



**CITY OF WAUKESHA**

**Administration**

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<b>Committee: ID# 18-1686</b> Finance	<b>Date:</b> November 13, 2018
<b>Common Council Item Number: ID# 18-1686</b>	<b>Date:</b> November 20, 2018
<b>Submitted By:</b> Steve Howard, Fire Chief	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator <b>KL</b>
<b>Finance Department Review:</b> Rich Abbott, Finance Director <b>RA</b>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <b>BR</b>
<b>Subject:</b> The department is seeking approval from the Finance Committee and Common Council to authorize the Mayor to sign a contract with Waukesha County Technical College (WCTC) to allow the department to continue to use the fire training grounds at the Pewaukee Campus.	

**Details:**  
Since the late 1970's, Waukesha County Fire Departments have been able to use the WCTC fire training grounds through an informal agreement developed with the Waukesha County Fire Chiefs Association. Due to several recent events, the school identified a need to establish a formal contract with municipalities using the training grounds. The contract has been reviewed by the City Attorney and the agreement has been modified to address any of the City's concerns (see attached). The agreement does establish an annual \$1,000 fee which would be paid out of the fire department's operating budget for training. The department regularly uses the WCTC fire training grounds as part of our fire fighter recruit training and ongoing training for members of our department. The \$1,000 annual fee helps WCTC offset some of the ongoing maintenance costs for the facilities. The City of Waukesha Fire Department realizes a great cost savings by being able to use the WCTC training grounds versus having to construct and maintain our own facilities.

**Options & Alternatives:**  
The department could opt to pay WCTC to run adhoc classes to meet our training needs which would result in a higher cost or the City could build its own training facilities that would cost over \$500,000 and would have an annual operation cost that could range between \$ 10,000 - \$25,000 per year.

**Financial Remarks:**  
The department's operating budget account 2210-53250 has funding to pay the annual fee to WCTC.

**Executive Recommendation:**

