

**CITY OF WAUKESHA****Administration**

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Committee: Finance Committee	Date: 3/31/2015
Common Council Item Number: 14-1652	Date: 4/7/2015
Submitted By: Jennifer Andrews, Community Development Director	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney BER
Subject: Review and act on a Recommendation to modify Building Department Fees.	

Details:

This item seeks to update our Building Department Fee Schedule after an extensive analysis of our existing fee structure. The fee schedule has not been updated for nine years. Please review the detailed analysis and recommendation attached to this item.

Options & Alternatives:

There is a wide range of alternatives that could be adopted as it relates to building department fees. The Common Council could keep the same fee schedule that is currently in place. As indicated, this would keep the Waukesha building department fees below the market rate of our surrounding communities. Other adjustments to the fees could be made, increasing or decreasing some of the fees as indicated. The staff recommendation is based upon a review of area municipalities and the Building Inspectors Association of Southeast Wisconsin. The fees were reviewed as compared to neighboring communities, as well as communities that are similar in population and demographics.

Financial Remarks:

Please see attachment "Copy of Building Fee Structure Analysis for fiscal impact" for financial analysis regarding accounts 2310.43210 through 2310.43240. The building fee adjustments as proposed would increase revenue to the city by an average of about \$265,000.

Executive Recommendation:

Recommend approval of the proposed Building Department Fee schedule as indicated on attachment "A".

Committee Recommendation:

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