



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, January 7, 2025

6:00 PM

Council Chambers, City Hall

1. Roll Call

Mayor Reilly called the meeting to order.

Present: 13 - Mike Chrisien, Eric E. Payne, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke and Rick R. Lemke

Absent: 2 - Cory C. Payne and Doreen Wigderson

2. Pledge of Allegiance

3. Public Comment

No speakers present.

Present: 14 - Mike Chrisien, Eric E. Payne, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Doreen Wigderson

Absent: 1 - Cory C. Payne

4. Approval of Minutes

A. [ID#25-11542](#) Minutes from December 17, 2024

Attachments: [CCmn241217 Draft.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Manion, to approve the Minutes from December 17, 2024. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Doreen Wigderson

Absent: 1 - Cory C. Payne

Consent Agenda

1. Other Boards and Commissions

A. Parks, Recreation and Forestry Board

A. [ID#24-11460](#) Review and act on (recommendation to Common Council) proposed 2025 sponsorship agreement with DICK's Sporting Goods.

Attachments: [Cover Sheet Dicks Sporting Goods 2025 Final 12 11 2024](#)
[Dick's Sporting Goods Sponsorship Agreement 2025](#)

- B. [ID#24-11461](#) Review and act on (recommendation to Common Council) proposed Temporary Limited Easement (TLE) with Wisconsin Department of Transportation associated with planned construction on Highway 59 and Heyer Park.

Attachments: [Cover Sheet-Proposed TLE with WI DOT.pdf](#)
[WDOT Heyer Park Compensation ION Letter parcel 1](#)
[WDOT Heyer Park Easement Contract 2024](#)
[WDOT Heyer Park Easement Size p.1 tle ws_07-25-2024 012238](#)
[WDOT Heyer Park Easement TLE Area Diagram](#)
[WDOT Heyer Park Legal Desc.](#)
[WDOT Heyer Park Waiver NPPR](#)

B. Cemetery Commission

- A. [ID#24-11411](#) Review and act on proposed pricing changes for 2025

Attachments: [Cover Sheet- PHC 2025 Pricing Recommendation](#)
[Proposed Pricing for 2025](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. P. Wuteska

1. Licenses

D. Human Resources - Ald. Chrisien

E. Board of Public Works - Alex Damien

- A. [ID#24-11450](#) Review and act on Contract Change Order No. 2 with Level Up Construction, Inc., for the Badger Drive Metro Interior Renovations project.

Sponsors: Public Works

Attachments: [24-11450 BPW Agenda Cvr-CCO2-Level Up-Badger Drive Renovation.pdf](#)
[24-11450-CCO2-Level Up Construction-Badger Drive Metro Interior Renovations.pdf](#)

End of Consent Agenda

The Consent Agenda was passed unanimously with no items removed.

5. New Business

A. [ID#24-11518](#) Matter of Report - General Election Numbers

Attachments: [2024 General Election Review.pdf](#)

B. [ID#24-11532](#) Claim for damages to auto, Joseph Knauer.

Attachments: [Cover Sheet - J Knauer Claim for Damages](#)
[Claim - Joseph Knauer](#)

A motion was made by Ald. Pieper, seconded by Ald. Moltzan, to approve Joseph Knauer's Claim for damages to auto. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Doreen Wigderson

Absent: 1 - Cory C. Payne

C. [ID#24-11537](#) Claim for damages to vehicle, Jeff Wehr.

Attachments: [Claim - Jeff Wehr](#)
[Cover Sheet - Jeff Wehr Claim for Damages](#)

A motion was made by Ald. Pieper, seconded by Ald. Moltzan, to deny Jeff Wehr's Claim for damages to vehicle. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Doreen Wigderson

Absent: 1 - Cory C. Payne

D. [ID#25-11541](#) Claim for property damage - Michele Neilson

Attachments: [Cover Sheet - Michele Neilson Claim for Damages](#)
[Claim - Michele Neilson](#)

A motion was made by Ald. Moltzan, seconded by Ald. McElderry, to deny Michele Neilson's Claim for property damage. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Doreen Wigderson

Absent: 1 - Cory C. Payne

6. Public Hearing

- A.** [PC24-0630](#) Comprehensive Plan Amendment - UWM-Waukesha Campus, 1500 N. University Drive – A request from Waukesha County to consider an amendment to the land use plan on the 75.9-acre UWM-Waukesha campus site. The site is currently under the Civic and Institutional Land Use category, and the requested change would be to the Residential Flexible Land Use category, in anticipation of future redevelopment as the Universities of Wisconsin will no longer be using the site.

Attachments: [Cover Sheet - Land Use Plan Amendment 1500 N. University Dr. UW-Waukesha](#)
[Cover letter for application- UWM Waukesha Plan Amendment, 1500 University Dr., October 16, 2024](#)
[Attachment to Comprehensive Plan Amendment Application \(FAQ Document\)- UWM Waukesha Plan Amendment, 1500 University Dr., October 16, 2024](#)
[Attachment to Comprehensive Plan Amendment Application \(Site Analysis Report\)- UWM Waukesha Plan Amendment, 1500 University Dr., October 16, 2024](#)
[Comprehensive Plan Amendment Application- UWM Waukesha Campus Plan Amendment, 1500 University Dr., October 16, 2024](#)
[Site Plans- UWM Waukesha Plan Amendment, 1500 University Dr., October 16, 2024](#)

Craig Swantwout spoke on Public Hearing.
Tom Drover spoke on Public Hearing.
Maggie Flood spoke on Public Hearing.
Dwayne Minor spoke on Public Hearing.
Debby Poynickner spoke on Public Hearing.
Stan Flack spoke on Public Hearing.

- B.** [ID#24-11295](#) Zoning Code amendment to repeal Mun. Code section 22.69(5)(b), the 3/4 supermajority vote requirement for zoning amendments if an opposing petition is filed.

Attachments: [Cover Sheet - Repeal 22.69\(5\)\(b\)](#)
[Ordinance 22.69 - Repeal of Supermajority Vote](#)
[2023 Act 16 LC Memo](#)

7. Action on Public Hearing

- A.** [PC24-0630](#) Comprehensive Plan Amendment - UWM-Waukesha Campus, 1500 N. University Drive – A request from Waukesha County to consider an amendment to the land use plan on the 75.9-acre UWM-Waukesha

campus site. The site is currently under the Civic and Institutional Land Use category, and the requested change would be to the Residential Flexible Land Use category, in anticipation of future redevelopment as the Universities of Wisconsin will no longer be using the site.

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[Comprehensive Plan Amendment Application- UWM Waukesha Campus Plan Amendment, 1500 University Dr., October 16, 2024](#)
[Site Plans- UWM Waukesha Plan Amendment, 1500 University Dr., October 16, 2024](#)

A motion was made by Ald. Wells, seconded by Ald. R. Lemke, to approve the Comprehensive Plan Amendment for the UWM-Waukesha Campus, 1500 N.University Drive. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Doreen Wigderson

Absent: 1 - Cory C. Payne

- B.** [ID#24-11295](#) Zoning Code amendment to repeal Mun. Code section 22.69(5)(b), the 3/4 supermajority vote requirement for zoning amendments if an opposing petition is filed.

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[Ordinance 22.69 - Repeal of Supermajority Vote](#)
[2023 Act 16 LC Memo](#)

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke

- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 9. Plan Commission - Jennifer Andrews
- 10. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. P. Wuteska
 - D. Human Resources Committee Report - Ald. Chrisien
- 11. Board of Public Works Report - Alex Damien

A. [ID#24-11449](#) 2025 CIP Projects (Department of Public Works Program)

Sponsors: Public Works

Attachments: [2025_CIP Public Works Program.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve 2025 CIP Projects (Department of Public Works Program). The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Doreen Wigderson

Absent: 1 - Cory C. Payne

- 12. Director of Public Works Report
- 13. City Attorney's Report
- 14. City Administrator's Report
- 15. Mayor's Report & Referrals

A. [ID#24-11527](#) Board and Committee Appointments

Attachments: [Council Letter 01.07.2025.pdf](#)
 [Sarah Wilke Reappointment Letter.pdf](#)

A motion was made by Ald. Wells, seconded by Ald. Pieper, to approve Board and Committee Appointments. The motion carried by the following vote:

Aye: 14 - Mike Chrisien, Eric E. Payne, Joe Pieper, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Doreen Wigderson

Absent: 1 - Cory C. Payne

16. Referrals

There were no referrals.

18. Adjournment

The meeting adjourned at 7:32pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).