly

b. [ID#18-1204](#) Authorize Purchase Order to the PSC for permitting review services

A motion was made by Commission Secretary Greg Zinda, seconded by Commission President Joe Piatt, to authorize an additional \$50,000 for construction authorization and permitting review by the Wisconsin Public Service Commission and Wisconsin Department of Natural Resources. The motion carried by the following vote:

Aye: 4 - Zinda, Piatt, Thieme and Francoeur

Absent: 3 - Couri, Ybarra and Reilly

c. [ID#18-1205](#) Approve Bankruptcy Write-off's

A motion was made by Commission Secretary Greg Zinda, seconded by Commission President Joe Piatt, to approve writing off \$5,215.54 of water charges and \$1,763.79 of customer invoices, as recommended by staff.

Aye: 4 - Zinda, Piatt, Thieme and Francoeur

Absent: 3 - Couri, Ybarra and Reilly

d. [ID#18-1206](#) Amend the 2018 budget and move \$65,000 from account 6145 and \$10,000 from account 6230 to account 6730 to cover street opening permits and fees associated with operating expenses and move \$75,000 from account 3250 to account 3431 to cover the street opening permits and fees associated with capital expenses for the remainder of 2018.

A motion was made by Commission President Joe Piatt, seconded by Commission Secretary Greg Zinda, that this item be approved. The motion carried by the following vote:

Aye: 4 - Zinda, Piatt, Thieme and Francoeur

Absent: 3 - Couri, Ybarra and Reilly

e. [ID#18-1207](#) Recommend approval of the Relocation Order Resolution and Resolution of Public Necessity for the Waukesha Water Utility New Pumping Station near the vicinity of West Oklahoma Avenue and Honey Creek Drive.

A motion was made by Alderman Terry Thieme, seconded by Commission President Joe Piatt, that this item be approved pending review by the City Attorney. The motion carried by the following vote:

Aye: 4 - Zinda, Piatt, Thieme and Francoeur

Absent: 3 - Couri, Ybarra and Reilly

6. Discussion Items

a. [ID#18-1208](#) Great Lakes Update

7. Information Items

a. [ID#18-1209](#) Utility Performance Report

b. [ID#18-1210](#) Financial Report

c. [ID#18-1211](#) Demo of Pipe Loop Testing Apparatus built by Utility staff

8. Adjourn