



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, October 22, 2020

5:30 PM

Virtual Meeting

Public can view the meeting live online:  
<https://waukesha.legistar.com/Calendar.aspx> or  
by calling 1-877-853-5247 and Using  
Webinar ID: 963 2836 6000 PW: 790762

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#### 1. Call to Order

**Present** 5 - Kassens, O'Donnell, E. Payne, Pieper, and Michalowski

#### 2. Approval of Minutes

- A. [ID#20-1272](#) Approve Minutes of October 8, 2020.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 10-08-20-Final](#)

**A motion was made by Vice Chair Kim Michalowski, seconded by Ald. Joe Pieper, that the Minutes of October 8, 2020, be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 3. Approval of Payments

- A. [ID#20-1273](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [BPW Payments 10-22-20](#)

*Ald. Pieper mentioned that the Frame Park project is turning out nice.*

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 4. Discussion and Recommendation to Council Regarding:

- A. [ID#20-1274](#) Review and act on the proposed 2021 Sewer Connection Charge Schedule.

**Sponsors:** Public Works

**Attachments:** [20-1274 BPW Agenda Cover-2021 Connection Charge Schedule](#)  
[20-1274\\_1 Memo - Annual Connection Charge Review 2021](#)  
[20-1274\\_2 Waukesha 2021 Connection Charge Update Presentation](#)  
[20-1274\\_3 2021 Sewer Connection Charge Schedule](#)  
[20-1274\\_4 Connection Charge Resolution 2021](#)

*Jon Cameron, CIPMA, Senior Municipal Advisor/Vice President of Ehlers, and Joe Ciurro, CPA, Waukesha Water Utility, presented the 2021 Sewer User Rate Review and 2021 Sewer Utility Return Flow User Rates.*

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that the 2021 Sewer Connection Charge Schedule be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

**B.** [ID#20-1275](#) Review and act on the proposed 2021 Sanitary Sewer Rates.

**Sponsors:** Public Works

**Attachments:** [20-1275 BPW Agenda Cover-2021 Sanitary Sewer Rates](#)  
[20-1275\\_1 2021 Sewer Rate Model](#)  
[20-1275\\_2 2021 Sewer Service Charge & Fee Schedule](#)  
[20-1275\\_3 Sewer Rates Resolution 2021](#)  
[20-1275\\_4 Waukesha 2021 User Rate Presentation - 10 14 20](#)  
[20-1275\\_5 Return Flow Rates Presentation - BPW 10 22 2020](#)

*Presentation by Jon Cameron, CIPMA, Senior Municipal Advisor/Vice President of Ehlers, for the connection fee. Joe Ciurro, CPA, Waukesha Water Utility presented the Return Flow User Rates. Mr. Ciurro stated the Water Utility is moving to monthly billing for resident budgeting. The Water Utility is planning to mail a notice to the customers to inform them of the monthly billing change. Monthly billing will begin in the first half of 2021.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the 2021 Sanitary Sewer Rates be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

5. Discussion and Authorization re:

**A.** [ID#20-1278](#) Review and act on the request from Douglas Finkelmeyer for a one-time sewer credit for 1407 White Deer Trail.

**Sponsors:** Public Works

**Attachments:** [20-1278-1407 White Deer Trail-Douglas Finkelmeyer](#)  
[1407 White Deer Trail-Douglas Finkelmeyer req and resp](#)

*Alex Damien, City Engineer, presented the sewer credit.*

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that the one-time sewer credit for Douglas Finkelmeyer for 1407 White Deer Trail be approved. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.**     [ID#20-1279](#)     Review and act on the request from David Saye for a one-time sewer credit for 3547 Howell Oaks.

**Sponsors:** Public Works

**Attachments:** [20-1279-3547 Howell Oaks-David Saye](#)  
[3547 Howell Oaks Dr-Dave Saye req and response](#)

*Alex Damien, City Engineer, presented this item.*

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the one-time sewer credit for David Saye for 3547 Howell Oaks Dr. be approved. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- C.**     [ID#20-1280](#)     Review and act on the request from Anthony Sawyer for a one-time sewer credit for 2904 Lookout Ridge Ct..

**Sponsors:** Public Works

**Attachments:** [20-1280-2904 Lookout Ridge-Anthony Sawyer](#)  
[2904 Lookout Ridge Ct-Anthony Sawyer 9-29-2020](#)

*Alex Damien, City Engineer, presented this item.*

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens that the one-time sewer credit for Anthony Sawyer for 2904 Lookout Ridge Ct. be approved. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- D.**     [ID#20-1281](#)     Review and act on the request from Kathy Whitney-Glyvin for a one-time sewer credit for 2443 Pendleton Pl.

**Sponsors:** Public Works

**Attachments:** [20-1281-2443 Pendleton Pl-Kathy Glyvin](#)  
[2443 Pendleton PL-Kathy Glyvin One-Time Wastewater credit](#)

*Alex Damien, City Engineer, presented this item.*

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric E. Payne, that the one-time sewer credit for Kathy Whitney-Glyvin for 2443 Pendleton Pl. be approved. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

6. Matter of Report

7. Communications and Referrals:

- [ID#20-1282](#) Official Notices: Bids to Close on Friday, October 30, 2020y, at 11:00 a.m.
- 1) Clean Water Plant - Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride Alternative
  - 2) Clean Water Plant - Polymer

8. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.