



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, June 21, 2016

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Ald. C. Payne and Ald. Hernandez arrived just after Roll Call. Ald. Jankowski and Ald. Helgestad left the meeting briefly. Their absence from any votes taken are reflected under those motions.

>

Present: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - Reiland

2. Pledge of Allegiance

3. Public Comment

*John Thomas, 134 Douglass spoke with concerns about no water at Prairie Home.
Sengchanit Insiengmay, 2852 Fox Lake Circle #21, spoke against revised development plans.*

Alan Hanke, 2850 Fox Lake Circle, #32, had concerns that the plan didn't reflect the landscape modifications.

4. Approval of Minutes

A. [ID#16-1025](#) Minutes for June 6, 2016

Sponsors: Clerk/Treasurer

Attachments: [ccmn160607 draft](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, that the Minutes of June 6th be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - Reiland

Consent Agenda

No items were removed or added to the Consent Agenda. Hearing no objections, the Consent Agenda passed by unanimous consent.

1. Other Boards and Commissions

- A [ID#16-0936](#) Approval to Purchase Two Replacement 35 Foot Buses from New Flyer of America Inc.

Attachments: [3A_1Agenda Cover Sheet -Purchase of Replacement Buses 2016-034 - Wuakesha 2x XD35 - Option Proposal V3](#)

- B [ID#16-0937](#) Approval of Route and Service Changes Effective August 1, 2016

Attachments: [3B_1Agenda Cover Sheet -Service Changes Effective August 2016](#)
[3B_2 Proposed Service Changes 8-1-16](#)

- C [ID#16-0938](#) Approval to Exercise Option Year 1 Bid for Janitorial Services at the Transit Center from Coverall of Wisconsin

Attachments: [3C_1Agenda Cover Sheet -Option Year 1 Janitorial Services-Transit Center Bid Tab Janitorial 2013](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#16-0986](#) INVITED Bartender Applications June 13, 2016

Attachments: [Bartenders 2016.06.13](#)

- B. [ID#16-0988](#) Bartender Applications June 13, 2016

Attachments: [Bartenders 2016.06.13](#)

- C. [ID#16-0989](#) INVITED Other Applications June 13, 2016

Attachments: [Other Licenses June 13 2016](#)

- D. [ID#16-0991](#) Other Applications June 13, 2016

Attachments: [Other Licenses June 13 2016](#)

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

1. [ID#16-0930](#) Approval of Change Order No. 1 with for Circuit Masters Electric for Installation of City Supplied Generator and Transfer Switches at Waukesha Metro Transit Facility

Attachments: [Change order No 1 for Circuit Masters.pdf](#)

2. [ID#16-0962](#) Review of WDNR Compliance Maintenance Annual Report (CMAR) for the year 2015 and Adoption of Resolution by Common Council

Sponsors: Public Works

Attachments: [BPW agenda for 2015 CMAR.pdf](#)
[Resolution for WWTP Compliance Annual Report.pdf](#)

3. [ID#16-0963](#) Approve Contract Change Order No. 1 with Payne & Dolan Inc. for Resurfacing of Asphalt Streets - 2015

Sponsors: Public Works

Attachments: [Change Order No 1 Resurfacing 2015.pdf](#)

End of Consent Agenda

5. New Business

6. Public Hearing

- A. [PC14 -0126](#) Modification of Zoning Code - Modify height restrictions.

Attachments: [pc151209 - Water Utility Comments](#)
[pc151209 - Fire Dept. Comments](#)
[Zoning Code Modification Modify height restrictions - Cover sheet](#)
[zoning code height modifications summary chart](#)
[Zoning Code height regulations all districts proposed changes](#)
[pc160113 - Eng. Dept. Comments](#)

After introduction by the City Planner, the Public Hearing was opened. No members of the public spoke. The Public Hearing was closed.

- B. [PC15 -0248](#) Modification of Zoning Code - Section 22.53 Traffic, loading, parking, and

access.

Attachments: [pc151209 - Eng. Dept. Comments](#)
[pc151209 - Water Utility Comments](#)
[pc151209 - Fire Dept. Comments](#)
[Zoning Code Modification – Section 22.53 Traffic, Loading, Parking and Access coversheet](#)
[Zoning Code Modification Chapter 22.53\(10\)\(11\) proposed changes](#)

After introduction by the City Planner, the Public Hearing was opened. No members of the public spoke. The Public Hearing was closed.

C. [ID#16-0754](#) Modification of Zoning Code - Adoption of Plan Commission Design Policies into the zoning code.

Attachments: [BRO Design Policies Comm PUD](#)
[pcom160511 - Fire Dept. Comments - No Comment](#)
[pcom160511 - Water Utility Dept. Comments](#)

After introduction by the City Planner, the Public Hearing was opened. No members of the public spoke. The Public Hearing was closed.

7. Action on Public Hearing

A. [PC14 -0126](#) Modification of Zoning Code - Modify height restrictions.

Attachments: [pc151209 - Water Utility Comments](#)
[pc151209 - Fire Dept. Comments](#)
[Zoning Code Modification Modify height restrictions - Cover sheet](#)
[zoning code height modifications summary chart](#)
[Zoning Code height regulations all districts proposed changes](#)
[pc160113 - Eng. Dept. Comments](#)

[Original Motion] A motion was made by Ald. Bartels, seconded by Ald. Johnson to approve the Modification of Zoning Code to Modify Height Restrictions.

A motion was made by Ald. Cummings, seconded by Ald. E. Payne, for an amendment to add "and that the Plan Commission take into consideration the surrounding neighborhood." at 22.35(4) and all the business districts (Modification of Zoning Code - Modify height restrictions.). The motion failed by the following vote:

Aye: 3 - Cummings, C. Payne and E. Payne

Nay: 8 - Pieper, Bartels, Skinner, Manion, Thieme, Johnson, Hernandez and Boyle

Absent: 3 - Reiland, Jankowski and Helgestad

Recused: 1 - Perry

[Voting on Original Motion] made by Ald. Bartels, seconded by Ald. Johnson, to approve Modification of Zoning Code - Modify height restrictions as presented.

The motion carried by the following vote:**Aye:** 9 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Hernandez and Boyle**Nay:** 3 - Cummings, C. Payne and E. Payne**Absent:** 3 - Reiland, Jankowski and Helgestad

- B.** [PC15 -0248](#) Modification of Zoning Code - Section 22.53 Traffic, loading, parking, and access.

Attachments: [pc151209 - Eng. Dept. Comments](#)[pc151209 - Water Utility Comments](#)[pc151209 - Fire Dept. Comments](#)[Zoning Code Modification – Section 22.53 Traffic, Loading, Parking and Access coversheet](#)[Zoning Code Modification Chapter 22.53\(10\)\(11\) proposed changes](#)

A motion was made by Ald. E. Payne, seconded by Ald. Bartels, to Approve Modification of Zoning Code - Section 22.53 Traffic, loading, parking, and access.

The motion carried by the following vote:**Aye:** 12 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez and Boyle**Absent:** 3 - Reiland, Jankowski and Helgestad

- C.** [ID#16-0754](#) Modification of Zoning Code - Adoption of Plan Commission Design Policies into the zoning code.

Attachments: [BRO Design Policies Comm PUD](#)[pcom160511 - Fire Dept. Comments - No Comment](#)[pcom160511 - Water Utility Dept. Comments](#)

A motion was made by Ald. Johnson, seconded by Ald. Bartels, Approve Modification of Zoning Code - Adoption of Plan Commission Design Policies into the zoning code.. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez and Boyle**Nay:** 1 - Cummings**Absent:** 3 - Reiland, Jankowski and Helgestad**Reports**

8. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 9. Plan Commission - Jennifer Andrews

- A. [PC16 -0013](#) Fox Lake Circle Condominiums, Fox Lake Circle - PUD Amendment and Final Site Plan & Architectural Review

Attachments: [FOX LAKE CONDO 4 FAMILY UNIT](#)
[FoxLake Base UTILITY PLAN C2](#)
[JPD Fox Lake Condos Landscape Set 20160211](#)
[JPD Fox Lake Rendering - Color Landscape Plan](#)
[FOX LAKE 3 FAMILY UNIT](#)
[FLV Gold and Taupe Color](#)
[pcom160608 - Water Utility Dept. Comments](#)
[pc160608 - Engineering Dept. Comments](#)
[pcom160608 - Fire Dept. Comments - No Comments](#)
[Fox Lake Condos 6-8-16 Cover Sheet](#)
[JPD Fox Lake Condos Lplan Set 20160527](#)

Ald. Jankowski & Ald. Helgestad returned to the meeting at 7:12 p.m.

[Original Motion] made by Ald. Johnson, seconded by Ald. Bartels to Approve Fox Lake Circle Condominiums, Fox Lake Circle - PUD Amendment and Final Site Plan & Architectural Review with additional trees for screening as approved at the Plan Commission.

A motion was made by Ald. Eric Payne, seconded by Ald. Cummings to Suspend the Rules to allow the public to speak. The motion passed by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Nay: 1 - Boyle

Absent: 1 - Reiland

[Voting on original Motion] made by Ald. Johnson, seconded by Ald. Bartels to Approve Fox Lake Circle Condominiums, Fox Lake Circle - PUD Amendment and Final Site Plan & Architectural Review with additional trees for screening approved at Plan Commission. The motion carried by the following vote:

Aye: 9 - Pieper, Bartels, Skinner, Manion, Thieme, Johnson, Hernandez, Helgestad and Boyle

Nay: 5 - Cummings, Perry, C. Payne, E. Payne and Jankowski

Absent: 1 - Reiland

- B.** [ID#16-0816](#) Conversion of Riverfront Plaza to a public street and rename to Riverfront Street

Attachments: [pcom160608 - Water Utility Dept. Comments](#)
 [pc160608 - Engineering Dept. Comments](#)
 [pcom160608 - Fire Dept. Comments - No Comments](#)

[Original Motion] A motion was made by Ald. Pieper, seconded by Ald. Perty to Approve Conversion of Riverfront Plaza to a public street and rename to Riverfront Street.

A motion was made by Ald. Pieper, seconded by Ald. Perry, to Call the Question. The motion carried by the following vote:

Aye: 10 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Hernandez, Helgestad and Boyle

Nay: 4 - Cummings, C. Payne, E. Payne and Jankowski

Absent: 1 - Reiland

[Voting on original Motion] made by Ald. Pieper, seconded by Ald. Perry, to approve Conversion of Riverfront Plaza to a public street and rename to Riverfront Street. The motion carried by the following vote:

Aye: 10 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Hernandez, Helgestad and Boyle

Nay: 4 - Cummings, C. Payne, E. Payne and Jankowski

Absent: 1 - Reiland

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

1. [ID#16-0934](#) Review and act on a recommendation to approve the City's application for the FY2016 Edward Byrne Memorial Justice Assistance Grant #19.

Sponsors: Police Department

Attachments: [Cover Sheet - Byrne Grant 19](#)

A motion was made by Ald. Pieper, seconded by Ald. Helgestad, to approve the City's application for the FY2016 Edward Byrne Memorial Justice Assistance Grant #19. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - Reiland

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Thieme

11. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#16-0948](#) Bids Received: Friday, June 3, 2016 at 11:00 am
a. The Board of Public Works recommends awarding the Contract to D.F. Tomasini Contractors on their low bid of \$239,835.45

Sponsors: Public Works

Attachments: [Big Bend Rd - 2016](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, that the Big Bend Rd project be awarded to D.F. Tomasini Contractors on their low bid of \$239,835.45. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - Reiland

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

15. Mayor's Report & Referrals

- A. [ID#16-1030](#) Mayor's Schedule/Events 06 21 16

Sponsors: Mayor

Attachments: [SR160621](#)

16. Referrals

Ald. Cummings to Human Resources to discuss and recommend safety measures for

those employees who to into the field alone, and by it's nature . . . there is risk (It is my understanding they use their own phones/cars) . What policies, practices, and strategies/procedures would the city establish to create a safer environment for those employees.

Ald. Helgestad to Building and Grounds to approve a no parking zone on the north side of Cook Street from North Barstow St. to North East Avenue to remain in effect until December 2017 and then revert back to existing 2 hour parking zone.

Ald. Cory Payne to Public Works to review curbs and damaged terrance at Pilgrim Circle.

Ald. Cory Payne to Community Development for discussion what is the current and fture marketing plans for the City? i.e. Historic/Guitar City/Water?

Ald. Cory Payne to City Administrator/Community Development to look and review options of the NBA Development League to move to Waukesha, ex. Sheboygan, LaCross, Racine, Madison.

Ald. Jankowski to Building and Grounds to review potential implementation of even day/even side odd day/odd side parking policy or ordinance change.

Ald. Boyle please consider lowering the posted speed limit on Madison Street from 45 mph to 35 mph from Praire Song Drive to the West City Limits.

17. Adjournment

Meeting adjourned at 8:28pm

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.