



Meeting Minutes - Draft

Parks, Recreation and Forestry Board

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Monday, August 19, 2024

5:30 PM

Council Chambers, City Hall

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1. Call to Order

**Present** 6 - Jennifer Wallner, Eric Huemmer, John Schmitz, Erica Yoss, Steve Johnson, and Paul Wuteska

**Absent** 2 - Sarah Smith, and Jack Wells

2. Public Comment

*No Action Required*

3. Approval of Minutes

- A. [ID#24-10567](#) Minutes for the Parks, Recreation & Forestry Board meeting of July 15, 2024.

**Attachments:** [prmn240715 \(PRF Board Minutes for July 15, 2024\)-DRAFT](#)

**A motion was made by Johnson, seconded by Huemmer, that the minutes of the Parks, Recreation & Forestry Board meeting of July 15, 2024 be approved. The motion carried by the following vote:**

**Aye:** 6 - Jennifer Wallner, Eric Huemmer, John Schmitz, Erica Yoss, Steve Johnson and Paul Wuteska

**Absent:** 2 - Sarah Smith and Jack Wells

4. Discussion/Decision Items

- A. [ID#24-10566](#) Review and act on (recommendation to Common Council) proposed contract with BCI Entertainment, LLC, to provide Drone Light Shows at the 2024 Waukesha Oktoberfest and 2025 Winter JanBoree Community Events.

**Attachments:** [Common Council Cover Sheet - Oktoberfest & Janboree 2024-25 - BCI Entertainment LLC](#)  
[2024-25 Oktoberfest and JanBoree Agreement - BCI Entertainment LLC](#)

**A motion was made by Wallner, seconded by Yoss, that a recommendation for Common Council to approve the proposed contract with BCI Entertainment, LLC, to provide Drone Light Shows at the 2024 Waukesha Oktoberfest and 2025 Winter JanBoree Community Events be approved. The motion carried by the following vote:**

**Aye:** 6 - Jennifer Wallner, Eric Huemmer, John Schmitz, Erica Yoss, Steve Johnson and Paul Wuteska

**Absent:** 2 - Sarah Smith and Jack Wells

- B.** [ID#24-10569](#) Review and act on proposed 2025 Athletic Facilities Policies and Procedures Handbook revisions.

**Attachments:** [Athletic Facility Handbook](#) [Proposed 2025 Updates](#)

**A motion was made by Huemmer, seconded by Wallner, that the proposed 2025 Athletic Facilities Policies and Procedures Handbook revisions be approved. The motion carried by the following vote:**

**Aye:** 6 - Jennifer Wallner, Eric Huemmer, John Schmitz, Erica Yoss, Steve Johnson and Paul Wuteska

**Absent:** 2 - Sarah Smith and Jack Wells

- C.** [ID#24-10570](#) Review and act on proposed disposition/removal plan for Lowell Park Toboggan Run.

**A motion was made by Johnson, seconded by Ald. Wuteska, that the proposed disposition/removal plan for Lowell Park Toboggan Run be approved. The motion carried by the following vote:**

**Aye:** 6 - Jennifer Wallner, Eric Huemmer, John Schmitz, Erica Yoss, Steve Johnson and Paul Wuteska

**Absent:** 2 - Sarah Smith and Jack Wells

- D.** [ID#24-10571](#) Review and act on changing the September 2024 Parks, Recreation & Forestry Board regular meeting date from September 16 to September 9, 2024.

**A motion was made by Wallner, seconded by Huemmer, that changing the September 2024 Parks, Recreation & Forestry Board regular meeting date from September 16 to September 9, 2024 be approved. The motion carried by the following vote:**

**Aye:** 6 - Jennifer Wallner, Eric Huemmer, John Schmitz, Erica Yoss, Steve Johnson and Paul Wuteska

**Absent:** 2 - Sarah Smith and Jack Wells

## 5. Board President Report

*No Action Required*

## 6. Director and Staff Report

*No Action Required*  
*Adjourned at 6:09 PM*

## 7. Adjournment

*Meeting adjourned at 6:09 pm.*

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).