



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, April 15, 2025

6:00 PM

Council Chambers, City Hall

1. Administration of the Oath of Office - Aldermanic Districts 1, 4, 5, 8, 9, 11, 12, 14 & 15

2. Roll Call

3. Pledge of Allegiance

4. Presentations

A. [ID#25-00622](#) Police Citizen Service Award Presentation - Andrew Pouchnik

B. [ID#25-00619](#) Gallery Art Presentation - John Yost Fine Art

Attachments: [Gallery Art Presentation John Yost- April 2025](#)

5. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

6. Approval of Minutes

A. [ID#25-00605](#) Minutes from April 3rd meeting.

Attachments: [CCmn04.03.2025 Draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

A. [ID#25-00533](#) Review and act on the IT Acceptable Use Policy

Attachments: [Acceptable Use Policy-Coversheet.pdf](#)

[IT Acceptable Use Policy](#)

Legislative History

4/2/25 Information Technology approved
Board

- B. [ID#25-00534](#) Review and act on the Security Awareness Training Policy

Attachments: [SAT Policy Coversheet.pdf](#)
[Security Awareness Policy](#)

Legislative History

4/2/25 Information Technology approved
Board

- C. [ID#25-00540](#) Review and act on the Malware Defense Policy

Attachments: [Malware Defence Policy Coversheet.pdf](#)
[Malware Defense Policy.pdf](#)

Legislative History

4/2/25 Information Technology approved
Board

- D. [ID#25-00541](#) Discussion and recommendation to approve renewing the ATT contract for phone services.

Attachments: [AttCoversheet.pdf](#)
[AT&T Contract Renewal Proposal - Dedicated Internet - IP Flex - City of Wauke](#)
[AT&T Dedicated Internet Replacement-Renewal Contract CityofWaukesha FIN](#)
[AT&T IP Flexible Reach Replacement-Renewal Contract CityofWaukesha FIN](#)
[eMSA UA III final 11-15-2017](#)

Legislative History

4/2/25 Information Technology approved
Board

- E. [ID#25-00603](#) Consideration and recommendation regarding withdrawal of \$1,658.67 from Perpetual Care Trust Fund to be deposited to Prairie Home Cemetery Operating Fund.

Attachments: [Cover Sheet - Perp Care Trust Withdrawal](#)
[Perp Care Interfund-Trust Net Income 2019-2024](#)

Legislative History

4/7/25 Cemetery Commission approved
4/8/25 Finance Committee approved

- F. [ID#25-00604](#) Consideration and recommendation regarding withdrawal of \$56,844.22 from Endowment Trust Fund to be deposited to Prairie Home Cemetery operating fund.

Attachments: [Cover Sheet - Endowment Trust Withdrawal](#)
[Endowment Interfund-Trust Net Income 2019-2024](#)

Legislative History

| | | |
|--------|---------------------|----------|
| 4/7/25 | Cemetery Commission | approved |
| 4/8/25 | Finance Committee | approved |

2. Plan Commission

- A. [PC25-0024](#) Certified Survey Map - Parcel WAKC1350994, Big Bend Road – A request from Belman Homes Inc., to approve a 2-lot CSM on approximately 0.61 acres of land in anticipation of the future development of two new home sites for Operation Finally Home along the east side of Big Bend Road.

Attachments: [Cover Sheet- CSM, Big Bend Road - Operation Finally Home](#)
[City Department review comments - CSM Big Bend Rd](#)
[20250304 MSA REVIEW CSM25-00003 City Engineering Dept review comme](#)
[Application for Development Review](#)
[Belman Homes Submittal Letter](#)
[Certified Survey Map Checklist](#)
[Rezoning Exhibit - Certified Survey Map](#)
[CSM Data Sheet](#)
[Engineering Plan Checklist](#)
[Preliminary Plat Checklist](#)

Legislative History

| | | |
|---------|-----------------|--------------------------|
| 3/26/25 | Plan Commission | approved with conditions |
|---------|-----------------|--------------------------|

3. Standing Committees

A. Finance Committee - Ald. Pieper

- [ID#25-00313](#) Review and Act on Agreement between the Waukesha County Center for Growth, Inc. and the City of Waukesha

Attachments: [Cover Sheet - Waukesha County Center for Growth Contract 2025](#)
[Waukesha Contract 2025](#)
[City of Waukesha Activity Report March 2025](#)

Legislative History

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|--------|-------------------|----------|
| 4/8/25 | Finance Committee | approved |
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- [ID#25-00355](#) Review and Act on a contract for mowing services

Attachments: [Cover Sheet - Mowing Contract](#)
[Noxious Weed - Paul Terry Services 2025-2028 Draft](#)

Legislative History

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|--------|-------------------|----------|
| 4/8/25 | Finance Committee | approved |
|--------|-------------------|----------|

[ID#25-00548](#) Review and Act on a Contract between the City of Waukesha and the Wisconsin Economic Development Corporation for a grant award

Attachments: [Cover Sheet - WEDC Grant](#)
[FY25 Final Contract for Execution-CDI VS Waukesha](#)

Legislative History

4/8/25 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

A. [ID#25-00543](#) Please remove the “No Parking” signs along the east side of the 300 block of N. West Ave. (near the old Horizon West condo location).

Sponsors: Halvensleben

Attachments: [25-00543-300 West Ave parking signs](#)
[25-00543-300 West Ave Parking Signs Exhibit](#)
[BG Resolution for the 4-15-2025 Consent](#)

Legislative History

3/31/25 Building and Grounds recommended for Council Consent to the City Council

B. [ID#25-00544](#) Please make the intersection of Chapman Dr. and Green Valley Dr. a 4-way stop.

Sponsors: E. Payne

Attachments: [25-00544-Champman Dr and Green Valley Dr Intersection Study](#)
[25-00544-Champman Dr and Green Valley Dr Intersection Study Exhibit](#)
[BG Resolution for the 4-15-2025 Consent](#)

Legislative History

3/31/25 Building and Grounds recommended for Council Consent to the City Council

C. [ID#25-00545](#) Please install a solar powered crosswalk sign at Gascoigne Dr. and Pewaukee Rd.

Sponsors: E. Payne

Attachments: [25-00545-Pewaukee Rd and Gascoigne Dr Intersection Study](#)
[25-00545-Pewaukee Rd and Gascoigne Dr Intersection Study Exhibit](#)
[BG Resolution for the 4-15-2025 Consent](#)

Legislative History

3/31/25 Building and Grounds recommended for Council Consent to the City Council

C. Ordinance & License Committee - Ald. P. Wuteska

1. Licenses

D. Human Resources - Ald. Chrisien**E. Board of Public Works - Alex Damien**

- A. [ID#25-00570](#) Review and act on the OMNIA Partners, Public Sector (U.S. Communities) Contract for Schuetze Building Roof Rehabilitation.

Sponsors: Public Works

Attachments: [25-00570-BPW_Agenda Cover Sheet - Omnia Contract Schuetze Roof Replace](#)
[OMNIA Proposal #25-WI-250132 - City of Waukesha - Schuetze Rec Center - C](#)

Legislative History

4/3/25 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

7. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#25-00612](#) Election of Council President
- B. [ID#25-00611](#) Presentation - Update on 2025 Citywide Revaluation
- Attachments:** [2025 Revaluation Council Update 04.15.2025](#)
- C. [ID#25-00515](#) Review and Possible Action: The Charitable Campaign Committee recommends approval of the application of the United Way for five years of eligibility pursuant to Human Resources Policy H-8 (Payroll Deductions for Charitable Purposes). Appendices to the application are available upon request

Attachments: [United Way Cover Sheet- 2025](#)
[United Way Application](#)
[H-8 Payroll Deductions for Charitable Purposes - Final - 3-4-16 201606281356:](#)

8. Public Hearing

- A. [PC25-0023](#) Rezoning, Parcel WAKC1350994, Big Bend Road – A request from Belman Homes Inc., to rezone approximately 0.61 acres of land from T-1 Temporary Zoning District to to Rs-3 Single Family Residential District in anticipation of the future development of two new home sites for Operation Finally Home along the east side of Big Bend Road.

Attachments: [Cover Sheet - Rezoning Big Bend Road - Operation Finally Home](#)
[Certified Survey Map Checklist](#)
[Application for Development Review](#)
[Belman Homes Submittal Letter](#)
[Rezoning Exhibit - Certified Survey Map](#)
[CSM Data Sheet](#)
[Engineering Plan Checklist](#)
[Petition for Amending Zoning Ord.](#)
[Preliminary Plat Checklist](#)
[Re-Zoning Ordinance - Operation Finally Home Big Bend Road](#)

Legislative History

3/26/25 Plan Commission approved

9. Action on Public Hearing

- A. [PC25-0023](#) Rezoning, Parcel WAKC1350994, Big Bend Road – A request from Belman Homes Inc., to rezone approximately 0.61 acres of land from T-1 Temporary Zoning District to to Rs-3 Single Family Residential District in anticipation of the future development of two new home sites for Operation Finally Home along the east side of Big Bend Road.

Attachments: [Cover Sheet - Rezoning Big Bend Road - Operation Finally Home](#)
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[Preliminary Plat Checklist](#)
[Re-Zoning Ordinance - Operation Finally Home Big Bend Road](#)

Legislative History

3/26/25 Plan Commission approved

Reports

10. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Moltzan

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Wells

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

11. Plan Commission - Jennifer Andrews

[PC25-0012](#) Rezoning Rs-3 PUD Single Family Residential with a Planned Unit Development Overlay District, Winterberry Reserve Subdivision, WAKC0991003, north of Summit Avenue – A request from Veridian Homes to rezone approximately 22.196 acres of land along the north side of Summit Avenue from Rs-3 Single Family Residential District to Rs-3 PUD Single Family Residential with a Planned Unit Development Overlay District to incorporate a mixed lot size single family subdivision.

Attachments:

[Cover Sheet - Rezoning Winterberry Reserve](#)
[Combined Prelim Plat-PUD Submittal-Winterberry Reserve-Summit Ave-2025 0](#)
[2 - Petition for Amending Zoning Ordinance-Winterberry Reserve-Summit Ave-2](#)
[3 - PUD and Prelim Plat Cover Letter, Narrative, Design Standards-Winterberry](#)
[8 - Prelim Engineering-Landscape Plans-Winterberry Reserve-Summit Ave-202](#)
[9 - Subdivision Layout Plan-Winterberry Reserve-Summit Ave-2025 01 27](#)
[10 - General Development Plan-Architecture-Winterberry Reserve-Summit Ave-](#)
[20250206 MSA Review-Letter PLAT25-00001](#)
[City Department Review Comments - Winterberry Reserve Rezoning](#)
[Winterberry Reserve - PUD Agreement DRAFT](#)
[revised 2025-03-13 Winterberry Reserve Preliminary Plat](#)
[revised Alley Cross Section \(3.6.25\)](#)
[revised Lot Diagram - Alley \(3.7.25\)](#)
[Re-Zoning Ordinance - Winterberry Reserve DRAFT](#)

Legislative History

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| 2/26/25 | Plan Commission | recommended for approval to the City Council |
| 3/18/25 | City Council | approved |

12. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. P. Wuteska

[ID#25-00615](#) Invited Application: Mayor's Restaurant Class "B" Beer and "Class B" Liquor License Application

[ID#25-00616](#) Invited Application: Bartender Application for Destiny Lares

[ID#25-00620](#) Invited Application: Bartender Application for Maureen Delgadillo

[ID#25-00617](#) Other Applications

Attachments: [Other Applications- 4.14.25](#)

D. Human Resources Committee Report - Ald. Chrisien

13. Board of Public Works Report - Alex Damien

- A. [ID#25-00562](#) Review and act on the Resolution relating to the special charge for the installation of sidewalk along a portion of Silvernail Rd. from just east of Sussex Ln. to University Dr.

Sponsors: Public Works

Attachments: [25-00562-BPW_Agenda Cover Sheet - Silvernail Road Sidewalk Installation Resolution \(BPW\)](#)
[Silvernail Sidewalk Special Charge](#)
[SilvernailRoadSidewalkAssessment_v1](#)

Legislative History

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| 4/3/25 | Board of Public Works | recommended for approval to the City Council |
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- B. [ID#25-00563](#) Bids Received: Friday March 28, 2025, at 11:00 a.m.
2025 Asphalt Street Utility Repairs - City Wide

The Board of Public Works recommends that the low bid from All-Ways Contractors, Inc., in the amount of \$203,545.00 be awarded.

Sponsors: Public Works

Attachments: [2025 Asphalt Street Utility Repairs - BT](#)

Legislative History

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| 4/3/25 | Board of Public Works | recommended for approval to the City Council |
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- C. [ID#25-00564](#) Bids Received: Friday, March 28, 2025, at 11:00 a.m.
Cemetery Admin Building HVAC Replacement

The Board of Public Works recommends that the only bid from Hennes Services in the amount of \$92,410.00 be awarded.

Sponsors: Public Works

Attachments: [Cemetery Admin Building HVAC Replacement - BT](#)

Legislative History

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| 4/3/25 | Board of Public Works | recommended for approval to the City Council |
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- D. [ID#25-00565](#) Bids Received: Friday, March 28, 2025, at 11:00 a.m.
Clean Water Plant Phase 3 Improvements
- The Board of Public Works recommends that the low bid from J.F.Ahern Co. in the amount of \$18,600,000.00 be awarded.
- Sponsors:** Public Works
- Attachments:** [2025 CWP Phase 3](#)
- Legislative History**
- | | | |
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| 4/3/25 | Board of Public Works | recommended for approval to the City Council |
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- E. [ID#25-00566](#) Bids Received: Friday, March 28, 2025, at 11:00 a.m.
Prairie Home Cemetery Autumn Garden Fountain Improvements
- The Board of Public Works recommends that the low bid from 4D Exteriorscapes LLC in the amount of \$45,000.00 be awarded.
- Sponsors:** Public Works
- Attachments:** [Cemetery Autumn Garden Fountain Improvements - BT](#)
- Legislative History**
- | | | |
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| 4/3/25 | Board of Public Works | recommended for approval to the City Council |
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- F. [ID#25-00567](#) Bids Received: Friday, March 28, 2025, at 11:00 a.m.
Gascoigne Drive and Peters Drive Utility and Street Improvements
- The Board of Public Works recommends that the low bid from LaLonde Contractors, Inc., in the amount of \$3,246,364.78 be awarded.
- Sponsors:** Public Works
- Attachments:** [Gascoigne and Peters Utility - BT](#)
- Legislative History**
- | | | |
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| 4/3/25 | Board of Public Works | recommended for approval to the City Council |
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14. Director of Public Works Report

15. City Attorney's Report

16. City Administrator's Report

- A. [ID#25-00606](#) City Administrator's report
- Attachments:** [Admin Report April 11, 2025](#)

17. Mayor's Report & Referrals

- A. [ID#25-00607](#) Board and Committee Appointments

Attachments: [Council Letter 04.15.2025](#)

- B. [ID#25-00608](#) Common Council Committee Assignments

Attachments: [2024-2025 Council Committee Appointments- updated](#)

- C. [ID#25-00609](#) Council Seating Chart

Attachments: [City Council Seating Chart- April 2025](#)

- D. [ID#25-00613](#) 2025 State of the City Message

Attachments: [State of the City- 2025](#)

18. Referrals

19. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).