



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final

### City Council

Thursday, July 6, 2023

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.*

#### 4. Approval of Minutes

- A. [ID#23-7150](#) Minutes from June 20, 2023

**Attachments:** [ccmn230620 draft.pdf](#)

### Consent Agenda

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### 1. Other Boards and Commissions

- A. [ID#23-7155](#) Review and Approve Automox for the City's Patch Management Solution

**Attachments:** [Automox MSA - Waukesha City Hall \(649b30a6c4\) \(version 2\)](#)  
[Coversheet](#)

- B. [ID#23-6388](#) Review and act on the changes to the Vulnerability Management Policy

**Attachments:** [ITB Agenda Cover Sheet - Project Name 23-6388](#)  
[Risk Acceptance Form](#)  
[Vulnerability Management Program - CLEAN](#)  
[Vulnerability Management Program - RED LINE](#)  
[MCA](#)

**Legislative History**

4/5/23	Information Technology Board	held
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- C.** [ID#23-7097](#) Review and act on the reallocation of 2023 CIP Parking funds for the installation of a new parking access and revenue control system.
- Sponsors:** Public Works
- Attachments:** [23-7097 BPW Agenda Cvr-Reallocation of CIP Parking Funds REVISED.pdf](#)  
[PD Recommendation for South Street Parking Ramp Issues.pdf](#)
- Legislative History**
- |         |                       |                                                              |
|---------|-----------------------|--------------------------------------------------------------|
| 6/22/23 | Board of Public Works | recommended for approval to the Information Technology Board |
|---------|-----------------------|--------------------------------------------------------------|
- D.** [ID#23-7100](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Waukesha Lions Club to sell non-competing food/beverage items at 2023 Oktoberfest community event.
- Attachments:** [Common Council Cover Sheet - Oktoberfest 2023](#)  
[Waukesha Lions Club Oktoberfest Agreement 23](#)
- Legislative History**
- |         |                                      |          |
|---------|--------------------------------------|----------|
| 6/19/23 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|
- E.** [ID#23-7101](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with United for Waukesha Resiliency Center.
- Attachments:** [Common Council Cover Sheet - United for Waukesha Resiliency Center Contra](#)  
[United for Waukesha Resiliency Center Contract 23](#)
- Legislative History**
- |         |                                      |          |
|---------|--------------------------------------|----------|
| 6/19/23 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|
- F.** [ID#23-7102](#) Review and act on (recommendation to Common Council) proposed "Future 4 Waukesha" Four-Year-Old Kindergarten Program agreement with the School District of Waukesha 2023-2024.
- Attachments:** [Common Council Cover Sheet - School District of Waukesha 4K Contract 2023-](#)  
[School District of Waukesha 4K Contract 2023-2024](#)
- Legislative History**
- |         |                                      |          |
|---------|--------------------------------------|----------|
| 6/19/23 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|
- G.** [ID#23-7103](#) Review and act on (recommendation to Common Council) proposed research collaboration contract with Cobalt Community Research for an amount not to exceed \$9,900.00.
- Attachments:** [Common Council Cover Sheet - Cobalt Community Research 2023](#)  
[Cobalt Community Research Agreement](#)
- Legislative History**
- |         |                                      |          |
|---------|--------------------------------------|----------|
| 6/19/23 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|

**2. Plan Commission****3. Standing Committees****A. Finance Committee - Ald. Pieper****B. Building & Grounds Committee - Ald. E. Payne****C. Ordinance & License Committee - Ald. R. Lemke**

## 1. Licenses

*Shahmeer L Khan will be pulled off Consent due to a 3:1 vote at the committee, his application will be handled under O&L Report*

*The following bartender applications for Christopher A. Bednarek, Myrrh A. Hamishaich, Christopher J. Jensen, and Nicole M. Koontz are being held to the next O&L meeting on 07/10/23*

**A. [ID#23-7129](#) Invited Bartenders**

**Attachments:** [Invited Bartenders - 626](#)

**Legislative History**

6/26/23	Ordinance & License Committee	recommended for approval to the City Council
6/26/23	Ordinance & License Committee	held
6/26/23	Ordinance & License Committee	held
6/26/23	Ordinance & License Committee	held
6/26/23	Ordinance & License Committee	held
6/26/23	Ordinance & License Committee	recommended for approval to the City Council
6/26/23	Ordinance & License Committee	recommended for approval to the City Council
6/26/23	Ordinance & License Committee	recommended for approval to the City Council
6/26/23	Ordinance & License Committee	recommended for Council Consent to the City Council

**B. [ID#23-7130](#) Invited Other Applications****Attachments:** [Invited Other Applications - 6-26](#)

*The following Invited Other Application for Mom's Kitchen is being held to the next O&L meeting on 07/10/23*

**Legislative History**

6/26/23	Ordinance & License Committee	recommended for approval to the City Council
6/26/23	Ordinance & License Committee	held

**C. [ID#23-7131](#) Other Applications****Attachments:** [Other Applications - 6-26](#)**Legislative History**

6/26/23	Ordinance & License Committee	recommended for approval to the City Council
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**D. Human Resources - Ald. Rodriguez****E. Board of Public Works - Alex Damien****A. [ID#23-7082](#) Review and act on Contract Change Order No. 4 with CD Smith for the Return Flow Pump Station and Advanced Phosphorus Treatment with Facility Enhancements for Clean Water Plant.****Sponsors:** Public Works**Attachments:** [23-7082\\_BPW Agenda Cover Sheet -CD Smith CO4.pdf](#)  
[23-7082\\_CWP Constr Change Order 04\\_19Jun23.pdf](#)  
[23-7082\\_CWP Construction Change Order No 4.pdf](#)**Legislative History**

6/22/23	Board of Public Works	recommended for Council Consent to the City Council
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**B. [ID#23-7083](#) Review and act on Contract Change Order No. 4 to the Consulting Services Contract with Jacobs Engineering Group, Inc., for the Return Flow Pump Station and Advanced Phosphorus Treatment with Facilities Enhancements project for the Clean Water Plant.****Sponsors:** Public Works**Attachments:** [23-7083\\_BPW Agenda Cover Sheet - Jacobs CO4.pdf](#)  
[23-7083\\_D3165200 RFPS and Phosphorus Treatment Project Amendment 4](#)**Legislative History**

6/22/23	Board of Public Works	recommended for Council Consent to the City Council
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- C. [ID#23-7108](#) Approve Storm Water Management Practice Agreement with Boucher Holdings, LLC for property located at 1451 E. Moreland Blvd.
- Sponsors:** Public Works
- Attachments:** [23-7108 BPW Agenda Cr-1451 E Moreland Blvd Boucher Holdings, LLC SW A](#)  
[230530 Nissan Waukesha SW Agreement.pdf](#)
- Legislative History**
- 6/22/23 Board of Public Works recommended for Council Consent to the City Council
- D. [ID#23-6810](#) Review and act on the recommended update to the City of Waukesha Sidewalk Repair Policy.
- Sponsors:** Public Works
- Attachments:** [23-6810 BPW Agenda Cvr-Sidewalk Repair Policy Update.pdf](#)  
[23-6810 Sidewalk Repair Policy-Rev-20230518.pdf](#)
- Legislative History**
- 5/18/23 Board of Public Works recommended for approval to the City Council

### End of Consent Agenda

## 5. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

### **Reports**

6. Other Boards and Commissions
- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben

- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
7. Plan Commission - Jennifer Andrews
8. Standing Committees
- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. R. Lemke
- D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

- A. [ID#23-7081](#) Resolution authorizing and directing to prepare plans and specifications and to advertise for bids for the construction of Downtown Kiosk Fiber Installation.

**Sponsors:** Public Works

**Attachments:** [Res Downtown Kiosk Fiber.pdf](#)

**Legislative History**

6/22/23 Board of Public Works recommended for approval to the City Council

- B. [ID#23-7080](#) Bids Received: Friday, June 16, 2023, at 11:00 A.M.  
2023 Pavement Crackfilling

The Board of Public Works recommends that the low bid from Thunder Road LLC in the amount of \$144,300.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [2023 Pavement Crackfilling - BT.pdf](#)

**Legislative History**

6/22/23 Board of Public Works recommended for approval to the City Council

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

A. [ID#23-7180](#) City Administrator's Report

**Attachments:** [Admin Report June 30 2023](#)

13. Mayor's Report & Referrals

A. [ID#23-7181](#) Board and Commission Appointments

**Attachments:** [Council Letter 07.06.2023](#)  
[Terry Timm Cover Letter and Resume](#)

B. [ID#23-7182](#) Proclamation for General Aviation Appreciation Month

**Attachments:** [General Aviation Appreciation Month - 2023 Proclamation](#)

C. [ID#23-7188](#) Proclamation for Milwaukee Dancing Grannies and 610 Stompers Day

**Attachments:** [Milwaukee Dancing Grannies and 610 Stompers Day - 2023 Proclamation](#)

14. Referrals

15. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.