



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, November 9, 2023

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

**Absent** 1 - Chad O'Donnell

#### 2. Public Comment

*No public comment.*

#### Discussion and Recommendation to Council Regarding:

##### A. [ID#23-8106](#) Review and Act on the Proposed 2024 Sanitary Sewer Rates

**Sponsors:** Public Works

**Attachments:** [23-8106\\_BPW Agenda Cover-2024 Sanitary Sewer Rates.pdf](#)

[23-8106\\_1\\_Waukesha 2024 User Rate Presentation.pdf](#)

[23-8106\\_2\\_2024 Sewer Rate Study Update.pdf](#)

[23-8106\\_3\\_2024 Sewer Service Charge and Fee Schedule.pdf](#)

[23-8106\\_4\\_Sewer Rates Resolution 2024.pdf](#)

[23-8106-Return Flow Overall Utility Rates - 2024.pdf](#)

*Jon Cameron, CIPMA, Senior Municipal Advisor/Vice President of Ehlers, and Joe Ciurro, CPA, City of Waukesha Finance Director, presented the 2024 Sewer User Rate Review and Sewer Utility Return Flow User Rates.*

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the 2024 Sanitary Sewer Rates be recommended for Council Consent. The motion carried by the following vote:**

**Present** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

**Absent** 1 - Chad O'Donnell

##### B. [ID#23-8107](#) Review and Act on the Proposed 2024 Sewer Connection Charge Schedule

**Sponsors:** Public Works

**Attachments:** [23-8107\\_BPW Agenda Cover-2024 Connection Charge Schedule.pdf](#)  
[23-8107\\_1\\_2024 Connection Charge Presentation.pdf](#)  
[23-8107\\_2\\_Memo - Annual Connection Charge Review.pdf](#)  
[23-8107\\_3\\_2024 Sewer Connection Charge Schedule.pdf](#)  
[23-8107\\_4\\_Connection Charge Resolution 2024.pdf](#)

*Jon Cameron, CIPMA, Senior Municipal Advisor/Vice President of Ehlers, presented the 2024 Sewer Connection Charge Schedule.*

**A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the 2024 Sewer Connection Charge Schedule be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

### 3. Approval of Minutes

**A.** [ID#23-8102](#) Approval of Minutes of October 19, 2023.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 10-19-23-Draft.pdf](#)

**A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the Minutes of October 19, 2023, be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

### 4. Approval of Payments

**A.** [ID#23-8111](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 11-9-23.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

### 5. Bids Received:

**A.** [ID#23-8104](#) Bids Received: Friday, November 3, 2023, at 11:00 a.m.  
Demolition and Asbestos Abatement of 2525 Meadowbrook Rd.

The Board of Public Works recommends that the low bid from Guelig Waste Removal & Demolition LLC in the amount of \$48,000.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Demolition and Asbestos Abatement of 2525 Meadowbrook Rd-BT.pdf](#)

A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the low bid from Guelig Waste Removal & Demolition LLC for the Demolition and Asbestos Abatement of 2525 Meadowbrook Rd. project be recommended for approval. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- B.** [ID#23-8105](#) Bids Received: Friday, November 3, 2023, at 11:00 a.m.  
Fire Station 1 Replacement Generator and Transfer Switches

The Board of Public Works recommends that the low bid from Bevara, Inc., in the amount of \$39,182.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Fire Station 1 Replacement Generator and Transfer Switches BT.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low bid from Bevara, Inc., for the Fire Station 1 Replacement Generator and Transfer Switches project be recommended for approval. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- C.** [ID#23-8119](#) Bids Received: Friday, November 3, 2023, at 11:00 a.m.  
Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride Alternates

The Board of Public Works recommends that the low bid for ferric chloride at \$2,949.00/dry ton delivered as ferric from Kemira Water Solutions, Inc., for their product PIX-311, and the ferric alternative low bid from Chemtrade Chemicals US LLC at \$5,888.88/dry ton delivered for their product Hyper+Ion 1997 be awarded.

**Sponsors:** Public Works

**Attachments:** [CWP Chemical Bids Memo.pdf](#)  
[CWP Ferric-Phosphorus 2024 - BT.pdf](#)

A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the low bid for ferric chloride from Kemira Water Solutions, Inc., for their product PIX-311, and the ferric alternative low bid from Chemtrade Chemicals US

LLC for their aluminum product Hyper+ be recommended for approval. to the City Council The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- D. [ID#23-8120](#) Bids Received: Friday, November 3, 2023, at 11:00 a.m.  
Polymer

The Board of Public Works recommends that the low bid from SNF Water Science for their product Clarifloc CE-1795 in the amount of \$1.88/lb delivered, be awarded.

**Sponsors:** Public Works

**Attachments:** [CWP Chemical Bids Memo.pdf](#)  
[CWP Polymer 2024 - BT.pdf](#)

**A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the low bid from SNF Water Science for their product Clarifloc CE-1795 be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

6. Discussion and Recommendation to Council Regarding:

- C. [ID#23-8108](#) Review and act on Contract Change Order No. 1 with H&H Civil Construction LLC for the Artificial Turf Installation at Mindiola Park project.

**Sponsors:** Public Works

**Attachments:** [23-8108 BPW Agenda Cvr-CCO1-H&H Construction-Artificial Turf Install at Mindiola Park.pdf](#)  
[23-8108 CCO1-H&H Construction-Artificial Turf Install.pdf](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Contract Change Order No. 1 with H&H Civil Construction LLC for the Artificial Turf Installation at Mindiola Park project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- D. [ID#23-8109](#) Review and act on Contract Change Order No. 1 with The MRD Group Inc. for the Demolition and Asbestos Abatement of 315 N. West Ave. project.

**Sponsors:** Public Works

**Attachments:** [23-8109\\_BPW\\_Agenda\\_Cvr-CO1-MRD-Demo\\_315\\_N\\_West\\_Ave.pdf](#)  
[23-8109\\_CCO1\\_for\\_MRD\\_Group.pdf](#)

*Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 1 with The MRD Group Inc. for the Demolition and Asbestos Abatement of 315 N. West Ave. project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- E.** [ID#23-8110](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Lithia Motors for property located at 1530-1560 E. Moreland Blvd.

**Sponsors:** Public Works

**Attachments:** [23-8110\\_BPW\\_Agenda\\_Cr-Lithia\\_Motors\\_SW\\_Agreement.pdf](#)  
[2023-10-20\\_Wilde\\_Subaru\\_SW\\_Agreement.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Lithia Motors for property located at 1530-1560 E. Moreland Blvd. be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

7. Discussion and Authorization re:

- A.** [ID#23-8112](#) Review and act on the request from Taibi Mrioued for a one-time sewer credit for 200 E. Laflin Avenue.

**Sponsors:** Public Works

**Attachments:** [23-8112\\_BPW\\_Agenda\\_Cvr-200\\_E\\_Laflin\\_Ave\\_Sewer\\_Credit.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, to approve the one-time sewer credit for 200 E. Laflin Avenue from Taibi Mrioued. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- B.** [ID#23-8113](#) Review and act on the request from David Hamm for a one-time sewer credit for 1105 Belmont Drive.

**Sponsors:** Public Works

**Attachments:** [23-8113\\_BPW\\_Agenda\\_Cvr-1105\\_Belmont\\_Dr\\_Sewer\\_Credit.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, to approve the one-time sewer credit for 1105 Belmont Drive from David Hamm. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- C. [ID#23-8114](#) Review and act on the request from Patricia Wozniak for a one-time sewer credit for 1218 Mohican Trail.

**Sponsors:** Public Works

**Attachments:** [23-8114\\_BPW Agenda Cvr-1218 Mohican Trl Sewer Credit.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, to approve the one-time sewer credit for 1218 Mohican Trail from Patricia Wozniak. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- D. [ID#23-8116](#) Review and act on the request from Randy and Melissa Brinkmann for a one-time sewer credit for 2501 Abbey Road.

**Sponsors:** Public Works

**Attachments:** [23-8116\\_BPW Agenda Cvr-2501 Abbey Rd Sewer Credit.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, to approve the one-time sewer credit for 2501 Abbey Road from Randy and Melissa Brinkmann. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- E. [ID#23-8117](#) Review and act on the request from James De Ruyter for a one-time sewer credit for 2925 Minot Lane.

**Sponsors:** Public Works

**Attachments:** [23-8117\\_BPW Agenda Cvr-2925 Minot Ln Ave Sewer Credit.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, to approve the one-time sewer credit for 2925 Minot Lane from James De Ruyter. The motion carried by the following vote:

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- F. [ID#23-8118](#) Review and act on the request from Albert Melbard for a one-time sewer credit for 3730 Stillwater Court.

**Sponsors:** Public Works

**Attachments:** [23-8118\\_BPW Agenda Cvr-3730 Stillwater Ct Sewer Credit.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, to approve the one-time sewer credit for 3730 Stillwater Court from Albert Melbard. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

## 8. Matter of Report

*Director Damien reported that Delafield Street is open again. He thanked the residents for their patience and cooperation during this project, as well as the staff for a well run project. Vice Chair Reilly stated the job is beautiful and happy with how the staff worked with neighbors as best as they could.*

## 9. Communications and Referrals:

## 10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).