



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Information Technology Board

Wednesday, April 6, 2016

6:30 PM

Council Chambers

1. Call to Order

Present 6 - Stedman, Manion, Bruders, Fabian, Gulbransen, and Sanchez

2. Approval of Minutes for 3/2/16

[ID#16-530](#)

ID#16-530

Aye: 7 - Stedman, Manion, Bruders, Fabian, Jankowski, Gulbransen and Sanchez

3. Discussion and Recommendation:

A. [ID#16-531](#) Review of ITB Composition & Purpose

A motion was made by Member Stedman, seconded by Chairperson Jankowski, that the "ITB Composition and Purpose REVISED 03-09-16" document be approved and sent to Common Council for approval. The motion carried unanimously.

B. [ID#16-532](#) Project Status report from Library

C. [ID#16-533](#) Project Status Report from Fire Department

D. [ID#16-534](#) Project Status Report from Police Department

E. [ID#16-535](#) Review and Act on a request to move to a subscription based Office 365 (E3) instead of purchasing MS Office 2016. Also, approve Capital and Operating budget amendments for an amount not to exceed \$59,000 as described."

A motion was made by Member Stedman, seconded by Chairperson Jankowski, that funds for MS Office 2016, in the amount of \$59,000 of the budgeted \$159,000, be moved from the capital budget to the operating budget, to pay for the E3 licensing. The motion carried unanimously.

Aye: 7 - Stedman, Manion, Bruders, Fabian, Jankowski, Gulbransen and Sanchez

F. [ID#16-536](#) UW-Waukesha Fiber Contract

Item on hold until 5/4/16 ITB meeting.

4. Communications and Referrals

5. Adjournment

"A majority of the Council members may be in attendance"

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