



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, November 7, 2017

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

2. Pledge of Allegiance

3. Public Comment

Pamela Greene, 606 Hamilton, spoke regarding the parking issue on Franklin Avenue and traffic.

Steve Edlund, 426 Prospect Ave, spoke on water and environmental report.

Tom Turner, 204 Dunbar Avenue spoke on parking on Franklin Avenue and original truck traffic plan.

4. Public Art Committee Report - Ald. C Payne

[ID#17-1623](#) Lynn Casper Presents Art to the City

Attachments: [Public Art Unveiling_CASPER](#)

5. Accreditation presentation to the Police Department by the Wisconsin Law Enforcement Accreditation Group (WILEAG)

6. Presentation of plaque to Adam Jankowski for service on the City Council

7. Approval of Minutes

[ID#17-1624](#) Minutes from October 17, 2017

Attachments: [ccmn171017 draft](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, approving Minutes from October 17, 2017. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

Consent Agenda

The Consent Agenda passed by unanimous consent with no changes.

1. Other Boards and Commissions

2. Plan Commission

[ID#17-1557](#) Fire Station #5 - 3051 Summit Avenue - Driveway widening

Attachments: [Fire Station 5 DW Updates-20171013](#)
[Fire Station #5 Driveway PC Cover Sheet \(002\)](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

A. [ID#17-1523](#) Review and act on acceptance of the FY2017 Edward Byrne Memorial Justice Assistance Grant #20

Sponsors: Police Department

Indexes: grant; Byrne

Attachments: [Cover Sheet - Byrne Grant 2017](#)

D. [ID#17-1530](#) Review and act on a request to contract with Actuarial & Health Care Solutions (AHCS) for actuarial study and to authorize the Mayor to sign the contract once finalized with the City Attorney.

Attachments: [Cover Sheet - 2017-2018 OPEB](#)
[AHCS Contract 2017-2018](#)

A. [ID#17-1601](#) Review and act on a request to allow the Fire Department to follow the informal bid process for the purchase of self-contained breathing apparatuses as allowed by financial policy F6.2.1 and to award the purchase to the lowest qualified bidder that meets the bid specifications.

Attachments: [Cover sheet - SCBA bid process](#)
[Memo-Informal Bid Process](#)

B. Building & Grounds Committee - Ald. E. Payne

A. [ID#17-1511](#) Approve a No Outlet sign at Patrick Lane and Coldwater Creek.

Sponsors: Boyle

Attachments: [B&G Resolution RTC for the 11-07-2017 CC Meeting CONSENT AGENDA.pdf](#)
[Item 17-1511 Admin Cover No Outlet Patrick Lane to CC meeting 11-07-17.pdf](#)

Resolution #45-17

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#17-1570](#) INVITED Bartender Applications - October 23, 2017

Attachments: [Bartenders 2017.10.23](#)

[ID#17-1571](#) Bartender Applications - October 23, 2017

Attachments: [Bartenders 2017.10.23](#)

[ID#17-1572](#) INVITED Other Applications - October 23, 2017

Attachments: [Other Licenses_10.23.2017](#)

[ID#17-1573](#) Other Applications - October 23, 2017

Attachments: [Other Licenses_10.23.2017](#)

D. Human Resources - Ald. Thieme

- A. [ID#17-1551](#) Request of IT Director Chris Pofahl to review and act on a change to the organizational structure of the IT Department to better meet the Vision and Mission of the department.

Attachments: [IT Reorganization - Coversheet 10-18-17](#)
[IT Org Chart Current and Revised](#)
[Systems Engineer Job Functions \(Red Line\)](#)
[Systems Engineer Job Functions \(Clean\)](#)
[SR Systems Engineer Job Functions \(Red Line\)](#)
[SR Systems Engineer Job Functions \(Clean\)](#)
[Applications Administrator Job Functions \(Red Line\)](#)
[Applications Administrator Job Functions \(Clean\)](#)
[TechOpsManager Job Functions \(Red Line\)](#)
[TechOpsManager Job Functions \(Clean with Highlights\)](#)

E. Board of Public Works - Dr. Fred Abadi

- C. [ID#17-1483](#) Review and act on Contract Change Order No. 2 with Absolute Construction Enterprises for Fire Station No.3 and Police Substation project.
- Sponsors:** Public Works
- Attachments:** [Agenda Cover Sheet - Contract Change Order 02 Absolute FS No 3.pdf](#)
[change order No 2 for Absolute Construction Enterprises.pdf](#)
- A. [ID#17-1547](#) Designate a representative for filing State of Wisconsin Environmental Improvement Fund applications and all things necessary in connection with said applications.
- Sponsors:** Public Works
- Attachments:** [17-1547 BPW Agenda Cover Sheet CWFL auth rep 101917.pdf](#)
[17-1547 CWFL 2017 RESOLUTION.pdf](#)
- Resolution #46-17*
- F. [ID#17-1549](#) Review and act on Contract Change Order No. 2 with Wil-Surge Electric for the Historical Lighting Upgrades 2017 project.
- Sponsors:** Public Works
- Attachments:** [17-1549 Agenda Cover Sheet-CO 2-Wil-Surge Electric.pdf](#)
[17-1549 CO No 2-WIL-Surge Electric 10-12-17.pdf](#)
- D. [ID#17-1559](#) Review and act on Change Order 1 with CC&N for Structured Wiring for Fire Station No. 3 - 2440 S.T.H. 59 (Les Paul Parkway)
- Sponsors:** Public Works
- Attachments:** [17-1559 BPW Agenda Cover Sheet - Contract Change Order 01 CC&N structured wiring for Fire Station 3.pdf](#)
[17-1559 CO 1 for CCN-Structured Wiring FS3.pdf](#)
- G. [ID#17-1560](#) Review and act on the Martin Street Angle Street Parking and Sidewalk Easement.
- Attachments:** [17-1560 BPW Agenda Cover Sheet -Martin St angle street parking and sidewalk easement.pdf](#)
[17-1560 Easement with Exhibit Martin St Angle Parking.pdf](#)

End of Consent Agenda

8. Public Hearing on the 2018 Operating Budget

City Administrator Kevin Lahner gave an overview and presentation of the 2018 Operating Budget. The Public Hearing was opened. Steve Edlund, 426 Prospect Avenue,

commented on increased user fees, sewerage treatment plan increases, and water rate increases. The Public Hearing was closed.

9. New Business

[ID#17-1450](#) Review and act on a recommendation by the Finance Committee to the City Council to adopt the 2018 Operating Budget.

Sponsors: Finance and City Administrator

Indexes: operating budget; Budget

Attachments: [2018 OPERATING EXECUTIVE BUDGET BOOK](#)
[Finance Committee - 2018 Operating Discussion - 10-31-17](#)

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve adoption of the 2018 Operating Budget and debt levy in the amount of \$61,419,460. The motion carried by the following vote:

Aye: 10 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle and E. Payne

Nay: 3 - Cummings, Rodriguez and Lemke

Absent: 1 - Skinner

[ID#17-1643](#) Review and Act on 2018 Tax Levy Ordinance

Attachments: [APPROPRIATION ORDINANCE - 2018](#)

A motion was made by Ald. Pieper, seconded by Ald. Johnson, to approve the 2018 Tax Levy Ordinance (#47-17) in the amount of \$61,419,460. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Lemke and E. Payne

Nay: 2 - Cummings and Rodriguez

Absent: 1 - Skinner

[ID#17-1580](#) Review and Act on a request to amend the 2017 budget to move \$85,000 from Org 3394 General Public Works to Org 1815 City Hall for Electrical Repairs.

Sponsors: City Administrator, Pieper and Finance Committee

Indexes: electrical

Attachments: [Cover Sheet - Electrical Repairs](#)

A motion was made by Ald. Pieper, seconded by Ald. Helgestad, to approve request to amend the 2017 budget to move \$85,000 from Org 3394 General Public Works to Org 1815 City Hall for Electrical Repairs. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

10. Public Hearing

[PC17-0086](#) 817 Chicago Avenue - Rezoning

Attachments: [20170811134835792](#)

[817 Chicago Cover Sheet \(002\)](#)

Introduction of both 811 and 817 Chicago Avenue presented by City Planner Maria Pandazi. The Public Hearing for both Items #PC17-0086 & PC0099 was opened. Adam McCarthy 817 Chicago Avenue property owner and petitioner requested withdrawal of his request. The Public Hearing was closed.

[PC17-0099](#) 811 Chicago Avenue - Rezoning

Attachments: [811 Chicago Avenue Cover Sheet](#)

[ID#17-1455](#) MM-1 Zoning District.

Attachments: [22.08](#)

[22.405 MM-1](#)

Introduction by City Planner Maria Pandazi. The Public Hearing was opened. Steve Edlund, 426 Prospect Avenue, spoke during public comment asking about Moreland/Aviation Drive area. The Public Hearing was closed.

[PC17-0100](#) Review a proposed amendment to the City's Comprehensive Plan changing the planned land use of the property at 433 N. Oakland Avenue (former Aeroshade property) from Industrial to Medium-High Density Residential

Attachments: [Comprehensive Plan, 433 N. Oakland Cover Sheet](#)

Introduction by City Planner Maria Pandazi. The Public Hearing was opened. Steve Edlund, 426 Prospect Ave, asked about lot sizes, city assistance, proposed developers and traffic study. Richard Runkel, 808 Chicago Avenue, asked about lots and how they would fit in with the existing community. The Public Hearing was closed.

[PC17-0110](#) 2040 W. Bluemound Road - Rezoning from M-1 to MM-1

Attachments: [2040 W. Bluemound Cover Sheet](#)

Introduction by City Planner Maria Pandazi. The public hearing was opened. No one was present to speak. The public hearing was closed.

11. Action on Public Hearing

[PC17-0086](#) 817 Chicago Avenue - Rezoning

Attachments: [20170811134835792](#)

[817 Chicago Cover Sheet \(002\)](#)

[Original Motion] A motion was made by Ald. E. Payne, seconded by Ald. Bartels to approve 817 Chicago Avenue - Rezoning.

[Amendment to original Motion] A motion was made by Ald. E. Payne, seconded by Ald. Rodriguez, to postpone the rezoning of 817 Chicago Avenue to the next meeting of the Council. The motion carried by the following vote:

Aye: 12 - Pieper, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Nay: 1 - Bartels

Absent: 1 - Skinner

[PC17-0099](#) 811 Chicago Avenue - Rezoning

Attachments: [811 Chicago Avenue Cover Sheet](#)

A motion was made by Ald. E. Payne, seconded by Ald. Cummings, to approve 811 Chicago Avenue - Rezoning. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

[ID#17-1455](#) MM-1 Zoning District.

Attachments: [22.08](#)

[22.405 MM-1](#)

Ord. #11-17 and Ord. #12-17

A motion was made by Ald. Helgestad, seconded by Ald. Bartels, to approve establishing the MM-1 Zoning District. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

[PC17-0100](#) Review a proposed amendment to the City's Comprehensive Plan changing the planned land use of the property at 433 N. Oakland Avenue (former Aeroshade property) from Industrial to Medium-High Density Residential

Attachments: [Comprehensive Plan, 433 N. Oakland Cover Sheet](#)

A motion was made by Ald. Bartels, seconded by Ald. Helgestad, to approve amendment to the City's Comprehensive Plan changing the planned land use of the property at 433 N. Oakland Avenue (former Aeroshade property) from Industrial to Medium-High Density Residential. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Cummings, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez and E. Payne

Nay: 1 - Lemke

Absent: 2 - Skinner and Perry

[PC17-0110](#) 2040 W. Bluemound Road - Rezoning from M-1 to MM-1

Attachments: [2040 W. Bluemound Cover Sheet](#)

A motion was made by Ald. Helgestad, seconded by Ald. Bartels, to approve 2040 W. Bluemound Road - Rezoning from M-1 to MM-1 that this Rezoning Petition be approved. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Perry

Reports

12. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Bartels
- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne

13. Plan Commission - Jennifer Andrews

14. Standing Committees

- A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

- B. [ID#17-1364](#) Please establish No Trucks over 3 Ton on Hamilton Avenue from N. Prairie Avenue to Franklin Avenue.

Sponsors: Helgestad

Attachments: [B&G Resolution RTC for the 11-07-17 CC Meeting B&G REPORT.pdf](#)
[Item 17-1364 Admin Review No Trucks Hamilton Ave to CC meeting 11-07-17.pdf](#)

Resolution #48-17

A motion was made by Ald. Helgestad, seconded by Ald. E. Payne, to approve establishing No Trucks over 3 Ton on Hamilton Avenue from N. Prairie Avenue to Franklin Avenue. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Lemke and E. Payne

Nay: 2 - C. Payne and Rodriguez

Absent: 1 - Skinner

- C. [ID#17-1440](#) Establish No Parking 8:00 AM to 5:00 PM, Monday through Friday, Except Saturdays, Sundays and Holidays, on the west side of Franklin Ave. between College Ave. and Elizabeth.

Sponsors: Helgestad

Attachments: [B&G Resolution RTC for the 11-07-17 CC Meeting B&G REPORT.pdf](#)
[Item 17-1440 Admin Cover-No Parking Franklin Ave to CC meeting 11-07-17.pdf](#)

Resolution #48-17

A motion was made by Ald. Helgestad, seconded by Ald. Cummings, to approve returning to Building & Grounds - Establish No Parking 8:00 AM to 5:00 PM, Monday through Friday, Except Saturdays, Sundays and Holidays, on the west side of Franklin Ave. between College Ave. and Elizabeth. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

C. Ordinance & License Committee Report - Ald. Johnson

- [ID#17-1582](#) Consider amendment of WMC 7.07(4) concerning temporary parking regulations.

Sponsors: Attorney's Office

Attachments: [Cover Sheet.pdf](#)
[Memo to O&L.pdf](#)
[7.07\(4\) Temporary Parking.pdf](#)
[7.07\(4\) Temporary Parking-O&L Revisions](#)
[7.07\(4\) Temporary Parking-Final](#)
[7.07\(4\) Final Redline](#)

[Original Motion] A motion was made by Ald. Johnson, seconded by Ald. Manion to approve amendment of WMC 7.07(4) concerning temporary parking regulations.

This amended motion was withdrawn:

[Amended Motion] An amendment to the motion was made by Ald. Cummings, seconded by Ald. Rodriguez to amend (a) "where an emergency that requires action in the public exists the Chief of Police or his or her designee may make and enforce temporary traffic regulations" **[MOTION WITHDRAWN]**

Ord. #10-17

[Voting on Original Motion] A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve amendment of WMC 7.07(4) concerning temporary parking regulations. The motion carried by the following vote:

Aye: 8 - Pieper, Bartels, Perry, Manion, Thieme, Johnson, Helgestad and Boyle

Nay: 5 - Cummings, C. Payne, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

D. Human Resources Committee Report - Ald. Thieme

- B.** [ID#17-1569](#) Consider salaries for the positions of Mayor, City Attorney and Municipal Court Judge.

Attachments: [Mayor - Updated Salary Info & Salary Ordinances](#)
[City Attorney - Updated Salary Info & Salary Ordinances](#)
[Municipal Court Judge - Updated Salary Info & Salary Ordinances](#)
[Mayor](#)
[City Attorney](#)
[Municipal Judge](#)

Resolution #53-17

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the salary for the position of Municipal Court Judge beginning with the 2018 term with a 2% increase for the duration of the term. The motion carried by the following vote:

Aye: 9 - Pieper, Bartels, Cummings, Perry, Manion, Thieme, Johnson, Helgestad and Boyle

Nay: 4 - C. Payne, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

Resolution #52-17

A motion was made by Ald. Thieme, seconded by Ald. Pieper, to approve salary increase for the position of City Attorney for the term beginning in 2018 for the duration of the term with a 5% increase. The motion carried by the following vote:

Aye: 9 - Pieper, Bartels, Perry, Manion, Thieme, Johnson, Helgestad, Boyle and E. Payne

Nay: 4 - Cummings, C. Payne, Rodriguez and Lemke

Absent: 1 - Skinner

Resolution #51-17

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the salary increase for the position of Mayor for the term beginning in 2018 at 1.8% to \$85,000 for the duration of the term. The motion carried by the following vote:

Aye: 8 - Pieper, Bartels, Perry, Thieme, Johnson, Helgestad, Boyle and E. Payne

Nay: 5 - Cummings, C. Payne, Manion, Rodriguez and Lemke

Absent: 1 - Skinner

15. Board of Public Works Report - Dr. Fred Abadi

- A.** [ID#17-1479](#) Bid Received: Friday, September 29, 2017, at 11:00 A.M.
Waukesha Public Library Exterior Stairs and Concrete Replacement.

The Board of Public Works recommends that the bid from Ford Construction Co., Inc., in the amount of \$54,420.00 and supplemental unit price, if needed, be awarded.

Sponsors: Public Works

Attachments: [Library Exterior Stairs and Conc Replacement.pdf](#)

A motion was made by Ald. Helgestad, seconded by Ald. Pieper, to approve Waukesha Public Library Exterior Stairs and Concrete Replacement bid award to Ford Construction Co., Inc., in the amount of \$54,420.00 and supplemental unit price, if needed. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

- B.** [ID#17-1544](#) Bid Received: Friday, October 13, 2017, at 11:00 A.M.

N. Grandview Blvd. Traffic Signal Communication Improvements - Summit Avenue to Silvernail Road.

The Board of Public Works recommends that the bid from MP Systems, Inc., in the amount of \$51,220.90 be awarded.

Sponsors: Public Works

Attachments: [Grandview Traffic Signal Communication Improvements.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve N. Grandview Blvd. Traffic Signal Communication Improvements - Summit Avenue to Silvernail Road bid award to MP Systems, Inc., in the amount of \$51,220.90. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

A. [ID#17-1555](#) Review and act on the proposed 2018 Sanitary Sewer rates.

Sponsors: Public Works

Attachments: [17-1555 BPW Agenda Cover Sheet - 2018 Sewer Rates.pdf](#)

[17-1555_2018 Sewer Service Charge Fee Schedule.pdf](#)

[17-1555_2018 Sewer Rate Model - Draft.pd17-f.pdf](#)

[17-1555_Sewer Rates Resolution 2018.pdf](#)

Resolution #49-17

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the proposed 2018 Sanitary Sewer rates. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

B. [ID#17-1561](#) Review and act on the proposed 2018 Sewer Connection Charge Schedule

Sponsors: Public Works

Attachments: [17-1561 BPW Agenda Cover Sheet - 2018 Connection Charges.pdf](#)

[17-1561_Connection Charge Resolution 2018.pdf](#)

[17-1561_Memo - Annual Connection Charge Review 2018.pdf](#)

Resolution #50-17

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the proposed 2018 Sewer Connection Charge Schedule. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Skinner

E. [ID#17-1562](#) Review and act on the proposed 2018 Drop-off Center Fee Adjustments.

Sponsors: Public Works

Attachments: [17-1562 BPW Cover Sheet - 2018 Drop Off Center Fees.pdf](#)
[17-1562 2018 Drop of Center Fee Proposal.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the proposed 2018 Drop-off Center Fee Adjustments with an amendment to include two vouchers for trash disposal for senior citizens. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Nay: 1 - C. Payne

Absent: 1 - Skinner

16. Director of Public Works Report

17. City Attorney's Report

18. City Administrator's Report

[ID#17-1589](#) Report from the City Administrator

Attachments: [Admin Report 11.03.17](#)

19. Mayor's Report & Referrals

20. Referrals

*Ald. Eric Payne to Ordinance & License Committee to create an ordinance: No Parking in front of Mail Boxes. Ald. C. Payne to Building & Grounds to place way-finding signs at the corner of the streets of the following: for Unitarian Church on N. Washington: Washington/Summit Avenue and Washington/Madison Street
Ald. C. Payne to City Attorney - what would be the proper steps to reduce the Mayor's position to a part-time position.*

21. Adjournment

Adjourned at 9:14pm

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.