



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Building and Grounds

---

Monday, September 30, 2024

5:30 PM

Council Chambers, City Hall

---

#### 1. Call to Order

**Present** 4 - Eric E. Payne, Rick R. Lemke, Dean D. Lemke, and Mike Anderson

**Absent** 1 - Cory C. Payne

#### 2. Pledge of Allegiance

#### 3. Public Comment

#### 4. Approval of Minutes

##### A. [ID#24-10747](#) Approve the July 1, 2024, Building and Grounds meeting Minutes.

**Attachments:** [B&G Meeting Minutes 7-1-24 - Final](#)

**A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson, that the July 1, 2024, Building and Grounds meeting Minutes be approved. The motion carried by the following vote:**

**Aye:** 4 - Eric E. Payne, Rick R. Lemke, Dean D. Lemke and Mike Anderson

**Absent:** 1 - Cory C. Payne

#### 5. Discussion and Recommendation re:

##### A. [ID#24-10748](#) Install a stop sign for Overton Avenue at Madison Street.

**Attachments:** [24-10748 Overton at Madison stop sign](#)  
[BG Resolution for the 9-30-2024 Consent](#)

**A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson to install a stop sign for Overton Avenue at Fiddlers Creek Drive be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Eric E. Payne, Rick R. Lemke, Dean D. Lemke and Mike Anderson

**Absent:** 1 - Cory C. Payne

##### B. [ID#24-10749](#) Install a stop sign for Overton Avenue at Fiddlers Creek Drive.

**Attachments:** [24-10749 Overton at Fiddlers Creek stop sign](#)  
[BG Resolution for the 9-30-2024 Consent](#)

**A motion was made by Ald. Rick Lemke, seconded by Ald. Dean Lemke to install a stop sign for Overton Avenue at Madison Street be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Eric E. Payne, Rick R. Lemke, Dean D. Lemke and Mike Anderson

**Absent:** 1 - Cory C. Payne

- C.** [ID#24-10750](#) Install signs in the city owned parking lot northwest of City Hall for "City Hall Visitor Parking Only."

**Attachments:** [24-10750 City Hall visitor parking only signs](#)

[BG Resolution for the 9-30-2024 Consent](#)

*Ald. Mike Anderson asked if there has been a problem with people currently parking in the City Hall parking lot. Derrin Wolford responded to say, yes there have been instances where individuals have been parking in the lot that shouldn't be and on heavy City Hall usage days like during court days, individuals then need to park on Delafield Street and/or Buena Vista Drive.*

**A motion was made by Ald. Mike Anderson, seconded by Ald. Dean Lemke to install signs in the city owned parking lot northwest of City Hall for "City Hall Visitor Parking Only" be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Eric E. Payne, Rick R. Lemke, Dean D. Lemke and Mike Anderson

**Absent:** 1 - Cory C. Payne

- D.** [ID#24-10751](#) Install signs in the city owned parking lot northeast of City Hall to be reserved for "City Hall Contractors and Authorized City of Waukesha Vehicles Only."

**Attachments:** [24-10751 City Hall contractors and authroized vehicles only signs](#)

[BG Resolution for the 9-30-2024 Consent](#)

**A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson to install signs in the city owned parking lot northeast of City Hall to be reserved for "City Hall Contractors and Authorized City of Waukesha Vehicles Only" be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Eric E. Payne, Rick R. Lemke, Dean D. Lemke and Mike Anderson

**Absent:** 1 - Cory C. Payne

- E.** [ID#24-10752](#) Install signs in the city owned parking lots adjacent to City Hall for no overnight parking.

**Attachments:** [24-10752 City Hall no overnight parking signs](#)

[BG Resolution for the 9-30-2024 Consent](#)

*Ald. Eric Payne mentioned that the previous City Hall parking lot was signed no overnight parking because individuals would park their vehicles over the weekend in the parking lot which is not the intent of the parking lot.*

A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson to install signs in the city owned parking lots adjacent to City Hall for no overnight parking be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Eric E. Payne, Rick R. Lemke, Dean D. Lemke and Mike Anderson

**Absent:** 1 - Cory C. Payne

- F. [ID#24-10753](#) Please place a solar powered speed sign on westbound East Moreland Boulevard near the car dealerships.

**Attachments:** [24-10753 Moreland Blvd speed feedback sign](#)  
[BG Resolution for the 9-30-2024 Consent](#)

*Ald. Eric Payne mentioned how this stretch of Moreland Boulevard is probably the stretch of road where he receives the most inquiries about as it pertains to traffic. Ald. Rick Lemke asked if that is the best place for the sign or is it being placed there because of the location of the existing pole. Derrin Welford responded to say with the sign being overhead, it will go out to capture vehicles further when they are coming over the top of the hill and provide more time to give the speed feedback to the traveling public. The location will also make it easier to swap out the necessary pole required, and the location is not obstructed by any trees as the unit will need to utilize a solar panel. Ald. Eric Payne requested this stretch of roadway continue to be monitored by law enforcement.*

A motion was made by Ald. Rick Lemke, seconded by Ald. Mike Anderson to install a speed feedback sign for westbound East Moreland Boulevard around Highland Avenue be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Eric E. Payne, Rick R. Lemke, Dean D. Lemke and Mike Anderson

**Absent:** 1 - Cory C. Payne

- G. [ID#24-10754](#) Review the traffic on South Washington Avenue and Lindbergh Avenue.

**Attachments:** [24-10754 Washington and Lindbergh intersection review](#)

*Item held*

- H. [ID#24-10755](#) Assess a handicap parking spot in the northwest corner of Madison Street and Washington Avenue.

**Attachments:** [24-10755 Washington Ave handicap signs](#)

*Item held.*

- I. [ID#24-10756](#) Evaluate and placement of "Children with Disabilities" signage in the area of 3609 Bay Berry Drive.

**Attachments:** [24-10756 Bay Berry Dr children with disabilities signs](#)  
[BG Resolution for the 9-30-2024 Consent](#)

A motion was made by Ald. Dean Lemke, seconded by Ald. Mike Anderson to install two "Caution Children with Disabilities Area" signs for northbound and

southbound Bayberry Drive for the family at 3609 Bay Berry Drive be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Eric E. Payne, Rick R. Lemke, Dean D. Lemke and Mike Anderson

**Absent:** 1 - Cory C. Payne

**J.** [ID#24-10757](#) Evaluate and update parking signage on Martin Street.

**Attachments:** [24-10757\\_Martin St parking signs](#)  
[BG Resolution for the 9-30-2024 Consent](#)

*Ald. Eric Payne mentioned how that section of the road was posted no parking as the school used to barricade that section of road off, so the kids would play in the road. Ald. Eric Payne asked of the 2-hour parking in front of the Museum Apartments was going to change, and Derrin Wolford said no, there will be no change to the currently posted 2 hour parking zone.*

**A motion was made by Ald. Mike Anderson, seconded by Ald. Dean Lemke to establish a loading zone on the east side of Martin Street in front of St. Joseph’s Church Gymnasium doors and extend the existing 2-hour parking zone up to the southern limit of the newly established loading zone be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Eric E. Payne, Rick R. Lemke, Dean D. Lemke and Mike Anderson

**Absent:** 1 - Cory C. Payne

**6. Communications and Referrals**

**A.** [ID#24-10758](#) Current Building and Grounds Budget.

**7. Adjournment**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).