



**CITY OF WAUKESHA**

**Administration**

201 Delafield Street, Waukesha, WI 53188  
 Tel: 262.524.3701 fax: 262.524.3899  
 www.waukesha-wi.gov

<b>Committee:</b> Board of Public Works	<b>Date:</b> 6/8/2017
<b>File Number:</b> ID # 17-0910	
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director <b>RA</b>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <b>BR</b>

**Subject:**

Approve Contract for Professional Services for 2017 Road Management with Ayres Associates.

**Details:**

The Department of Public Works solicited for proposals for a consultant to provide pavement inspection services for the entire City of Waukesha in 2017 with possible contract extension into 2018 and 2019. The City is required by WisDOT to submit pavement inspection data to the Wisconsin Information System for Local Roads (WISLR) every odd year.

The City's Review Committee evaluated the responses from four consultants and chose Ayres Associates. Ayres Associates was ranked the highest and had the lowest overall cost.

The total expense for the inspection work on this project in 2017 is expected to be \$24,430. The per segment rate cost breakdown is as follows:

Quantities	Item Description	Per Segment Rate	
3,500	2017 Road Eval (Entire City)	\$ 6.98	\$ 24,430.00

Included in the proposal was an option for the consultant to provide inspections in 2018 and 2019 if the City chooses to. With evaluations due again in 2019, one way to spread out the cost over two years would be to complete half of the city in 2018 and the other half in 2019. The total expense for the inspection work in 2018 would be \$13,853.70 and in 2019 \$12,397. The per segment rate cost breakdown is as follows:

1,890	2018 Road Eval (~Half of City)	\$ 7.33	\$ 13,853.70
1,610	2019 Road Eval (~Half of City)	\$ 7.70	\$ 12,397.00

**Options & Alternatives:**

Another consultant could be chosen, but Ayres Associates was the most cost effective firm, ranked the highest, and have successfully completed projects for the City in the past.

**Financial Remarks:**

The estimated costs associated with inspection services is included in the 2017 CIP as follows:

Pavement Inspection Services – Total Expense: \$24,430.00

Acct. # 2010-68290 – \$24,430.00

**Executive Recommendation:**

Approve Contract for Professional Services for 2017 Road Management with Ayres Associates for the per segment costs in the attached proposal but not to exceed a contract total of \$24,430.00.



