



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Parks, Recreation and Forestry Board

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Monday, June 17, 2019

6:00 PM Parks Recreation and Forestry

Administration and  
Service Center

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#### 1. Call to Order

**Present** 6 - Merchle, Volpano, Vehlow, Johnson, Riebel, and Thurston

**Absent** 2 - Schmitz, and Wells

#### 2. Public Comment

*No Action Required*

#### 3. Discussion/Decision Items

- A. [ID#19-0873](#) To approve Public Event Request received from the Waukesha Old Car Club to utilize Frame Park on August 11, 2019 and recommendation to Ordinance & License Committee regarding Class B liquor license and sale of fermented malt beverage and wine on the date of the event.

**Attachments:** [2019 Car show application.pdf](#)

**A motion was made by Johnson, seconded by Vehlow, that the Public Event Request received from the Waukesha Old Car Club to utilize Frame Park on August 11, 2019 and recommendation to Ordinance & License Committee regarding Class B liquor license and sale of fermented malt beverage and wine on the date of the event be approved. The motion carried by the following vote:**

**Aye:** 6 - Merchle, Volpano, Vehlow, Johnson, Riebel and Thurston

- B. [ID#19-0874](#) To recommend approval of proposed Event Vendor Agreement and related Class B Liquor License with the Kiwanis Club of Waukesha Early Risers to serve as a vendor at the 2019 Waukesha Oktoberfest.

**Attachments:** [Kiwanis Oktoberfest Agreement.pdf](#)

**A motion was made by Johnson, seconded by Volpano, that a recommendation for Common Council to approve the proposed Event Vendor Agreement and related Class B Liquor License with the Kiwanis Club of Waukesha Early Risers to serve as a vendor at the 2019 Waukesha Oktoberfest be approved. The motion carried by the following vote:**

**Aye:** 6 - Merchle, Volpano, Vehlow, Johnson, Riebel and Thurston

- C. [ID#19-0875](#) To recommend approval of proposed Event Partner Agreements associated with the 2019 Waukesha Oktoberfest.

**Attachments:** [Oktoberfest Partner agreements.pdf](#)

**A motion was made by Vehlow, seconded by Volpano, that a recommendation for Common Council to approve the proposed Event Partner Agreements associated with the 2019 Waukesha Oktoberfest be approved. The motion carried by the following vote:**

**Aye:** 6 - Merchle, Volpano, Vehlow, Johnson, Riebel and Thurston

- D.** [PC19-0071](#) To recommend approval of proposed contract with Sprecher Brewing Co. to provide beverage and food supplies associated with 2019 Neighborhood Beer Gardens and Waukesha Oktoberfest.

**Attachments:** [Sprecher Agreement 7.01.19\\_Final.pdf](#)

**A motion was made by Volpano, seconded by Thurston, that a recommendation for Common Council to approve the proposed contract with Sprecher Brewing Co. to provide beverage and food supplies associated with 2019 Neighborhood Beer Gardens and Waukesha Oktoberfest be approved. The motion carried by the following vote:**

**Aye:** 6 - Merchle, Volpano, Vehlow, Johnson, Riebel and Thurston

- E.** [ID#19-0877](#) Recommend to Finance Committee to approve proceeding with 10-year GO Debt funding as outlined in approved 2019 CIP plan for Mindiola Sports Park for the purpose of developing a full-size synthetic turf soccer field with fencing and potentially field lighting.

**Attachments:** [Cover Sheet-Mindiola Park Turf Field Project](#)

[Mindiola Pk Approved CIP 2019-2023.pdf](#)

[2018\\_0517\\_Mindiola\\_Full.pdf](#)

[Mindiola Pk EXHIBIT-Full Size w U6-U10 U12 Overlay.pdf](#)

[Revised Mindiola South Plan.pdf](#)

[Current User Groups-Revenue](#)

**A motion was made by Johnson, seconded by Merchle, that a recommendation for Finance Committee to approve proceeding with 10-year GO Debt funding as outlined in approved 2019 CIP plan for Mindiola Sports Park (\$1.1 million) for the purpose of developing a full-size synthetic turf soccer field with fencing and potentially field lighting be approved. The motion carried by the following vote:**

**Aye:** 6 - Merchle, Volpano, Vehlow, Johnson, Riebel and Thurston

- F.** [ID#19-0878](#) To consider revising July and August Parks, Recreation & Forestry Board meeting dates.

*July meeting will take place on August 5, 2019.*

#### 4. Board President Report

*No Action Required*

5. Director and Staff Report

*No Action Required*

6. Adjournment

**A motion was made by Steve Johnson, seconded by Wayne Merchle, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 6 - Merchle, Volpano, Vehlow, Johnson, Riebel and Thurston

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.