



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Parks, Recreation & Forestry Board	<b>Date:</b> 4/16/2018
<b>Common Council Item Number:</b> #18-0593	<b>Date:</b> 5/1/2018
<b>Submitted By:</b> Ron Grall, Director of Parks, Recreation & Forestry Karen Richards, WPRF SPARS Coordinator	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <a href="#">Click here to enter text.</a>
<b>Subject:</b> Approval and authorization of contract between City of Waukesha and Robert Eisenach, dba Head Enterprises, for Food & Non-Alcoholic Beverage Concession Services at WRO Youth Sports Complex.	

**Details:**  
 Waukesha Parks, Recreation & Forestry Department (WPRF) is contracting with Robert Eisenach, dba Head Enterprises, to provide Food & Non-Alcoholic Beverages Concession Services at WRO Youth Sports Complex . These services will be offered primarily during the WPRF Youth Leagues and other rental games/events at the complex. A Request for Proposal was disseminated and one bid was received. The bid is for \$1,500 plus 15% of gross sales. Mr. Eisenach has provided WRO concession services successfully for many years. The City Attorney has reviewed this contract.

**Options & Alternatives:**  
 WPRF could utilize staff to provide concession services in-house, however, at this time, WPRF staff considers contracting with Robert Eisenach to be the most efficient and cost effective method to provide these services at WRO Youth Sports Complex for 2018.

**Financial Remarks:**  
 The revenue for this service is budgeted in 5310.45810 Recreation Programs/Recreation Fees.

**Executive Recommendation:**  
 Recommend approval of the contract between City of Waukesha and Robert Eisenach, dba Head Enterprises, and authorize the Mayor to enter into this contract.

**Committee Recommendation:**  
 The Parks, Recreation & Forestry Board will be considering this item at the April 16, 2018 meeting.

