



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Attend in person or watch
live at

<https://waukesha.legistar.com/Calendar.aspx>

City Council

Thursday, July 6, 2023

6:30 PM

Council Chambers, City Hall

1. Roll Call

Ald. C. Payne arrived at 6:41pm.

Present: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Dean D. Lemke

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

A. [ID#23-7150](#) Minutes from June 20, 2023

Attachments: [ccmn230620 draft.pdf](#)

A motion was made by Ald. Manion, seconded by Ald. McElderry, to approve the Minutes from June 20, 2023. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Dean D. Lemke and Cory C. Payne

Consent Agenda

Ald. Manion removed Invited Bartenders: Christopher Bednarek, Myrrh Hamishaich, Christopher Jensen and Nicole Koontz, and held to the 7/10 O&L meeting. Ald. Manion removed Invited Bartender Shameer Khan, to be handled under O&L report. Ald. Manion removed Invited Other Application, Mom's Kitchen, which is coming back to O&L on 7/10.

1. Other Boards and Commissions

A. [ID#23-7155](#) Review and Approve Automox for the City's Patch Management Solution

Attachments: [Automox MSA - Waukesha City Hall \(649b30a6c4\) \(version 2\)](#)

[Coversheet](#)

- B.** [ID#23-6388](#) Review and act on the changes to the Vulnerability Management Policy
- Attachments:** [ITB Agenda Cover Sheet - Project Name 23-6388](#)
 [Risk Acceptance Form](#)
 [Vulnerability Management Program - CLEAN](#)
 [Vulnerability Management Program - RED LINE](#)
 [MCA](#)
- C.** [ID#23-7097](#) Review and act on the reallocation of 2023 CIP Parking funds for the installation of a new parking access and revenue control system.
- Sponsors:** Public Works
- Attachments:** [23-7097 BPW Agenda Cvr-Reallocation of CIP Parking Funds REVISED.pdf](#)
 [PD Recommendation for South Street Parking Ramp Issues.pdf](#)
- D.** [ID#23-7100](#) Review and act on (recommendation to Common Council) proposed vendor agreement with Waukesha Lions Club to sell non-competing food/beverage items at 2023 Oktoberfest community event.
- Attachments:** [Common Council Cover Sheet - Oktoberfest 2023](#)
 [Waukesha Lions Club Oktoberfest Agreement 23](#)
- E.** [ID#23-7101](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with United for Waukesha Resiliency Center.
- Attachments:** [Common Council Cover Sheet - United for Waukesha Resiliency Center Contract 23](#)
 [United for Waukesha Resiliency Center Contract 23](#)
- F.** [ID#23-7102](#) Review and act on (recommendation to Common Council) proposed "Future 4 Waukesha" Four-Year-Old Kindergarten Program agreement with the School District of Waukesha 2023-2024.
- Attachments:** [Common Council Cover Sheet - School District of Waukesha 4K Contract 2023-2024](#)
 [School District of Waukesha 4K Contract 2023-2024](#)
- G.** [ID#23-7103](#) Review and act on (recommendation to Common Council) proposed research collaboration contract with Cobalt Community Research for an amount not to exceed \$9,900.00.
- Attachments:** [Common Council Cover Sheet - Cobalt Community Research 2023](#)
 [Cobalt Community Research Agreement](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

A. [ID#23-7129](#) Invited Bartenders

Attachments: [Invited Bartenders - 626](#)

*The following Invited Bartenders are being held until the 7/10 O&L Meeting:
Christopher Bednarek, Myrrh Hamishaich, Christopher Jensen and Nicole Koontz.
Shahmeer Khan will be handled under the O&L report.*

B. [ID#23-7130](#) Invited Other Applications

Attachments: [Invited Other Applications - 6-26](#)

Invited Other Application, Mom's Kitchen will be held to the 7/10 O&L meeting.

C. [ID#23-7131](#) Other Applications

Attachments: [Other Applications - 6-26](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

A. [ID#23-7082](#) Review and act on Contract Change Order No. 4 with CD Smith for the Return Flow Pump Station and Advanced Phosphorus Treatment with Facility Enhancements for Clean Water Plant.

Sponsors: Public Works

Attachments: [23-7082_BPW Agenda Cover Sheet -CD Smith CO4.pdf](#)
[23-7082_CWP Constr Change Order_04_19Jun23.pdf](#)
[23-7082_CWP Construction Change Order No 4.pdf](#)

B. [ID#23-7083](#) Review and act on Contract Change Order No. 4 to the Consulting Services Contract with Jacobs Engineering Group, Inc., for the Return Flow Pump Station and Advanced Phosphorus Treatment with Facilities Enhancements project for the Clean Water Plant.

Sponsors: Public Works

Attachments: [23-7083_BPW_Agenda_Cover_Sheet_-_Jacobs_CO4.pdf](#)

[23-7083_D3165200_RFPS_and_Phosphorus_Treatment_Project_Amendment_4_12Jun23.pdf](#)

- C. [ID#23-7108](#) Approve Storm Water Management Practice Agreement with Boucher Holdings, LLC for property located at 1451 E. Moreland Blvd.

Sponsors: Public Works

Attachments: [23-7108_BPW_Agenda_Cr-1451_E_Moreland_Blvd_Boucher_Holdings,_LLC_SW_Agreement.pdf](#)
[230530_Nissan_Waukesha_SW_Agreement.pdf](#)

- D. [ID#23-6810](#) Review and act on the recommended update to the City of Waukesha Sidewalk Repair Policy.

Sponsors: Public Works

Attachments: [23-6810_BPW_Agenda_Cvr-Sidewalk_Repair_Policy_Update.pdf](#)
[23-6810_Sidewalk_Repair_Policy-Rev-20230518.pdf](#)

End of Consent Agenda

5. New Business

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

C. Ordinance & License Committee Report - Ald. R. Lemke

A motion was made by Ald. Halvensleben, seconded by Ald. Wuteska, to approve the Invited Bartender - Shahmeer Khan. The motion carried with Mayor Reilly breaking the tie vote and voting Aye. The motion passed 8-7.

Aye: 7 - Cassandra Rodriguez, Jack Wells, Elizabeth Moltzan, Cory C. Payne, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Nay: 7 - Joe Pieper, Peter Bartels, Daniel Manion, Eric E. Payne, Rick R. Lemke, Frank McElderry and Mike Chrisien

Absent: 1 - Dean D. Lemke

D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

A. [ID#23-7081](#) Resolution authorizing and directing to prepare plans and specifications and to advertise for bids for the construction of Downtown Kiosk Fiber Installation.

Sponsors: Public Works

Attachments: [Res Downtown Kiosk Fiber.pdf](#)

Resolution #2023-28

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the Resolution authorizing and directing to prepare plans and specifications and to advertise for bids for the construction of Downtown Kiosk Fiber Installation. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Dean D. Lemke

B. [ID#23-7080](#) Bids Received: Friday, June 16, 2023, at 11:00 A.M.
2023 Pavement Crackfilling

The Board of Public Works recommends that the low bid from Thunder Road LLC in the amount of \$144,300.00, be awarded.

Sponsors: Public Works

Attachments: [2023 Pavement Crackfilling - BT.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the low bid from Thunder Road LLC in the amount of \$144,300.00 for the 2023 Pavement Crackfilling. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Dean D. Lemke

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

A. [ID#23-7180](#) City Administrator's Report

Attachments: [Admin Report June 30 2023](#)

13. Mayor's Report & Referrals

A. [ID#23-7181](#) Board and Commission Appointments

Attachments: [Council Letter 07.06.2023](#)
[Terry Timm Cover Letter and Resume](#)

A motion was made by Ald. C. Payne, seconded by Ald. Bartels, to approve the Board and Commission Appointment for Terry Timm to the Cemetery Commission. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 1 - Dean D. Lemke

B. [ID#23-7182](#) Proclamation for General Aviation Appreciation Month

Attachments: [General Aviation Appreciation Month - 2023 Proclamation](#)

C. [ID#23-7188](#) Proclamation for Milwaukee Dancing Grannies and 610 Stompers Day

Attachments: [Milwaukee Dancing Grannies and 610 Stompers Day - 2023 Proclamation](#)

14. Referrals

Ald. Eric Payne To: Cemetery Manager, City Administrator and Finance Director: Please include repairing the waterlines in the Cemetery in the 2024 budget. I have heard multiple complaints about having to bring water from home or get it from the one working sprocket in the Cemetery.

Ald. Halvensleben to Building & Grounds to please move the stop sign closer to the road at the intersection of Riverwalk Dr. & Wisconsin Ave. and install pedestrian crossing signs at the sidewalk, per the staffs recommendation.

Ald. Halvensleben to Building & Grounds to please establish a 10 minute carry out parking spot on the north side of South St. closest to Clinton St.

15. Adjournment

The meeting adjourned at 6:56pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.