



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, August 8, 2024

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 3 - Steve Kassens, Chad O'Donnell, and Kevin Reilly

Absent 2 - Eric E. Payne, and Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comments.

4. Approval of Minutes

A. [ID#24-10328](#) Approve Minutes of July 18, 2024.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 7-18-24-Final.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Vice Chair Chad O'Donnell, that the Minutes of July 18, 2024, be approved. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Chad O'Donnell and Kevin Reilly

Absent: 2 - Eric E. Payne and Joe Pieper

5. Approval of Payments

A. [ID#24-10329](#) Approval of Payments

Sponsors: Public Works

Attachments: [_Payments 8-8-24.pdf](#)

A motion was made by Vice Chair Chad O'Donnell, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Chad O'Donnell and Kevin Reilly

Absent: 2 - Eric E. Payne and Joe Pieper

6. Bids Received:

- A. [ID#24-10285](#) Bids Received: Friday, July 12, 2024, at 11:00 a.m.
Barstow Plaza Railing Replacement

The Board of Public Works recommends the low bid from Northway Fence Inc. in the amount of \$211,996.66 be awarded.

Sponsors: Public Works

Attachments: [Barstow Plaza Railing Replacement-BT.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Vice Chair Chad O'Donnell, that the low bid from Northway Fence Inc. for the Barstow Plaza Railing Replacement project be recommended for approval. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Chad O'Donnell and Kevin Reilly

Absent: 2 - Eric E. Payne and Joe Pieper

- B. [ID#24-10330](#) Bids Received: Friday, August 2, 2024, at 11:00 a.m.
Resilient Surface Installation at Waukesha Springs Park and Bethesda Park

The Board of Public Works recommends that the only bid from Bluemel's Maintenance Service Inc. in the amount of \$191,498.00 be awarded.

Sponsors: Public Works

Attachments: [Resilient Surface Installation at Waukesha Springs Park and Bethesda Park-BT.pdf](#)

A motion was made by Chairperson Steve Kassens, seconded by Member Kevin Reilly, that the only bid from Bluemel's Maintenance Service Inc. for the Resilient Surface Installation at Waukesha Springs Park and Bethesda Park be recommended for approval. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Chad O'Donnell and Kevin Reilly

Absent: 2 - Eric E. Payne and Joe Pieper

- C. [ID#24-10331](#) Bids Received: Friday, August 2, 2024, at 11:00 a.m.
Grede Park Gate and Column Improvements

The Board of Public works recommends that the only bid from Berglund Construction Company in the amount of \$49,500.00 be awarded.

Sponsors: Public Works

Attachments: [Grede Park Gate and Column Improvements-BT.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Vice Chair Chad O'Donnell, that the only bid from Berglund Construction Company for the Grede Park Gate and Column Improvements be recommended for approval. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Chad O'Donnell and Kevin Reilly

Absent: 2 - Eric E. Payne and Joe Pieper

7. Discussion and Recommendation to Council Regarding:

- A. [ID#24-10481](#) Review and act on contract for Drop-Off Center refuse services with GFL Environmental Services.

Sponsors: Public Works

Attachments: [BPW Agenda Cover Sheet - Drop-Off Center Refuse.pdf](#)
[City of Waukesha Drop-Off Center Hauling Contract 2025-2028.pdf](#)
[2024 Drop-Off Center Proposal Bids for BPW.pdf](#)

A motion was made by Chairperson Steve Kassens, seconded by Member Kevin Reilly, that the contract for Drop-Off Center refuse services with GFL Environmental Services be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Steve Kassens, Chad O'Donnell and Kevin Reilly

Absent: 2 - Eric E. Payne and Joe Pieper

8. Matter of Report

9. Communications and Referrals:

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).