



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes

Human Resources Committee

Wednesday, May 17, 2017

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call To Order

Present: 5 - Manion, Pieper, Thieme, Cummings and Johnson

2. Approval of Minutes

[ID#17-0792](#) Approval of the minutes from the April 19, 2017 meeting.

Attachments: [HR Committee Minutes - 4-19-17 DRAFT](#)

Motion by Ald. Manion, second by Ald. Pieper to approve the minutes of the April 19, 2017. The motion carried by the following vote:

Aye: 5 - Manion, Pieper, Thieme, Cummings and Johnson

3. Business Items

- A. [ID#17-0867](#) Request of City Administrator Kevin Lahner to approve the appointment of Chris Pofahl to the position of Information Technology Director.

Attachments: [Council Agenda Cover Sheet - IT Director Offer 5.9.2017](#)

Motion by Ald. Manion, second by Ald. Pieper to approve the appointment of Chris Pofahl to the position of Information Technology Director. The motion carried by the following vote:

- B. [ID#17-0796](#) Request of Police Chief Russell Jack to review and act on a change to Human Resources Policy B-16 - Staffing Resolution to eliminate the position of Administrative Supervisor at the Police Department and increase the position of Lieutenant of Police to six (6).

Attachments: [Dept Org Chart - Draft HR Committee 05-17-17](#)

[Lieutenant Job Description 04-28-17 Draft #2](#)

[Agenda Cover Sheet - Special Services Lieutenant 05-17-17 - Revised](#)

Motion by Ald. Pieper, second by Ald. Johnson to approve the request of Chief Jack to change HR Policy B-16 to eliminate the Administrator Supervisor at the Police Department and increase the position of Lieutenant of Police to six (6). The motion carried by the following vote:

4. Adjournment

Adjourned at 6:58 p.m.