



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, January 18, 2022

6:30 PM

Council Chambers, City Hall

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#### 1. Roll Call

*Ald. Wells appeared via zoom.*

**Present:** 13 - Pieper, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne, Browne and McElderry

**Absent:** 2 - Bartels and M. Payne

#### 2. Pledge of Allegiance

#### 3. Public Comment

*Christina Tofte, 335 S Hartwell Ave, spoke on Chapter 9 alcohol ordinance revisions.*

#### 4. Approval of Minutes

##### A. [ID#22-3429](#) Minutes from January 4, 2022

**Attachments:** [ccmn220104 draft](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Browne, to approve Minutes from January 4, 2022. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne, Browne and McElderry

**Absent:** 2 - Bartels and M. Payne

#### 5. Presentations to the Common Council

##### A. [ID#22-3439](#) Presentation of the graduates of the Fall 2021 Leading Waukesha Class

*Kevin Lahner, City Administrator, presented the Leading Waukesha Fall 2021 graduates.*

##### B. [ID#22-3440](#) Presentation on the 2021 City of Waukesha Communications

**Attachments:** [2021 City of Waukesha Communications](#)

*Rebecca Pederson, Assistant to the Mayor and City Administrator, presented the 2021 City of Waukesha communications.*

### Consent Agenda

*The Consent Agenda passed as presented by unanimous consent with no items*

*removed.*

## **1. Other Boards and Commissions**

### **2. Plan Commission**

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

#### **B. Building & Grounds Committee - Ald. E. Payne**

#### **C. Ordinance & License Committee - Ald. Johnson**

##### 1. Licenses

##### A. [ID#22-3380](#) Invited Bartenders

**Attachments:** [Invited Bartenders OL 1-10-22](#)

##### B. [ID#22-3381](#) Bartenders

**Attachments:** [Bartenders OL 1-10-22](#)

##### C. [ID#22-3383](#) Other Applications

**Attachments:** [Other Applications OL 1-10-22](#)

#### **D. Human Resources - Ald. Manion**

#### **E. Board of Public Works - Alex Damien**

##### A. [ID#22-0003](#) Review and act on Contract Change Order No. 3 with Absolute Construction Enterprises, Inc., for the Waukesha Public Library Renovation and Addition project.

**Sponsors:** Public Works

**Attachments:** [22-0003 BPW Agenda Cvr-CO3 Absolute-WPL](#)  
[22-0003\\_CO3-Absolute Construction\\_WPL](#)

##### B. [ID#22-0004](#) Review and act on Contract Change Order No. 3 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project.

**Sponsors:** Public Works

**Attachments:** [22-0004 BPW Agenda Cvr-CO3-Cullen-PD Addition and Renovation](#)  
[22-0004-CO3-Cullen-PD Addition and Renovation](#)

- C. [ID#22-0006](#) Review and act on the Contract extension with United Liquid Waste for bio-solids hauling for the City's Clean Water Plant.
- Sponsors:** Public Works
- Attachments:** [22-0006 BPW Agenda Cover-2022 Contract Ext Bio-Solids Hauling](#)  
[United Liquid Waste Contract Extension](#)  
[United Liquid Waste Ext Req](#)
- D. [ID#22-0007](#) Review and act on Contract Amendment 3 for Operational Assistance Services with Strand Associates for on-going assistance of services related to the recent improvements at the Clean Water Plant.
- Sponsors:** Public Works
- Attachments:** [22-0007 BPW Agenda Cvr Amend 3-Strand Associates-SCADA](#)  
[22-0007-Strand Amend 3 - 1226.045.3.\(FINAL NFS-010522\)](#)
- E. [ID#22-0008](#) Review and act on the Scope of Services for the Engineering Services for the Design of Storm Sewer and Flood Mitigation – Area 7.
- Sponsors:** Public Works
- Attachments:** [22-0008 Agenda Crv -RASmith Flood Mitigation Services](#)  
[Consultant Contract RA Smith-Area 7 Stormwater Design](#)
- F. [ID#22-0009](#) Approve sidewalk easement between Howell Oaks Development, LLC, and the City of Waukesha located at the south end of Retzer Court in the Howell Oaks Subdivision, Addition 4, Phase 5.
- Sponsors:** Public Works
- Attachments:** [22-0009 Agenda Cover Sheet - Sidewalk Easement Howell Oaks DEVELOPMENT, LLC](#)  
[Howell Oaks Addn No 4 - Lots 127-132 Sidewalk Easement 12.09.21](#)
- G. [ID#22-0010](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and I-Prairie LLC aka Neenah Enterprises for property located at 1220 S. Prairie Avenue.
- Sponsors:** Public Works
- Attachments:** [22-0010 BPW Agenda Cover-Neenah Enterprises SW Agreement](#)  
[Neenah Enterprises City Maintenance Agreement](#)
- H. [ID#22-3363](#) Review and act on the Cost Schedule for the Clearing of Snow and Ice from the Right-of-Way per City Code 6.12.
- Sponsors:** Public Works

**Attachments:** [22-3363\\_BPW Agenda Cvr-Snow Ice Clearing Cost Schedule](#)  
[SNOW ICE COST SCHEDULE January 2022](#)

### End of Consent Agenda

#### 6. New Business

- A. [ID#22-3399](#) Review and approve new City logo and Department sub-logos

**Attachments:** [Cover Sheet- City Logo approval](#)  
[New Logo Website page details](#)  
[CityLogos Final](#)  
[DepartmentLogos Final](#)  
[Waukesha LogoGuidelines Final](#)  
[Letterhead- Final Version](#)  
[Email signature](#)  
[Business Card](#)

**A motion was made by Ald. Miller, seconded by Ald. Pieper, to approve new City logo and Department sub-logos. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne, Browne and McElderry

**Absent:** 2 - Bartels and M. Payne

### Reports

#### 7. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry
- I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

8. Plan Commission - Jennifer Andrews

9. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

A. [ID#21-3123](#) Revisions and updates to chapter 9, the alcohol code.

**Attachments:** [O&L Memo with Redline.pdf](#)  
[O&L Memo 1-10-22.pdf](#)

*Motion withdrawn by mover and seconder.*

*This is the Second Reading of revisions and updates to Chapter 9, the alcohol code.*

**A motion was made by Ald. Miller, seconded by Ald. Browne to direct the City Attorney to revise the proposed ordinance to have it state that there are unlimited (or no limit) to licenses to an entity for Class B licenses.**

D. Human Resources Committee Report - Ald. Manion

10. Board of Public Works Report - Alex Damien

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

A. [ID#22-3441](#) Report from the City Administrator

**Attachments:** [Admin Report 1-14-21](#)

14. Mayor's Report & Referrals

A. [ID#22-3442](#) Create and appoint members to a Waukesha Christmas Parade Permanent Memorial Commission

**Attachments:** [Project Charter- Parade Memorial Commission](#)

**A motion was made by Ald. E. Payne, seconded by Ald. C. Payne, to approve the creation and appoint members to a Waukesha Christmas Parade Permanent**

**Memorial Commission. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne, Browne and McElderry

**Absent:** 2 - Bartels and M. Payne

**B.** [ID#22-3449](#) Resolution to Honor the Life of Jody Payne

**Attachments:** [Demise- Jody Payne](#)

**C.** [ID#22-3450](#) Resolution to Honor the Life of Mike Grulke

**Attachments:** [Demise- Mike Grulke](#)

**D.** [ID#22-3451](#) Resolution to Honor the Life of Lyle Lauersdorf

**Attachments:** [Demise- Lyle Lauersdorf](#)

15. Referrals

*There were no referrals made.*

16. Adjournment

*The meeting adjourned at 8:20pm.*

Shawn Reilly, Mayor  
City of Waukesha

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