



CITY OF WAUKESHA

Administration

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Committee: Finance	Date: 6/30/2020
Common Council Item Number: ID# 20-0754	Date: 7/7/2020
Submitted By: Steve Howard, Fire Chief	City Administrator Approval: Kevin Lahner, City Administrator KML
Finance Department Review: Diane Gard, Interim Finance Director DG Rich Abbott, Finance RA	City Attorney's Office Review: Brian Running, City Attorney BR
Subject: Review and Act on a request to approve the transfer of \$18,335 of unused carryover funds from account 2225-68190 to 2242-68290 and use \$5,815 of the remaining SCBA funds in account 2242-68290 to complete the planned 2023 CIP Knox Box replacements in 2020. Amend the 2020 CIP to reflect the change.	

Details:
 The completion of projects over the years in fund 2225-68190, have left a surplus of \$18,335. The Fire Department would like to use these carryover funds to complete the planned 2023 Knox Box Replacement in 2020. Our current units are failing at an alarming rate, if this continues, it will have a large impact on our operating budget. We are looking to replace a total of 23 units for an estimated cost of \$24,150. This will eliminate having a CIP for this project in 2021 and will avoid putting a strain on our 2020 operational budget.

Options & Alternatives:
 The Finance Committee could choose to use the funds for other projects and complete the purchase of Knox Boxes as part of future Capital Improvement Projects.

Financial Remarks:
 2242-68290 - Increased by \$18,335 & 2242-49990 – Increased by \$18,335
 2225-68190 - Decreased by \$18,335 & 2225-49990 – Decreased by \$18,335

Executive Recommendation:
 The city administrator recommends transferring the funds to allow the Fire Department to complete the Knox Box project in 2020.

