



Meeting Minutes - Draft

Waukesha Water Commission

Thursday, March 21, 2024

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

2. Roll Call

Announcement of closed Session pursuant to Section 19.85(1)(c) Wis. Stats. to discuss the General Manager's 2023 Performance Evaluation and Approve 2024 Compensation

Present 7 - Joe Piatt, Paul Ybarra, Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels, and Gerald Couri

3. Public Comment

4. Approval of Minutes

A. [ID#24-9370](#) Approve Minutes of February 15, 2024 Meeting

A motion was made by Alderman Jeff Fowle, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:

Aye: 7 - Joe Piatt, Paul Ybarra, Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels and Gerald Couri

5. Action Items

A. [ID#24-9371](#) Approve Payments from the General Fund and the Improvement Fund

A motion was made by Mayor Shawn Reilly, seconded by Commission President Peter Bartels, that this item be approved. The motion carried by the following vote:

Aye: 7 - Joe Piatt, Paul Ybarra, Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels and Gerald Couri

B. [ID#24-9372](#) Approve the water main replacement unit price contract and 1% city administration fee totaling \$438,055.86 for the Waukesha Water Utility's portion of the City of Waukesha Public Works contract with Musson Brothers Inc. for the S. Greenfield Ave. Utility & Street Improvements project.

A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:

Aye: 7 - Joe Piatt, Paul Ybarra, Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels and Gerald Couri

- C. [ID#24-9373](#) Approve the water main lining contract fee totaling \$99,880 with Fer-Pal Construction for S. West Avenue water main lining project

Held for a future meeting

6. Discussion Items

- A. [ID#24-9374](#) Great Lakes Update

7. Information Items

- A. [ID#24-9375](#) Utility Performance Report

- B. [ID#24-9376](#) Financial Report

8. Closed Session

- A. [ID#24-9377](#) A Motion will be made to go into closed session pursuant to Section 19.85(1)(c) Wis. Stats. to discuss the General Manager's 2023 Performance Evaluation and Approve 2024 Compensation.

A motion was made by Commission President Joe Piatt, seconded by Commissioner Jeff Fowle, that this item be approved. The motion carried by the following vote:

Aye: 7 - Joe Piatt, Paul Ybarra, Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels and Gerald Couri

- B. [ID#24-9378](#) Upon conclusion of the closed session, a motion will be made to reconvene in open session.

Possible action on matters discussed in closed session.

A motion was made by Commission President Joe Piatt, seconded by Commission Secretary Joan Francoeur to reconvene in open session.

A motion was made by Commission President Joe Piatt, seconded by Mayor Shawn Reilly to adjust the General Manager's 2024 Compensation as follows: a 4.38% increase to Base Pay effective January 1, 2024 and a base increase of 1% effective July 1, 2024. In addition, the Commission will investigate a possible bonus structure in 2024 based on positive significant economic impact to the Water Utility.

The motion carried by the following vote:

Aye: 7 - Joe Piatt, Paul Ybarra, Joan Francoeur, Shawn Reilly, Jeff Fowle, Peter Bartels and Gerald Couri

9. Adjourn