



City of Waukesha
201 Delafield Street
Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

City of Waukesha Cover Sheet

Committee: Finance	Meeting Date: 28 Oct 2025
ID Number: 25-02437	Ordinance/Resolution Number (if applicable):
Name of Submitter: Brian Running	Target Next Board/Council Meeting Date: 4 Nov 2025
Agenda Item Title: Claim for Property Damage, Rosbel Salinas	

Issue Before the Board/Council: Evaluate claim for damage and allow or disallow claim.
Options & Alternatives: None – decision should be made either to allow or disallow.
Additional Details: Mr. Salinas left his vehicle parked on the street beneath a city tree. In a storm, a limb fell and broke his windshield. Investigation revealed that the tree had been identified for removal by the Forestry Division, but removal had not happened yet. We therefore recommend allowance of the claim. Total claim is \$661.50. See the attached supporting documentation.



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What is the Strategic Plan Priority this item relates to:

Service Excellence

What impact will this item have on the Strategic Plan Priority?

None

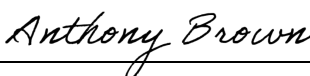
Financial Remarks:

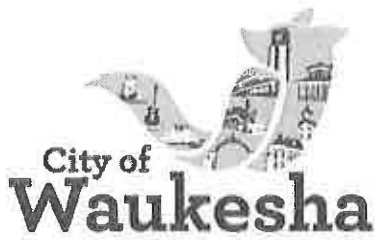
Payment will be from account 1520-57420.

Suggested Motion:

"I move allowance of the property damage claim of Rosbel Salinas in the amount of \$661.50."

Reviewed By:

Finance Director 	Date Reviewed 11/07/25
City Attorney 	Date Reviewed 27 Oct 2025
City Administrator 	Date Reviewed 11/07/2025



Office of the Clerk Treasurer

201 Delafield Street
Waukesha, Wisconsin 53188-3633

Katie Panella, City Clerk

clerktreas@waukesha-wi.gov
1-262-524-3550

October 17, 2025

To: Natalie Driebel, Accounting Clerk, Finance Department

Re: Claim for Property Damage

**Submitted by: Rosbel Salinas
2016 Oaklawn
Waukesha, WI 53188**

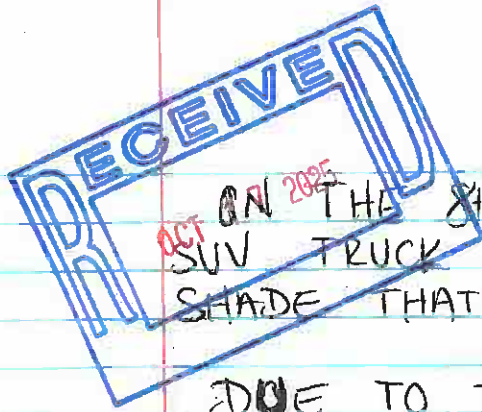
Date Claim Received: October 17, 2025

The enclosed is being sent to you to provide to our insurance or as needed for your review.

Sincerely,

**Katie Panella
City of Waukesha City Clerk**

Cc: Clerk (original) / Finance / Attorney / Park Rec



ON THE 8th ON FRIDAY AFTER NOON, MY SUV TRUCK WAS PARKED OUTSIDE IN THE TREE SHADE THAT IS IN FRONT OF MY HOUSE. (ADD PICTURES)

DUE TO THE HEAVY WIND AND RAIN THAT HAPPENED ON THAT WEEKEND, A BIG BRANCH FROM THAT TREE, FELL ON THE WINDSHIELD OF MY CAR (NISSAN ROGUE 2023) IT BROKE THE RIGHT SIDE OF THE WINDSHIELD AND SCRATCHED THE PAINT. (PAINT)

WHEN I SAW IT FROM MY WINDOW I SAW THAT THERE WAS A BRANCH ON MY CAR, I GO OUT AND SAW WHAT HAPPENED.

I IMMEDIATELY CALL THE POLICE TO MAKE A REPORT ON WHAT HAPPENED (ADD REPORT)

MY WISH TO PLEASE TO SOMETHING TO REPAIR THE DAMAGE ON MY CAR.

I CAME BEFORE TO REPORT WHAT HAPPENED BUT THEY ASKED FOR THE POLICE REPORT THAT I DIDN'T HAVE AND PHOTOS OF THE ACCIDENT AND THIS SUMMARY OF WHAT HAPPENED.

I'M HERE RIGHT NOW BECAUSE MY WIFE AND I WORK AND WE COULDN'T COME HERE AND WE ASKED FOR PERMISSION TO COME HERE.

SINCERELY. ROSBEL SALINAS

2016 DAKLAWN. WAUKESHA, WI. 53188.

ROSBEL SALINAS FON. (262) 613-8149

Waukesha Police Department

Call Detail Report Reverse Chronological Order



25.031166 2016 Oaklawn Ave Accident - Property Damage (PDO)

Reported: 08/08/2025 13:33:59 Units: 108 - P362 - Mailloux, Daniel J
 Priority: 3

Stacked: 13:35:15
 Dispatched: 13:40:32
 Arrived: 13:45:58
 Finished: 14:14:47
 Disposition: Cleared/No Report

Notes

8/8/25 13:35 Names Added : Salinas, Rosbel, Male, White, DOB:07/02/1976; Caller
 8/8/25 13:33 City tree fell on the caller's red Nissan Rogue. Caller's wife is on scene.
 8/8/25 13:35 caller request a spanish speaking officer
 8/8/25 13:35 CFS from -> ASSTPERS to PDO
 8/8/25 13:40 Dispatched: 108
 8/8/25 13:49 New Plate Added : Wisconsin Registration,ATF4921, 2002 Series,Driver
 8/8/25 13:52 CFS from -> ASSTPERS to PDO
 8/8/25 14:07 New Names Added : Salinas, Claudia, Female, White, DOB:10/30/1976; Caller
 Names Updated : Salinas, Rosbel;
 8/8/25 14:11 Vehicle parked on city road directly in front of residence. (Legally parked and unoccupied) Unknown time and not observed, large branch from tree on tree lawn fell and hit windshield of vehicle, causing damage. Tree appears to be a city tree and branch was still present at the scene upon officer's arrival. body worn camera activated and saved as evidence. Caller was informed to contact the city regarding claim.

Names	Listed Owner	Salinas Rosbel 2016 Oaklawn Ave Waukesha, WI 53188	Sex> Male Race> White DOB> 07/02/76
	Caller	Salinas, Claudia 2016 OAKLAWN AVE WAUKESHA, WI 53188	Sex> Female Race> White DOB> 10/30/76

Unit History	CC	Date/Time	Unit	Officer	Operator	Disposition
	DI	08/08/25 13:40:32	108	P362	P395	
	AC	08/08/25 13:40:56	108	P362	P362	
	OS	08/08/25 13:45:58	108	P362	P384	
	FI	08/08/25 14:14:47	108	P362	P395	Cleared/No Report

NEXTECH GLASS
2100 PEWAUKEE RD, UNIT D
WAUKESHA, WI 53188
(414)453-1060 (414)409-7263

Quote: 2-10942

Date: 8/12/25

Customer:

ROSBEL

CSR	Tech	PO	Terms	Job #	Job Type
2541			Due on receipt		

Year	Make	Model	Style	VIN
2023	NISSAN	ROGUE	4 DOOR UTILITY	5N1BT3BB1PC765223

Qty	Part/Description	List Price	Material	Labor	Total
1.00	FW05463GT	\$848.84	\$315.00	\$125.00	\$440.00
	Windshield Green Tint Windshield (w/Molding attached)(BOTTOM MOULDING, CAMERA BRACKET)(Solar)(3rd Visor Frit) (Acoustic Interlayer)(LDWS)(Emergency Braking W/Pedestrian Detection)(High Beam Assist)				
1.00	HAH000448	\$67.50	\$30.00	\$0.00	\$30.00
	Adhesive(Nags) (Fast-Cure Urethane/Dam/Primer)(2.00)				
1.00	MISC SUPPLIES	\$0.00	\$10.00	\$0.00	\$10.00
	Misc Shop Supplies				
1.00	ADAS	\$0.00	\$0.00	\$150.00	\$150.00
	static				

Taxes	
WAUKESHA COUNTY	\$31.50

Thank you for the business, we greatly appreciate it.

Signature _____

Material	Labor	Taxes	Total	Payments	Balance
\$355.00	\$275.00	\$31.50	\$661.50	\$0.00	\$661.50







