



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final with recommendation: Building and Grounds

Monday, December 14, 2015

7:00 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

2. Approval of Minutes

A. [ID#15-3841](#) Approve Buildings & Grounds meeting minutes from November 16, 2015

Attachments: [Building and Grounds Minutes 11-16-2015 - DRAFT](#)

3. Discussion and Recommendation re:

A. [ID#15-3842](#) Establish 1 hour parking, 7am to 4pm, Except Saturday, Sunday, Holiday on E North Street between NW Barstow Street and Madison Street.

Recommendation: Staff has reviewed this item and feels that the change in time restriction will benefit this parking area by removing people who will park there all day and not visit the businesses. Staff recommends approval of the parking zone.
Recommended Motion: Move to approve 1 hour parking, 7am to 4pm, Except Saturday, Sunday, Holiday on E North Street between NW Barstow Street and Madison Street.

Sponsors: Helgestad

Attachments: [Item 15-3842 Admin Review No Parking on North St](#)

- B.** [ID#15-3843](#) Establish a Handicap Parking stall in front of Trinity Presbyterian Church at 224 N. Hine Avenue, west side of street.

Recommendation: Staff has reviewed this request. The handicap parking stall being requested will involve installing a sign, some pavement markings, installation of a concrete landing pad and will require a new handicap ramp to be installed where the old driveway apron was located. These requirements are needed because this ramp will be for public use and not just for the church. It is expected that the cost to do this work may be close to \$1,000 and staff will recommend that the Trinity Presbyterian Church pay for the cost of the materials. Our city sign crews can install the sign and paint the stall. Staff also has an alternate suggestion. The B&G committee could consider approving a reserved parking sign. In this case, a sign could be installed by the Church indicating that the stall is reserved for church use only and the Church would be responsible for who parks there. This would negate the need for the extensive work to create a public handicap stall. It should be noted that this reserve spot cannot be approve as an official handicap stall, but the church may use it as a drop off / loading area. Staff has no official recommendation and will defer to the committee for further discussion. However, we recommend that Trinity Church pay for any installation that is approved.

Sponsors: C. Payne

Attachments: [Item 15-3843 Admin Review HDCP parking on Hine Ave](#)

- C.** [ID#15-3845](#) Establish No Parking Any Time on the east side of N. University Drive from Sunkist Ave to 340 feet south.

Recommendation: Staff has brought this item forward on behalf of University of Wisconsin Waukesha. UWW has requested some parking zone changes on University Drive to help with safety issues with parking and students crossing the street. Staff has no issues with parking revisions stated in this item. We recommend approval. Recommended motion: Establish No Parking Any Time on the east side of N. University Drive from Sunkist Ave to 340 feet south.

Sponsors: Public Works

Attachments: [Item 15-3845 Admin Review No Parking on University](#)

- D. [ID#15-3846](#) Establish No Parking Any Time on the west side of N. University Drive from 570 feet south of Sunkist Ave to the southern most property line of UW Waukesha on the west side of N. University Drive.

Recommendation: Staff has brought this item forward on behalf of University of Wisconsin Waukesha. UWW has requested some parking zone changes on University Drive to help with safety issues with parking and students crossing the street. The revisions under this item will remove the parking on the west side of University Avenue from 570 feet south of Sunkist Drive to the southern most property line of UWW west side of University. Staff agrees with the parking removal up to a point that is 400 feet north of the south property line which is near the driveway to the water tower. This remaining 400 feet is along a soccer field. In the 400 foot section by the soccer field, the suggested parking restriction should be "No Parking, 7am to 4pm, Monday to Friday, September to May". This will allow for parking during times when the fields are being used later in the day and during the Summer. Staff recommends approval of the parking changes as described above.

Suggested Motion 1: Establish No Parking Any Time on the west side of N. University Drive from 570 feet south of Sunkist Ave to 400 feet north the southern most property line of UW Waukesha on the west side of N. University Drive.

Suggested Motion 2: Establish "No Parking, 7am to 4pm, Monday to Friday, September to May" on the west side of N. University Drive from the southern most property line to 400 feet north the southern most property line of UW Waukesha on the west side of N. University Drive.

Sponsors: Public Works

Attachments: [Item 15-3846 Admin Review No Parking on University Ave](#)

4. Communications and Referrals

- A. [ID#15-3847](#) Remaining Buildings & Grounds Budget = \$325

5. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.