



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

---

Thursday, October 18, 2018

5:00 PM

Council Chambers, City Hall  
Use lower level glass door.

---

#### 1. Call to Order

**Present** 3 - Kassens, O'Donnell, and Pieper

**Absent** 2 - E. Payne, and Michalowski

#### 2. Public Comment

*Chris Bauman, of the 1800 block of Tall Grass Circle, spoke about the mailbox policy.*

#### 3. Approval of Minutes

##### A. [ID#18-1549](#) Approval of the Minutes of October 4, 2018.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 10-04-18 - final.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Minutes of October 4, 2018, be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Michalowski

#### 4. Approval of Bonds

##### A. [ID#18-1550](#) Approval of Bonds

**Sponsors:** Public Works

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair O'Donnell, that the Bonds be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Michalowski

#### 5. Approval of Payments

##### A. [ID#18-1551](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [\\_Summary Table for Partial Payments.pdf](#)

[Advance-4042.Signed.pdf](#)

[Advance-4076.Signed.pdf](#)

[Crack Filling-4083.Signed.pdf](#)

[Denler-4068.Signed.pdf](#)

[Fahner-4059.Signed.pdf](#)

[Robinson-4078.Signed.pdf](#)

[State-4048.Signed.pdf](#)

[State-4065.Signed.pdf](#)

[Structurewerks-4077.Signed.pdf](#)

[Super Excavators-4071.Signed.pdf](#)

[Wil-surge-4039.Signed.pdf](#)

[Zenith-4074.Signed.pdf](#)

[Zignego-4049.Signed.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Michalowski

## 6. RESOLUTIONS

**A.** [ID#18-1565](#) 2019 CIP Projects (Department of Public Works Program).

**Sponsors:** Public Works

**Attachments:** [2019 CIP Public Works Program.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the 2019 CIP Project (Department of Public Works Program) Resolution be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Michalowski

## 7. Discussion and Recommendation to Council Regarding:

**A.** [ID#18-1415](#) Review and act on Consulting Contract with BWBR for the Phase II Architectural, Interior Design and Engineering Services Contract for Proposed City Hall.

**Sponsors:** Public Works

**Attachments:** [18-1415 BPW Agenda Cover Sheet - Design Phase CH BWBR.pdf](#)  
[2018006.01 Waukesha City Hall DD-CA Agreement-2018-10-04.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Consulting Contract with BWBR for the Phase II Architectural, Interior Design and Engineering Services Contract for the proposed City Hall be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Michalowski

- B.** [ID#18-1167](#) Review and act on the proposed City of Waukesha Mailbox Repair and Replacement Policy.

**Sponsors:** Public Works

**Attachments:** [18-1167 City of Waukesha Mailbox Policy BPW Agenda Cover Sheet.pdf](#)  
[Proposed Mailbox Policy.pdf](#)  
[Ordinance 6.125-Mailboxes v2 for 11-12 O&L.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Board of Public Works recommends to the Ordinance & License Committee a revised Mailbox Policy that states 10 days of notice and a cap of \$250 per mailbox. The motion carried by the following vote:

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Michalowski

- C.** [ID#18-1552](#) Review and act on Contract Change Order No. 1 with Visu-Sewer, Inc., for Concrete Sewer Lining and Manhole Rehabilitation - 2018.

**Attachments:** [18-1552 BPW Agenda Cover Sheet - CO #1 - Sanitary Sewer Lining and Manhole Rehabilitation -2018.pdf](#)  
[18-1552 CCO1 Visu-Sewer-Concrete Sewer Lining and Manhole Rehab 2018.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Contract Change Order No. 1 with Visu-Sewer, Inc., for the Concrete Sewer Lining and Manhole Rehabilitation-2018 project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Michalowski

- D.** [ID#18-1553](#) Review and act on Contract Change Order No. 1 with Dependable Maintenance Systems for Sanitary Sewer Manhole Repair & Replacement - 2018.

**Attachments:** [18-1553 BPW Agenda Cover Sheet - CO #1 - Sanitary Sewer Manhole Repair and Replacement -2018.pdf](#)  
[18-1553 CCO1 - Dependable Maintenance-Sanitary Sewer Manhole Repair and Replacement -2018.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Contract Change Order No. 1 with Dependable Maintenance Systems for

the Sanitary Sewer Manhole Repair & Replacement-2018 project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Michalowski

- E. [ID#18-1554](#) Review and act on Contract Change Order No. 1 with Super Excavators, Inc., for the Area 5 Flood Mitigation (Lawndale Ave., Millwood Ln., American Ave.) project.

**Sponsors:** Public Works

**Attachments:** [18-1554 BPW Agenda Cover-CCO 1-Super Excavators-Area 5.pdf](#)  
[18-1554 CCO 1-Super Excavators-Area 5.pdf](#)

*Ald. Eric Payne arrived.*

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Contract Change Order No. 1 with Super Excavators, Inc., for the Area 5 Flood Mitigation project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

- F. [ID#18-1569](#) Review and act on the hiring of a consulting firm for engineering services for a Return Flow Pump Station and Advanced Phosphorus Treatment with Facilities Enhancement at the Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [18-1569 1 BPW Agenda Cover-CWP Consultant Return Flow Pump Station 10 18 2018.pdf](#)  
[18-1569 3 WAUKPSPT Proposal Jacobs R1.pdf](#)  
[18-1569 4 WAUKPSPT Cost Proposal Jacobs \(002\).pdf](#)  
[18-1569 5 Waukesha Phosphorus Pump Station revised cost letter final 101718 v4.pdf](#)  
[18-1569 2 RFP pump station and phosphorus - 08 30 2018 Final.pdf](#)  
[18-1569 City of Waukesha-Jacobs Contract-Final.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the firm Jacobs be hired for consulting and engineering services related to the Return Flow Pump Station and Advanced Phosphorus Treatment with the Facilities Enhancement at the Clean Water Plant, be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

## 8. Discussion and Authorization re:

- A. [ID#18-1566](#) Review and act on the request from 3563 Howell Oaks Drive, Kelly and Kathy Moore, for a one-time water and wastewater credit.

**Sponsors:** Public Works

**Attachments:** [18-1566 BPW Agenda Cover-Sewer Credit 3563 Howell Oaks Dr-Moore.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the one-time sewer credit in the amount of \$248.63 for 3563 Howell Oaks Drive, Kelly and Kathy Moore, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

## 9. Matter of Report

*The Director and City Engineer reported that the contractor encountered a situation on the S. Prairie Ave. Utility and Street Improvement project, specifically between the City limits and Mulberry Ln. The soil conditions were very poor. It was discovered that the soil was made up of saturated sand on top of peat, not leaving much of the road left behind to patch. The Engineering Department worked with the contractor to do full replacement, not patching, at an extra cost of \$56,900. A Contract Change Order with Advance Construction will be coming to the next Board of Public Works meeting for review and approval.*

## 10. Communications and Referrals:

*Ald. Pieper complimented City Engineer Alex Damien and Engineer Brandon Schwenn for meeting and working with his constituent off of Summit Ave. to alleviate their concerns about a treasured family oak tree near a future construction project.*

## 11. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.