



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, October 3, 2017

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

2. Announcement of Closed Session pursuant to Wis. Stats 19.85(1)(e) to deliberate the negotiation of a possible purchase of public property and to discuss negotiations for the purchase of Great Lakes Water.

3. Pledge of Allegiance

4. Public Comment

Don Richmond, 2133 Rambling Rose Rd., spoke about overtime for the dispatch system and about the Love Waukesha Program.

Mike Walsh, 2412 Kestrel, spoke about city budget concerns.

5. Public Art Committee Report - Ald. C Payne

[ID#17-1469](#) Ken Reichert presents art to the City

Attachments: [Public Art Unveiling_REICHERT](#)

6. Closed Session

[ID#17-1465](#) A motion will be made to go into closed session pursuant to Wis. Stats. 19.85 (1)(e) to discuss negotiations for the purchase of Great Lakes Water.

Upon Conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85 (2) for possible action on matters discussed in closed session.

Meeting went into Recess. The meeting reconvened at 8:10 p.m. No action from the closed session was taken in open session.

A motion was made by Ald. Thieme, seconded by Ald. Perry, to go into closed session pursuant to Wis. Stats.19.85 (1)(e) to discuss negotiations for the purchase of Great Lakes Water. Upon Conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85 (2) for possible action on matters discussed in closed session. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

7. Approval of Minutes

[ID#17-1467](#) Minutes from September 19, 2017

Attachments: [ccmn170919 draft](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson to approve the Minutes of September 29, 2017. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

Consent Agenda

1. Other Boards and Commissions

2. Plan Commission

[PC17-0092](#) Howell Oaks Addition No. II - Final Plat Review

Attachments: [Howell Oaks Addition No 2 \(Phase 3\) - Final Plat \(2017-06-29\)](#)

[Howell Oaks Addition No. II Cover Sheet](#)

[Howell Oaks Cover Letter](#)

[HowellOaksAerial](#)

[HowellOaksAerial2](#)

[HowellOaksZoning](#)

[HowellOaksZoning2](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#17-1338](#) Review and Act on a request to approve the purchase of Two (2) Replacement Buses from Gillig, LLC.

Sponsors: Transit

Indexes: bus

Attachments: [Cover Sheet -2 Replacement Buses](#)
[\(2\) 35 DIESEL BUSES Delivery Letter](#)
[\(2\) 35 DIESEL BUSES off State of Wisconsin](#)

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#17-1452](#) Bartender Applications- September 25, 2017

Attachments: [Bartenders 2017.09.25pdf](#)

[ID#17-1453](#) INVITED Other Applications- September 25, 2017

Attachments: [O&L License Letter for September 25 2017](#)
[Extension of Premises - Pick N Save](#)

[ID#17-1454](#) Other Applications- September 25, 2017

Attachments: [O&L License Letter for September 25 2017](#)

D. Human Resources - Ald. Thieme

- A. [ID#17-1413](#) Request of the Parks, Recreation and Forestry Department to approve the proposed job description revision and new grade classification of the current Stockroom Attendant to Mechanic/Stockroom Attendant.

Attachments: [Cover Sheet-Mechanic Stockrm Attnt JD revision 2017](#)
[Mechanic Stockrm Attnt JD revision memo 2017](#)
[2017 Non-Rep Salary Schedule](#)

E. Board of Public Works - Dr. Fred Abadi

- A. [ID#17-1414](#) Review and act on Contract Change Order No. 2 with Zignego Company Inc. for the Arcadian Avenue Utility and Street Improvements-Concrete Pavement project.

Sponsors: Public Works

Attachments: [Agenda Cover Sheet-Contract Change Order 2-Arcadian-Zignego.pdf](#)
[Contract Change Order 2-Arcadian-Zignego.pdf](#)

End of Consent Agenda

8. New Business

[ID#17-1443](#) Further discussion and action on Finance recommendation to approve 2018 - 2022 CIP.

Sponsors: Finance and City Administrator

Indexes: Capital Improvement Program; CIP

Attachments: [2018 CIP EXECUTIVE BUDGET](#)
[2018 CIP Changes from Executive to Adopted as of 9-21-2017](#)
[2018 CIP Changes from Executive to Adopted - 10-2-17](#)

[Original Motion] A motion was made by Ald. Pieper, seconded by Ald. Thieme to approve the 2018 CIP in the amount of \$34,686,639 and the five year plan.

Indexes: Capital Improvement Program; CIP

[Amendment] A motion was made by Ald. Johnson, seconded by Ald. Skinner to defer the decision regarding Buchner pool to the first meeting in November (2019 & 2020) with recommendation from the Park Board. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke and E. Payne

Nay: 2 - C. Payne and Boyle

Absent: 1 - Jankowski

Indexes: Capital Improvement Program; CIP

[Amendment] A motion was made by Ald. C. Payne, seconded by Ald. Cummings to remove \$158,000 from 2018 CIP for Woodfield Park Dam removal. The motion failed by the following vote:

Aye: 4 - Cummings, C. Payne, Lemke and E. Payne

Nay: 10 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Helgestad, Boyle and Rodriguez

Absent: 1 - Jankowski

Indexes: Capital Improvement Program; CIP

[Amendment] A motion was made by Ald. Pieper, seconded by Ald. Cummings to approve adding back in wall repair at municipal garage for \$75,000 for 2018. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Skinner, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Lemke and E. Payne

Nay: 3 - C. Payne, Boyle and Rodriguez

Absent: 1 - Jankowski

Indexes: Capital Improvement Program; CIP

[Amendment] A motion was made by Ald. Pieper, seconded by Ald. Helgestad to approve adding back in \$100,000 to the 2018 CIP for the Historic downtown lighting project. The motion carried by the following vote:

Aye: 10 - Pieper, Skinner, Cummings, C. Payne, Thieme, Johnson, Helgestad, Rodriguez, Lemke and E. Payne

Nay: 3 - Bartels, Manion and Boyle

Absent: 2 - Perry and Jankowski

Indexes: Capital Improvement Program; CIP

[Amendment] A motion was made by Ald. Pieper, seconded by Ald. E. Payne to approve increase to road resurfacing by \$500,000 in the 2018 CIP. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke and E. Payne

Nay: 2 - C. Payne and Boyle

Absent: 1 - Jankowski

Indexes: Capital Improvement Program; CIP

[Amendment] A motion was made by Ald. Pieper, seconded by Ald. E. Payne to approve increase to minor street by \$750,000 for the 2018 CIP. The motion carried by the following vote:

Aye: 9 - Pieper, Skinner, Cummings, Perry, Thieme, Johnson, Helgestad, Lemke and E. Payne

Nay: 5 - Bartels, C. Payne, Manion, Boyle and Rodriguez

Absent: 1 - Jankowski

Indexes: Capital Improvement Program; CIP

[Voting on Original Motion] A motion was made by Ald. Pieper, seconded by Ald. Thieme to approve the 2018 CIP in the amount of \$36,111,639 and the five year plan (final voting on original motion with corrected total amount). The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Skinner, Cummings, Perry, Thieme, Johnson, Helgestad, Boyle, Lemke and E. Payne

Nay: 3 - C. Payne, Manion and Rodriguez

Absent: 1 - Jankowski

[ID#17-1486](#) Notice of Exemption from Waukesha County Library Levy 2017

Attachments: [2018 WK Co Library Tax Exemption Letter to Municipalities](#)
[2018 Tax Resolution- Library](#)

A motion was made by Ald. Helgestad, seconded by Ald. Johnson, to approve the

Approve Notice of Exemption from Waukesha County Library Levy 2018 (Resolution 43-17) . The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

[ID#17-1489](#) Approve contract with Vierbicher Associates for housing study

Attachments: [Council Agenda Cover Sheet- Housing study](#)
[Vierbicher Contract](#)

A motion was made by Ald. Helgestad, seconded by Ald. Johnson, to approve Approve contract with Vierbicher Associates for housing study. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

[ID#17-1490](#) Consider resolutions setting salaries of Mayor, Municipal Judge and City Attorney for next elective term.

Attachments: [Cover Sheet - Salary Resolutions 2018-2022](#)
[Mayor](#)
[Municipal Judge](#)
[City Attorney](#)

A motion was made by Ald. Pieper, seconded by Ald. Thieme, to approve Resolutions setting salaries of Mayor, Municipal Judge and City Attorney for next elective term. The motion failed by the following vote:

Aye: 6 - Pieper, Bartels, Thieme, Johnson, Helgestad and Boyle

Nay: 8 - Skinner, Cummings, Perry, C. Payne, Manion, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

9. Public Hearing

[ID#17-1471](#) Determine the assessment for the Fall 2017 Public Tree Planting Program, said cost to be \$205.00 per tree.

Attachments: [Planting Program Memo\(Fall\)](#)
[Planting SummaryFall2017](#)

The public hearing was opened. No speakers were present. The public hearing was closed.

10. Action on Public Hearing

[ID#17-1471](#) Determine the assessment for the Fall 2017 Public Tree Planting Program,

said cost to be \$205.00 per tree.

Attachments: [Planting Program Memo\(Fall\)](#)
[Planting SummaryFall2017](#)

A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve the Fall 2017 Public Tree Planting Program, said cost to be \$205.00 per tree. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

Reports

11. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

[ID#17-1451](#) INVITED Bartender Applications- September 25, 2017 - Adam Panoff

Attachments: [Bartenders 2017.09.25pdf](#)

A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve INVITED Bartender Applications- September 25, 2017 - Adam Panoff. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Cummings, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Lemke and E. Payne

Nay: 2 - Perry and Rodriguez

Absent: 1 - Jankowski

D. Human Resources Committee Report - Ald. Thieme

[ID#17-1404](#) Approval of amendment to 1.03 Polling Places

Attachments: [1.03 Polling Places](#)
[Agenda Cover Sheet - 1.03 Polling Places](#)

A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve amendment to Ordinance 1.03 Polling Places #8-17. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

[ID#17-1405](#) Approval of amendment to 9.02 License Fees

Attachments: [Ord 9.02 License Fees](#)
[Agenda Cover Sheet - 9.02 License Fees.2](#)

A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve an amendment to Ordinance 1.03 Polling Places # 9 -17. The motion carried by the following vote:

Aye: 12 - Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Lemke and E. Payne

Nay: 1 - Pieper

Absent: 1 - Jankowski

Abstain: 1 - Rodriguez

- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Bartels
- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 12. Plan Commission - Jennifer Andrews
- 13. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
- 15. Director of Public Works Report
- 14. Board of Public Works Report - Dr. Fred Abadi
- A. [ID#17-1391](#) Clean Water Plant Final Clarifier Rehabilitation

The Board of Public Works recommends that the bid from Process Equipment Repair Services, Inc., in the amount of \$453,800.00 be awarded.

Sponsors: Public Works

Attachments: [Clean Water Plant Final Clairifier Rehab.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the Clean Water Plant Final Clarifier Rehabilitation bid from Process Equipment Repair Services, Inc., in the amount of \$453,800.00. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

16. City Attorney's Report

17. City Administrator's Report

[ID#17-1474](#) Report from the City Administrator

Attachments: [Admin Report 9.25.17- for review](#)

18. Mayor's Report & Referrals

[ID#17-1472](#) Proclamation- Manufacturing Day

Attachments: [Manufacturing Day 2017](#)

[ID#17-1473](#) Board and Commission Appointments

Attachments: [Letter for Council, October 3, 2017](#)

[Pat Grulke Resume](#)

A motion was made by Ald. Johnson, seconded by Ald. Perry, to approve Cemetery Commission appointment, Pat Grulke, Board of Building Appeals appointments, Brian Trautman and Brenda Usher, and Water Utility Commission appointment, Gerald Couri. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

19. Referrals

Ald. Cummings to the Mayor's office to provide and schedule a Public Hearing with two weeks notice to the public to be heard regarding the repair, reconfigure, or relocate and City the City Hall.

Ald. Boyle to Building & Grounds to put up a no outlet sign at Patrick Lane and Coldwater Creek

20. Closed Session

[ID#17-1229](#) A motion will be made pursuant to Wis. Stats 19.85(1)(e) to go into closed session to deliberate the negotiation of a possible purchase of public property.

Upon Conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85 (2) for possible action on matters discussed in closed session.

Meeting went into Recess

Meeting Reconvened

A motion was made by Ald. Pieper, seconded by Ald. Perry, pursuant to Wis. Stats 19.85(1)(e) to go into closed session to deliberate the negotiation of a possible purchase of public property. Upon Conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85 (2) for possible action on matters discussed in closed session. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Jankowski

21. Adjournment

The meeting reconvened at 11:22 p.m. from closed session. No action was taken in open session. Meeting adjourned at 11:22 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.