



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Agenda - Final

### Parks, Recreation and Forestry Board

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Monday, March 19, 2018

6:00 PM

Parks Recreation and Forestry  
Administration and Service Center

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1. Call to Order

2. Public Comment

*City Residents & Taxpayers Only – Limited to three minutes/speaker, ending at 6:30 pm.*

3. Approval of Minutes

- A. [ID#18-0437](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of February 19, 2018.

**Attachments:** [prmn180219\\_DRAFT.pdf](#)

4. Discussion/Decision Items

- A. [ID#18-0438](#) To consider a recommendation to the Common Council for use of Mindiola Park as a sports complex, including the construction of a baseball facility and soccer fields.

**Attachments:** [John Mindiola Park Proclamation 2004.pdf](#)  
[MINDIOLA PARK-Baseball & Soccer Concept Proposal.pdf](#)  
[Mindiola Park-Design Concept 3-6-18.pdf](#)  
[Mindiola Park Presentation 3.6.2018.pdf](#)

- B. [ID#18-0439](#) To approve proposed 2018 Pool Program, Season and Fees/Charges.

**Attachments:** [Pool Fees.pdf](#)  
[2017 Pool Report.pdf](#)

- C. [ID#18-0440](#) To recommend to approve proposed 2018 Springs Park usage Contract with the Waukesha YMCA.

**Attachments:** [YMCA Proposed Tent Location-2017-18.pdf](#)  
[YMCA-Springs Park Contract 2018.pdf](#)  
[Cover Sheet-YMCA Springs Park Usage Contract 2018.pdf](#)

- D. [ID#18-0441](#) To approve proposed 2018 sanitary sewer work associated with the Fox River Sanctuary (City Engineering Department).

**Attachments:** [Fox River Sanctuary rev HDD.pdf](#)

- E. [ID#18-0452](#) To recommend to approve proposed WE Energies Staging Area Agreement associated with the Meadowview Park site (corner of Meadowbrook & Northview Roads) with proceeds allocated to Meadowview Park development.
- Attachments:** [Cover Sheet-WE Energies Staging Area Lease-Meadowview Pk-2018.pdf](#)  
[Meadowview Exhibit A.pdf](#)  
[WE Energies Staging Area Agreement-Meadowview Park 2018.pdf](#)
- F. [ID#18-0442](#) To approve proposed 2018 Summer Season Recreation Program Fees/Charges Schedule.
- Attachments:** [2018 Summer Fees and Charges.pdf](#)
- G. [ID#18-0443](#) To recommend approval of proposed contract with The Park Foundation of Waukesha, Inc. for Beverage Services at Cutler Park for the 2018 Tribute Tuesday Concert Series.
- Attachments:** [Park Foundation-Tribute Tuesday 2018 \(002\).pdf](#)  
[Council Agenda Cover Sheet-Tribute Tuesday beverage sales.pdf](#)
- H. [ID#18-0444](#) To approve Special Use requests associated with 2018 Memorial and Veterans Day community events conducted by the Waukesha Allied Veterans Council.
- Attachments:** [Waukesha Allied Veterans Council-Events Request 2018.pdf](#)
- I. [ID#18-0445](#) To approve proposed 2018 Neighborhood Beer Garden program and park locations (Merrill Crest & Rivers Crossing).
- J. [ID#18-0449](#) To approve proposed Senior Program Advisory Committee appointment(s).
- Attachments:** [Senior Advisory Member Application 2018.pdf](#)
- K. [ID#18-0446](#) Award Bid: 2018 Fourth of July Fireworks Show services.
- Attachments:** [2018 City of Waukesha Fireworks Vendor List RESULTS.pdf](#)  
[2018 Fireworks Bid WPRF.pdf](#)  
[Cover Sheet-2018 Fireworks Vendor.pdf](#)  
[Fireworks Contract 2018.pdf](#)  
[Waukesha Fireworks Bid\\_Speilbauer 2018.pdf](#)
- L. [ID#18-0450](#) Award Bid: Youth Sports Photography services.
- Attachments:** [2018 Photography for Youth Sports - bidder list.pdf](#)  
[2018 Youth Photo Contract.pdf](#)

M. [ID#18-0451](#) To approve Department ADA Transition Plan (Accreditation Standard).

**Attachments:** [Appendix A\\_COW 1992 Transition Plan with Checklists.pdf](#)  
[Appendix B\\_ADA Park Survey - Outdoor Routes and Facilities.pdf](#)  
[PRF ADA Transition Plan 2018.pdf](#)

N. [ID#18-0453](#) To approve Department Risk Management Policy (Accreditation Standard).

**Attachments:** [Risk Management Plan-Policy Statement 2018.pdf](#)

O. [ID#18-0454](#) To approve Department Public Information Policy (Accreditation Standard).

**Attachments:** [Public Relations Policy & Procedure.pdf](#)

5. Board President Report

6. Director and Staff Report

7. Adjournment

*" A majority of the Common Council members may be in attendance."*

*NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.*