



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

City Council

Tuesday, July 17, 2018

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Ald. Perry arrived at 6:32 pm during Public Comment; and Ald. Eric Payne and Ald. Cory Payne arrived at 6:35 pm, also during Public Comment.

Present: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

2. Pledge of Allegiance

3. Public Comment

Charlie Betker, 944 Oakland Ave., spoke against using property across from City Hall as a new location.

John R. Thomas, 134 Douglass Ave., spoke on the Engineering of the new City Hall.

4. Approval of Minutes

[ID#18-1080](#) Minutes from June 19, 2018

Attachments: [ccmn 180619 draft](#)

A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve the Minutes from June 19, 2018. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

Consent Agenda

The Consent Agenda passed by unanimous consent with no items removed or added.

1. Other Boards and Commissions

[ID#18-0997](#) Recommend for Common Council to approve proposed Tribute Tuesday concert sponsorship agreement with Meijer Group, Inc.

Attachments: [Common Council Cover Sheet-Meijer Contract- 2018.pdf](#)
[Waukesha Tribute Tuesday Sponsorship - Meijer-2018.pdf](#)

[ID#18-0998](#) Recommend for Common Council to approve proposed 2018 farming lease agreement associated with Cardinal Ridge Park site.

Attachments: [COVER SHEET-Crop Land Lease 2018.pdf](#)
[CROP LAND LEASE-Cardinal Ridge 2018.pdf](#)
[CROP LEASE-Exhibit A.pdf](#)

[ID#18-0925](#) Approval to Move Bus Stop on E. Sunset Drive

Attachments: [Agenda Cover Sheet -Approval to Move Bus Stop-E. Sunset Drive.pdf](#)
[E. Sunset at Speedway-final.jpg](#)

[ID#18-0926](#) Approval of Resolution Authorizing the Filing of the 2018 Federal Grant

Attachments: [4A_1Agenda Cover Sheet -Approval of Resolution to Authorize Filing of Federal Grant.pdf](#)
[Resolution - 2018 Grant.pdf](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

[ID#18-0685](#) Please approve No Parking This Side of Street on the east side of Maple Avenue from Wisconsin Avenue to W. Main Street (revised to be No Parking Any Time from Wisconsin Ave. to W. Main Street and to allow 2 Hour Parking, 7AM to 7PM, Except Sundays and Holidays between the parking lot driveways for Couri Insurance).

Sponsors: Helgestad

Attachments: [18-0685 Admin Cover - Approve No Parking of Mape Ave.pdf](#)
[B&G Resolution RTC for the July 17 2018 CC Meeting CONSENT AGENDA.pdf](#)

[ID#18-0840](#) Please approve 4 Hour Parking, 7AM to 7PM, Except Sundays and Holidays on the west side of N. East Avenue from 30 feet north to 120 feet north of center of Alley 017.

Sponsors: Helgestad

Attachments: [18-0840 Admin Cover - Approve Parking on East Ave.pdf](#)
[B&G Resolution RTC for the July 17 2018 CC Meeting CONSENT AGENDA.pdf](#)

[ID#18-0841](#) Please approve No Parking Any Time on the north side of Ellis Street from the east property of 1410 Ellis Street go 120 feet west.

Sponsors: Skinner

Attachments: [18-0841 Admin Cover - Approve No Parking on Ellis St.pdf](#)
[B&G Resolution RTC for the July 17 2018 CC Meeting CONSENT AGENDA.pdf](#)

[ID#18-0842](#) Please approve No Parking Any Time on the south side of W. College Avenue from 100 feet west of centerline of Hinman Avenue to S. Grand Avenue.

Sponsors: Wells

Attachments: [18-0842 Admin Cover - Approve No Parking on W College.pdf](#)
[B&G Resolution RTC for the July 17 2018 CC Meeting CONSENT AGENDA.pdf](#)

[ID#18-0922](#) Rescind No Parking Any Time designation for 4 parking stalls in Municipal Lot 3 located directly north of 400 W. Main Street. Said 4 stalls will revert back to the current established parking restrictions for Municipal Lot 3.

Sponsors: Helgestad

Attachments: [18-0922 Admin Cover - No Parking 4 Stalls in Municipal Lot 3 .pdf](#)
[B&G Resolution RTC for the July 17 2018 CC Meeting CONSENT AGENDA.pdf](#)

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#18-0995](#) Bartender Applications - June 25, 2018

Attachments: [Bartenders 2018.06.25](#)

[ID#18-0996](#) Other Applications - June 25, 2018

Attachments: [Other Licenses 2018.6.25](#)

[ID#18-1017](#) Bartender Applications - July 9, 2018

Attachments: [Bartenders 2018.07.09](#)

[ID#18-1018](#) INVITED Other Applications - July 9, 2018

Attachments: [Other Licenses 7.9.18](#)

[ID#18-1019](#) Other Applications - July 9, 2018

Attachments: [Other Licenses 7.9.18](#)

D. Human Resources - Ald. Thieme

[ID#18-1002](#) Request of Director of Public Work Fred Abadi to review and act on the reclassification of the Cartographer Technician position to GIS Analyst and transfer of position to the Department of Public Works.

Attachments: [HR Agenda Cover Sheet - GIS Analyst - Revised.pdf](#)
[GIS Analyst Job Description.pdf](#)

E. Board of Public Works - Dr. Fred Abadi

[ID#18-0892](#) Review and act on the City of Waukesha Waste Collection Enclosure Use Contract.

Sponsors: Public Works

Attachments: [18-0892 BPW Agenda Cover-Waste Collection Enclosure .pdf](#)
[18-0892 Dumpster Enclosure Use Contract.pdf](#)

[ID#18-0939](#) Approve Storm Water Management Practice Maintenance Agreement between Kwik Trip Inc. at 2302 E. Moreland Blvd. and the City of Waukesha.

Sponsors: Public Works

Attachments: [18-0939 BPW Agenda Cover Sheet - Kwik Trip.pdf](#)
[Maintenance Agreement Reduced Size.pdf](#)

[ID#18-0993](#) Review and act on Contract Change Order No. 1 with Payne and Dolan, Inc., for the New Berlin West Extension Project for the paving of Merrill Crest Park entrance.

Sponsors: Public Works

Attachments: [18-0993 BPW Agenda Cover - CO 1-Payne Dolan-New Berlin Trail.pdf](#)
[18-0993 CCO1 Payne Dolan-New Berlin West Extension.pdf](#)

End of Consent Agenda

5. New Business

[ID#18-1078](#) Design presentation on the City Hall project

Attachments: [2018-07-17 Presentation - Common Council Update FINAL - Waukesha City Hall](#)

[ID#18-0968](#) Review and act on the City of Waukesha Development Review Fee Schedule.

Sponsors: Public Works

Attachments: [18-0968_BPW_Agenda Cover Sheet - Private Development Review Fees.pdf](#)
[COW Proposed Development Review Fee Schedule.pdf](#)
[Development Review Application.pdf](#)
[Sample of Development Projects and Fees from 2017.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. Thieme, to approve the City of Waukesha Development Review Fee Schedule. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

[ID#18-1074](#) Consider contribution to support League of Wisconsin Municipalities Dark Store campaign

Sponsors: Mayor

Attachments: [Dark Store and Walgreens Reversal Appeal](#)
[Oshkosh Challenge](#)

A motion was made by Ald. Perry, seconded by Ald. Helgestad to approve a \$2,000 contribution to support the League of Wisconsin Municipalities Dark Store campaign. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

Abstain: 1 - Thieme

Reports

6. Other Boards and Commissions

[ID#18-1076](#) To discuss and consider the new City Hall to be located across the street on Delafield.

Attachments: [Cummings and C. Payne Agenda Item](#)

A motion was made by Ald. Wells, seconded by Ald. Skinner to postpone indefinitely the discussion on new a City Hall to be located across the street on Delafield. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez and Wells

Nay: 3 - Cummings, D. Lemke and E. Payne

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

[ID#18-1077](#) Water Utility Commission Update

Attachments: [06 21 2018 Meeting update to Council](#)

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. Skinner

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Helgestad

H. Cemetery Commission Report - Ald. Boyle

I. Waukesha Housing Authority Report - Ald. Rodriguez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

7. Plan Commission - Jennifer Andrews

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

[ID#18-1015](#) Discuss and possibly take action on policy for issuing Class C wine licenses to non-restaurant businesses

Attachments: [Memo-Class C License Restrictions.pdf](#)
[Cover Sheet-Class C Licenses.pdf](#)
[Ordinance 9.09\(8\) Class C Restrictions-Final.pdf](#)

This item was held.

D. Human Resources Committee Report - Ald. Thieme

[ID#18-1091](#) Action on proposed goals for City Administrator

Attachments: [Proposed Goals for City Administrator](#)

A motion was made by Ald. Thieme, seconded by Ald. Cummings to approve the proposed goals for City Administrator and add "by December 2018" to goals #2, #3 and #4 subject to review and acceptance, which he accepts. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

9. Board of Public Works Report - Dr. Fred Abadi

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#18-1079](#) Report from the City Administrator

Attachments: [Admin Report 7-13-18](#)

13. Mayor's Report & Referrals

[ID#18-1075](#) Board and Commission Appointments

Attachments: [Letter for Council, July 17, 2018](#)
[Montiho Resume](#)

A motion was made by Ald. Thieme, seconded by Ald. Bartels to approve the appointment of Corey Montiho to the Plan Commission. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

[ID#18-1096](#) Fire Station #3 Lightning Strike

Attachments: [Fire Station 3 lightning strike 2018](#)

[ID#18-1073](#) Proclamation for General Aviation Month

Attachments: [General Aviation Month 2018](#)

14. Referrals

Ald. Perry to Common Council to consider having medicinal cannabis on the November 2018 ballot for an advisory referendum. The deadline to decide is August 24, 2018.

Ald. Cummings to Ordinance and License Committee to amend any language in the Zoning Code which says "from time to time," to state "to be reviewed every 3, 4 or 5 years." This Alderman prefers 3 years.

Ald. Cummings to Building and Grounds to discuss and recommend: establish and install school bus crossing signs at the intersection of Madera Street and Sentinel Drive facing East, and Madera Street and Sentinel Drive facing West.

Ald. Cummings to Building and Grounds to discuss and recommend: 4-way painted crosswalk and pavement markings at intersection of Madera Street and Sentinel Drive.

15. Adjournment

Adjourned at 9:06 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.