



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Plan Commission

Thursday, December 16, 2021

3:30 PM

Council Chambers, City Hall

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Present 4 - Reilly, Montiho, Wells, and Schmitz

Excused 3 - Francoeur, Bartels, and Keller

IV. Public Comment

V. Approval of Minutes

[ID#21-3294](#) Plan Commission Minutes November 17, 2021

Attachments: [Plan Commission Meeting Minutes of 11-17-2021](#)
[sign-in_11-17-21](#)

Shawn Reilly made a motion to approve the Plan Commission Minutes November 17, 2021. Second by John Schmitz.

Aye: 4 - Reilly, Montiho, Wells and Schmitz

Absent: 3 - Francoeur, Bartels and Keller

VI. Consent Agenda

[PC21-0156](#) Certified Survey Map, Faith Baptist Church/Smart Trusts, 3250 Summit Ave. – Proposed 2-Lot Certified Survey Map on approximately 14.0075 acres land around 3250 Summit Avenue.

Attachments: [CSM Cover Sheet Faith Baptist Church-Smart Trusts](#)
[530CSM04_Supplementary-SHEET 1](#)
[Department Review Comments CSM FaithBaptistChurch](#)
[CityWksh PC Application, FaithBaptist, Smart Trusts.Signed.11.30.21.2p](#)
[CSM 11-30-21](#)

Approved by unanimous consent

VII. Business Items

[PC21-0154](#) Final Site Plan & Architectural Review, True Life Church, 1615 Silvernail Rd.,- Proposed 7,910 sq. ft. addition to the church for additional worship space at 1615 Silvernail Road.

- Attachments:** [Final SPAR - True Life Church 1615 Silvernail Cover Sheet](#)
[1 Prelim Pln Rev cov Ltr](#)
[21002-Set 2of2](#)
[21002-Set 1of2](#)
[21-9467 True Life Civil Plans](#)
[App for Dev Rev 11.17.21](#)
[Department Review Comments SPAR True Life Church](#)
[True Life Chrch EV1 004-1](#)
[True Life Chrch EV3A 003](#)

Corey Monitho made a motion to approve with conditions PC21-0154 Final Site Plan & Architectural Review, True Life Church, 1615 Silvernail Rd.,- Proposed 7,910 sq. ft. addition to the church for additional worship space at 1615 Silvernail Road. Second by John Schmitz.

Aye: 4 - Reilly, Montiho, Wells and Schmitz

Absent: 3 - Francoeur, Bartels and Keller

[PC21-0174](#) Rezoning - P-1 Parks District, City Owned Land (Former Rempe Property), 2112 E. Broadway – Propose rezone of approximately 25 acres of land from T-1 Temporary zoning to P-1 Park District.

- Attachments:** [Nike Park Rezoning Cover Sheet](#)
[Rezoning Petition - Nike Park](#)
[Certified Survey Map No. 12234 - Water Utility & Nike Park](#)
[Re-Zoning Ordinance - Nike Park](#)

Shawn Reilly made a motion to approve PC21-0174 Rezoning - P-1 Parks District, City Owned Land (Former Rempe Property), 2112 E. Broadway - Propose rezone of approximately 25 acres of land from T-1 Temporary zoning to P-1 Park District. Second by Corey Montiho.

Aye: 4 - Reilly, Montiho, Wells and Schmitz

Absent: 3 - Francoeur, Bartels and Keller

ID#21-3197 Sign Appeal - Kwik Trip 2807 River Valley Road - Request to install an Electronic Message Center Reader Board Sign, when such signs are not allowed in the B-1 Neighborhood Business District.

Attachments: Kwik Trip 2807 River Valley Sign Appeal- Cover Letter
Kwik Trip- Sign Appeals Application
2021-10-19 Waukesha Sign Plan REV1

The Commission questioned the height and style of the sign, and asked for information on the height and style of the other Kwik Trip Signs in the City for comparison.

Shawn Reilly made a motion to hold ID#21-3197 Sign Appeal - Kwik Trip 2807 River Valley Road - Request to install an Electronic Message Center Reader Board Sign, when such signs are not allowed in the B-1 Neighborhood Business District. Second by Montiho.

Aye: 4 - Reilly, Montiho, Wells and Schmitz

Absent: 3 - Francoeur, Bartels and Keller

VIII. Director of Community Development Report

IX. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.