



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final with recommendation:

Building and Grounds

Monday, February 15, 2016

7:00 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

2. Approval of Minutes

A. [ID#16-166](#) Approve the February 1, 2016 Buildings & Grounds meeting minutes.

Attachments: [Building and Grounds Minutes 02-01-2016 - DRAFT](#)

3. Discussion and Recommendation re:

A. [ID#16-132](#) Request of Waukesha Downtown Business Association to close Municipal Parking Lot 1 for the Farmers Market every Saturday May 7, 2016 to Saturday October 29, 2016 from 5:00 am to 2:00 pm. This closing would include permission to tow vehicles from the area.

Recommendation: Each year the Downtown Business Association (DBA) makes a request to Buildings & Grounds to close Municipal Lot 1 to host the Farmers Market on Saturdays in May through October. The DBA has filled out a Special Event Application with the City Clerk and approval is sought from the Buildings & Grounds Committee to approve the parking lot closure.

Under further review by the City, administration of the Farmers Market may be changing for 2016 and the location of the Farmer's Market is being considered for a different lot north of the river. Additionally, the City has further reviewed the affects of the W. Main Street reconstruction project on overall downtown parking and has determined that Municipal Lot 1 shall remain open to the public for parking during the time of the W. Main Street reconstruction project. This project is expected to be completed in August and reopened to traffic. At the time W. Main Street is reopened, Municipal Lot 1 can be considered for temporary closure on Saturday's for the Farmers Market.

Staff is recommending that this item be approved with the stipulation that Municipal Lot 1 can only be closed for Farmers Market after the W. Main Street project is completed and opened to traffic.

Recommended Motion: Move to approve closure of Municipal Parking Lot 1 for the Farmers Market every Saturday May 7, 2016 to Saturday October 29, 2016 from 5:00 am to 2:00 pm only after the W. Main Street construction project is completed in approximately early August 2016. This closing would include permission to tow vehicles from the area.

Sponsors: Public Works

Attachments: [Item 16-132 Admin Review Close Lot 1 for Farmers Market](#)

- B.** [ID#16-167](#) Approve installation of a sign that says "Right Lane Must Turn Right Except for Transit Buses" on westbound Abbot Drive at Parklawn Drive.
- Recommendation:** Transit had brought this item forward. The Abbott Drive westbound approach to Parklawn has two lanes. The right lane has been marked to be a Right Turn only. Transit drivers pull over to the bus stop in the right turn only lane, but need to go straight onto Abbott Drive west of Parklawn. Transit drivers have noticed that some motorist use the right lane and then go straight. The requested sign will inform motorist that the right lane is for right turn only traffic but will allow transit busses to go straight from the right lane to continue on their route. Staff recommends approval.
- Sponsors:** Public Works and Transit
- Attachments:** [Item 16-167 Admin Review Lane Control Sign on Abbott](#)
- C.** [ID#16-168](#) Approve No Parking Any Time on the east side of Badger Drive from 170 feet north of the southern property line to 50 feet west of the eastern property line of Waukesha Metro Transit Center.
- Recommendation:** Transit had brought this item forward. Bus drivers going in and out of the transit center are having a hard time seeing passed parked cars on Badger Drive. No parking zone on the east side of the street adjacent to the transit center will eliminate parked cars and make the street more open to see other drivers. Staff supports this parking change and recommends approval.
- Recommended Motion: Approve No Parking Any Time on the east side of Badger Drive from 170 feet north of the southern property line to 50 feet west of the eastern property line of Waukesha Metro Transit Center.
- Sponsors:** Public Works and Transit
- Attachments:** [Item 16-168 Admin Review No Parking on Badger](#)
- D.** [ID#16-171](#) Approve revising the limits of the "No Parking Any Time" zone on east side of E. St. Paul Avenue to be from the corner of NW Barstow Street to 30 feet south of Roberts Street.
- Recommendation:** This referral was made by Public Works. The existing No Parking zone on the east side of St. Paul Ave from the corner at NW Barstow to 185 feet north was established in 1983 but was never adjusted in 2010 with the St. Paul Ave. resurfacing project. Since 1983, the nearby car wash business has removed their second driveway which necessitated the No Parking zone to be 185 feet from NW Barstow, which is also 30 feet north of Roberts Street. In this proposed revision, the No Parking zone will be adjusted to be 30 feet south of Roberts Street, thus giving 60 more feet of parking along E. St. Paul Ave. Public Works staff endorses this revision.
- Recommended Motion: Approve revising the limits of the "No Parking Any Time" zone on east side of E. St. Paul Avenue to be from the corner of NW Barstow Street to 30 feet south of Roberts Street.
- Sponsors:** Public Works
- Attachments:** [Item 16-169 Admin Review No Parking Revision on E St Paul Ave](#)

4. Communications and Referrals

- A.** [ID#16-173](#) Current Buildings & Grounds Budget = \$5,100

5. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.