



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Action Summary - Draft

### Parks, Recreation and Forestry Board

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Monday, May 16, 2022

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz, and Wallner

#### 2. Public Comment

*No Action Required.*

#### 3. Approval of Minutes

##### A.

**Attachments:** [prmn220418 \(PRF Board Minutes for April 18, 2022\) DRAFT](#)

**approved**

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

#### 4. Discussion/Decision Items

##### A.

**Attachments:** [Parade Memorial-Memo PRF May Mtg](#)

[Parade Memorial-Presentation PRF May Mtg](#)

**approved**

**Aye:** 6 - Huemmer, Johnson, Wells, Smith, Schmitz and Wallner

**Nay:** 1 - Vehlow

**Absent:** 1 - Riebel

##### B.

**Attachments:** [Sparks Complex Sponsorships FINAL5.13](#)

**approved**

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

C.

**Attachments:** [Council Cover Sheet Waukesha Lofts Staging Agreement](#)  
[Waukesha Lofts Construction Staging Agreement](#)  
[Waukesha Lofts - Masonry Work-Temp Riverwalk Closure Request](#)  
[Waukesha Lofts Closure Request Picture of Work Area](#)

approved

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

D.

**Attachments:** [2022 Recreation Services Contract Christina Hampe](#)

approved

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

E.

**Attachments:** [2022 Recreation Services Contract Kelly Bullard](#)

approved

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

F.

**Attachments:** [2022 Chevrolet Pickup Truck Purchase Packet](#)

approved

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

G.

**Attachments:** [Horeb Park Final Design](#)

approved

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

H.

**Attachments:** [2022 City Hall Landscape Bed Maint Proposal-Contract](#)

approved

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

## 5. Annual Election of Parks, Recreation & Forestry (PRF) Board Officers

### A. Election of PRF Board President

1.

approved

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

2.

*John Schmitz was nominated for PRF Board President.*

3.

approved

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

4.

**Elected**

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

### B. Election of PRF Board Vice President

1.

approved

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

2.

*Jennifer Wallner was nominated for PRF Board Vice President.*

3.

approved

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

4.

**Elected**

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

C. Election of PRF Board Secretary

1.

**approved**

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

2.

*Eric Huemmer was nominated for PRF Board Secretary.*

3.

**approved**

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

4.

**Elected**

**Aye:** 7 - Huemmer, Johnson, Wells, Smith, Vehlow, Schmitz and Wallner

**Absent:** 1 - Riebel

6. Board President Report

*No Action Required.*

7. Director and Staff Report

*No Action Required.*

8. Adjournment

**adjourned**

**Aye:** 6 - Huemmer, Johnson, Smith, Vehlow, Schmitz and Wallner

**Absent:** 2 - Wells and Riebel

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.