



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, May 7, 2026

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 3 - Kevin Reilly, Chad O'Donnell, and Eileen Micklitz

**Absent** 2 - Steve Kassens, and Joe Pieper

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comment.*

#### 4. Approval of Minutes

##### A. [ID#26-03525](#) Approve Minutes of April 23, 2026.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 04-23-26-Final](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eileen Micklitz, that the Minutes of April 23, 2026, be approved. The motion carried by the following vote:

**Aye:** 3 - Kevin Reilly, Chad O'Donnell and Eileen Micklitz

**Absent:** 2 - Steve Kassens and Joe Pieper

#### 5. Approval of Payments

##### A. [ID#26-03526](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 5-7-26](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eileen Micklitz, that the Payments be approved. The motion carried by the following vote:

**Aye:** 3 - Kevin Reilly, Chad O'Donnell and Eileen Micklitz

**Absent:** 2 - Steve Kassens and Joe Pieper

#### 6. RESOLUTIONS

**A.**     [ID#26-03531](#)   Library Revolving Door Replacement

**Sponsors:**   Public Works

**Attachments:**   [26-03531-Resolution - 2026 Library Revolving Door Replacement](#)

**A motion was made by Member Kevin Reilly, seconded by Ald. Eileen Micklitz, that the Resolution for the Library Revolving Door Replacement be recommended for approval. The motion carried by the following vote:**

**Aye:**   3 -   Kevin Reilly, Chad O'Donnell and Eileen Micklitz

**Absent:**   2 -   Steve Kassens and Joe Pieper

**7. Bids Received:****A.**     [ID#26-03477](#)   Bids Received: Friday, April 17, 2026, at 11:00 a.m.  
Deer Trails and Fox Lake Village Pump Station Improvements

The Board of Public Works recommends that the low bid from NEXT Electric, LLC, in the amount of \$1,277,724.50, be awarded.

**Sponsors:**   Public Works

**Attachments:**   [2026 Sanitary Pump Stations-FLV and DT - BT](#)

**A motion was made by Member Kevin Reilly, seconded by Ald. Eileen Micklitz, that the low bid from NEXT Electric, LLC, for the Deer Trails and Fox Lake Village Pump Stations Improvements project be approved. The motion carried by the following vote:**

**Aye:**   3 -   Kevin Reilly, Chad O'Donnell and Eileen Micklitz

**Absent:**   2 -   Steve Kassens and Joe Pieper

**8. Discussion and Recommendation to Council Regarding:****A.**     [ID#26-03527](#)   Review and possible action on the Architectural/Engineering Procurement, Management and Contract Administration Policy for Federally Funded Projects.

**Sponsors:**   Public Works

**Attachments:**   [BPW 26-03527-Cvr-Engineering Consultant Selection Policy](#)

**A motion was made by Member Kevin Reilly, seconded by Ald. Eileen Micklitz, that the Architectural/Engineering Procurement, Management and Contract Administration Policy for Federally Funded Projects be recommended for Council Consent. The motion carried by the following vote:**

**Aye:**   3 -   Kevin Reilly, Chad O'Donnell and Eileen Micklitz

**Absent:**   2 -   Steve Kassens and Joe Pieper

- B. [ID#26-03529](#) Review and possible action on the OMNIA Partners, Public Sector (U.S. Communities) Contract for the 2026 Municipal Garage Roofing Project.

**Sponsors:** Public Works

**Attachments:** [BPW 26-03529-Cvr-Municipal Garage Roofing Project](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eileen Micklitz, that the OMNIA Partners, Public Sector (U.S. Communities) Contract for the 2026 Municipal Garage Roofing Project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 3 - Kevin Reilly, Chad O'Donnell and Eileen Micklitz

**Absent:** 2 - Steve Kassens and Joe Pieper

- C. [ID#26-03530](#) Review and possible action on the OMNIA Partners, Public Sector (U.S. Communities) Contract for the 2026 Cemetery Autumn Gardens Roofing and Masonry Project.

**Sponsors:** Public Works

**Attachments:** [BPW 26-03530-Cemetery Autumn Gardens Roofing and Masonry](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eileen Micklitz, that the OMNIA Partners, Public Sector (U.S. Communities) Contract for the 2026 Cemetery Autumn Gardens Roofing and Masonry Project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 3 - Kevin Reilly, Chad O'Donnell and Eileen Micklitz

**Absent:** 2 - Steve Kassens and Joe Pieper

- D. [ID#26-03536](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and St. Paul Rental Properties LLC., for the Hawk's Landing Condominium development located east of Jill's Dr. and south of E. Racine Ave.

**Sponsors:** Public Works

**Attachments:** [BPW 26-03536-Cvr-SWMA-Hawks Landing Condominiums](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eileen Micklitz, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and St. Paul Rental Properties LLC., for the Hawk's Landing Condominium development located east of Jill's Dr. and south of E. Racine Ave. be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 3 - Kevin Reilly, Chad O'Donnell and Eileen Micklitz

**Absent:** 2 - Steve Kassens and Joe Pieper

## 9 Matter of Report

## 10 Communications and Referrals:

- A. [ID#26-03532](#) Official Notices: Bids to Close on Friday, May 22, 2026, at 11:00 a.m.
- 1) Williams Street Overhead to Underground Electric Conversion
  - 2) Grede Park Irrigation Installation
  - 3) 2026 Pavement Crackfilling

**Sponsors:** Public Works

**Attachments:** [Official Notice\\_Pavement Crackfilling](#)  
[Official Notice\\_2026\\_Grede Park Irrigation Installation](#)  
[Official Notice\\_Williams St Electric Conversion](#)

## 11 Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).