



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, March 4, 2025

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Announcement of Closed Session pursuant to Wisconsin Statutes §19.85(1)(c) to discuss approval of appointment of Katie Panella as the City Clerk for the City of Waukesha.
4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

5. Approval of Minutes

- A. [ID#25-00338](#) Approval of minutes from February 20th Council meeting.

Attachments: [CCmn02.20.2025 Draft.pdf](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#25-00305](#) Review and Act on a recommendation to carryover \$77,406.00 from 2024 to 2025 in the General Fund 0100

Attachments: [Cover Sheet - General Fund Carryovers - 2024 to 2025](#)
[BUA - 100 Carryovers](#)

Legislative History

2/25/25 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. P. Wuteska

1. Licenses

- A. [ID#25-00263](#) Invited Application: Sidewalk Cafe Permit for People's Park

Legislative History

2/24/25 Ordinance & License Committee approved

- B. [ID#25-00283](#) Invited Application: Taxicab and Taxi Driver Application for Best Cab/Jon Beutler-Woo

Legislative History

2/24/25 Ordinance & License Committee approved

- C. [ID#25-00293](#) Invited Application: Temporary Class "B"/"Class B" Retailer's License for Waukesha Old Car Club

Legislative History

2/24/25 Ordinance & License Committee approved

D. Human Resources - Ald. Chrisien

E. Board of Public Works - Alex Damien

- A. [ID#25-00266](#) Review and act on the Developer's Agreement between the City of Waukesha and Bielinski Homes, Inc., for the property located north of Madison Street between Pebble Creek and Fiddler's Creek Drive.

Sponsors: Public Works

Attachments: [25-00266-BPW_Agenda Cv-Olde Farm Subdivision Developers Agreement.pdf](#)
[25-00266-Olde Farm Subdivision Agreement \(Final OC CL 1 2.10.2025\) \(02152\)](#)

Legislative History

2/20/25 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda**Reports**

6. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Moltzan

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Wells

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. C. Payne

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

A. [ID#24-11497](#) Review and approve the advertising policy and fees for the downtown kiosks

Attachments: [Cover Sheet - Kiosk Advertising Policy](#)
[Downtown Waukesha Kiosk Advertising Policy](#)

Legislative History

2/25/25 Finance Committee approved

B. Building & Grounds Committee Report - Ald. E. Payne

- A. [ID#25-00300](#) Review and act on the Street Closure Permit for Municipal Lot No. 3 for House of Guinness.

Attachments: [25-00300-Street Closure Permit](#)
[House of Guinness- Special Event Permit Application](#)

C. Ordinance & License Committee Report - Ald. P. Wuteska

D. Human Resources Committee Report - Ald. Chrisien

- A. [ID#25-00279](#) Review and approve 2025 updated B16 Staffing Resolution Job List

Attachments: [Cover Letter B16 Staffing Job List](#)
[B16 Staffing Resolution Job List - DRAFT 2.18.25](#)

Legislative History

2/19/25 Human Resources Committee adjourned

9. Board of Public Works Report - Alex Damien

- A. [ID#25-00251](#) Bids Received: Friday, February 14, 2025, at 11:00 a.m
 2025 Concrete Sidewalk Replacement - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$361,045.00, be awarded.

Sponsors: Public Works

Attachments: [Concrete Sidewalk Replacement - BT.pdf](#)

Legislative History

2/20/25 Board of Public Works recommended for approval to the City Council

- B. [ID#25-00252](#) Bids Received: Friday, February 14, 2025, at 11:00 a.m
 Bethesda Court and Park Avenue Utility and Street Improvements

The Board of Public Works recommends that the low concrete bid from LaLonde Contractors, Inc., in the amount of \$798,923.40, be awarded.

Sponsors: Public Works

Attachments: [Bethesda Court and Park Avenue Utility and Street Improvements - BT_CONCF](#)

Legislative History

2/20/25 Board of Public Works recommended for approval to the City Council

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#25-00337](#) City Administrator's report.

Attachments: [Admin Report February 28, 2025.pdf](#)

13. Mayor's Report & Referrals

A. [ID#25-00344](#) Board and committee appointments

Attachments: [Council Letter 03.04.2025.pdf](#)

[Eric Dunst Resume.pdf](#)

14. Referrals

15. Closed Session

A motion will be made pursuant to Wisconsin Statutes §19.85(1)(c) to discuss approval of appointment of Katie Panella as the City Clerk for the City of Waukesha.

A. [ID#25-00341](#) A motion will be made pursuant to Wisconsin Statutes §19.85(1)(c) to discuss approval of appointment of Katie Panella as the City Clerk for the City of Waukesha.

Attachments: [Clerk Appointment_Panella_2025-03-04 final.pdf](#)

16. Reconvene in Open Session

Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible discussion and/or action on matters discussed in closed session

A. [ID#25-00342](#) Possible discussion and/or action on matters discussed in closed session

17. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).