



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke  
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

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Tuesday, September 19, 2017

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Roll Call

**Present:** 12 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke and E. Payne  
**Absent:** 3 - Skinner, Jankowski and Boyle

#### 2. Pledge of Allegiance

#### 3. Public Comment

*There were no speakers present for public comment.*

#### 4. Approval of Minutes

[ID#17-1398](#) Minutes from September 5, 2017

**Attachments:** [ccmn170905 draft](#)

**A motion was made by Ald. Thieme, seconded by Ald. Perry, to approve the Minutes of September 5, 2017. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke and E. Payne

**Absent:** 3 - Skinner, Jankowski and Boyle

### **Consent Agenda**

*The Consent Agenda passed by unanimous consent with no changes.*

#### **1. Other Boards and Commissions**

[ID#17-1276](#) To approve the event vendor agreements associated with the 2017 City of Waukesha Oktoberfest public event.

**Attachments:** [Explorers Post 178 2017](#)  
[RMG Contract 2017](#)  
[Council Agenda Cover Sheet-Oktoberfest Contracts2.pdf](#)

[ID#17-1250](#) Approval of Agreement with Clear Channel Outdoor to Provide Bus Shelters with Advertising

**Attachments:** [Agenda Cover Sheet -Approval of Agreement with Clear Channel Outdoor to Provide Bus Shelters with Advertisting.pdf](#)  
[Waukesha Transit Commission Transit Bus Shelters with Advertising RFP Evaluation.pdf](#)  
[Clear Channel 2017-2027 draft.pdf](#)

## **2. Plan Commission**

[PC15 -0195](#) Museum Apartments, 101 W. Main Street - Certified Survey Map

**Attachments:** [S8373 - EXHIBIT A](#)  
[S8373 -CSM](#)

[PC17-0088](#) North Central Utility of Wisconsin, 1100 Silvernail Road - Final Site Plan & Architectural Review

**Attachments:** [17-036 Keller - North Central Utility of WI - Waukesha Overall Plan](#)  
[17-036 Keller - North Central Utility of WI - Waukesha Stubbs Elevation](#)  
[17-036 Keller - North Central Utility of WI - Waukesha Stubbs Title](#)  
[C1.1 Site-Grading Plan NCUW](#)  
[eco\\_spc\\_wp11\\_series](#)  
[NORTH CENTRAL LANDSCAPE PLAN - COLOR](#)  
[North Central Utility Cover Sheet](#)

[PC17-0091](#) Apache Pass - Extra territorial Certified Survey Map

**Attachments:** [20170815140357513](#)  
[Apache Pass Cover Sheet](#)

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

[ID#17-1340](#) Review and act on request to adopt a fee increase for Emergency Medical Services (EMS).

**Sponsors:** Fire Department

**Indexes:** Fees

**Attachments:** [Cover Sheet - EMS Fees](#)  
[EMS Fees Review Overview Letter](#)  
[EMS Fees Comparable](#)  
[EMS Fees History](#)  
[EMS Fees Analysis](#)

## **B. Building & Grounds Committee - Ald. E. Payne**

## **C. Ordinance & License Committee - Ald. Johnson**

### 1. Licenses

[ID#17-1334](#) Bartender Applications- September 11, 2017

**Attachments:** [Bartenders 2017.09.11](#)

[ID#17-1336](#) Other Applications- September 11, 2017

**Attachments:** [Other Licenses 2017.09.11](#)

[ID#17-1386](#) INVITED Other Applications - Zilli's Hospitality Group - Extension of Premise

**Attachments:** [Other Licenses 2017.09.11](#)

## **D. Human Resources - Ald. Thieme**

## **E. Board of Public Works - Dr. Fred Abadi**

C. [ID#17-1056](#) Review and approve Contract Change Order No. 1 with State Contractors, Inc., for the Concrete Pavement Patching & Concrete Sawing project.

**Sponsors:** Public Works

**Attachments:** [\\_Agenda Cover Sheet - CO 1-State Contractors-Concrete Pavement Patching & Sawing.pdf](#)  
[Change Order No 1 - State Contractors-Concrete Pavement Patching & Sawing.pdf](#)

D. [ID#17-1307](#) Review and approve Contract Change Order No. 1 with Tarlton Corporation for the Transit Ramp Waterproofing Coating and Joint Repair project.

**Sponsors:** Public Works

**Attachments:** [\\_Agenda Cover Sheet - Change Order No 1 - Tarlton Corporation.pdf](#)  
[change order No 1 for Tarlton.pdf](#)

E. [ID#17-1315](#) Review and approve the Storm Water Management Responsibility and

Cost-Sharing Agreement between Waukesha Memorial Hospital, Inc., and the City of Waukesha.

**Sponsors:** Public Works

**Attachments:** [Admin Cover Storm Water Management Responsibility WMH.pdf](#)  
[WMH COW Storm Water Management Agreement FINAL PHC Signed 9.7.2017.pdf](#)

- A. [ID#17-1317](#) Review and approve alternative for the Greenmeadow Sanitary Infrastructure Improvements project.

**Sponsors:** Public Works

**Attachments:** [BPW\\_Agenda Cover Sheet-Greenmeadow Sanitary Alternatives.pdf](#)

- B. [ID#17-1323](#) Review and act on Contract Change Order No. 1 with PTS Contractors, Inc., for the Jefferson Avenue, Oscar Street, Greenway Terrace and Butler Drive Utility Improvements project.

**Sponsors:** Public Works

**Attachments:** [\\_Agenda Cover Sheet - Contract Change Order 1 - PTS - Jefferson Oscar Greenway Terrace.pdf](#)  
[Change Order No 1 - PTS Constructors.pdf](#)

- F. [ID#17-1325](#) Review and approve the sanitary sewer Easement Agreement between the Waukesha Parkway LLC and the City of Waukesha.

**Attachments:** [BPW\\_Agenda Cover Sheet-River Valley Road Sanitary Sewer Extension Easement.pdf](#)  
[Easement Agreement Waukesha Parkway LLC.pdf](#)

### **End of Consent Agenda**

#### 5. New Business

- [ID#17-1406](#) Re-establishing Ad-Hoc Parking Committee

**Attachments:** [Downtown Parking- Ad-Hoc Committee - for council](#)

**A motion was made by Ald. Helgestad, seconded by Ald. E. Payne, to approve re-establishing Ad-Hoc Parking Committee. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke and E. Payne

**Absent:** 3 - Skinner, Jankowski and Boyle

### **Reports**

#### 6. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Bartels
- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 7. Plan Commission - Jennifer Andrews

[PC17-0084](#) Monarch Subdivison, CTH X - Preliminary Plat Review

**Attachments:** [3150342 - Monarch Subdivision Prelim Development Plans 2017-08-01](#)  
[3150342-Monarch Subdivision SWMP w encl 2017-08-03](#)  
[Monarch Prel Plat submittal](#)  
[T 080717 City Waukesha Plan Commission Prelim Plat Submittal](#)  
[Monarch](#)  
[Monarch Cover Sheet](#)

**A motion was made by Ald. Perry, seconded by Ald. C. Payne, to approve the Preiminary Plat Review with all Engineering Dept., Fire Dept. and Water Utility Comments and concerns being addressed along with completion of a tree survey to identify trees which will be removed. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke and E. Payne

**Absent:** 3 - Skinner, Jankowski and Boyle

8. Standing Committees

- A. Finance Committee Report - Ald. Pieper

## B. Building &amp; Grounds Committee Report - Ald. E. Payne

## C. Ordinance &amp; License Committee Report - Ald. Johnson

[ID#17-1333](#) INVITED Bartender Applications- September 11, 2017 - Amanda Haynes

**Attachments:** [Bartenders 2017.09.11](#)

*Dakota Thomas was denied on Consent*

**A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve INVITED Bartender Application- Amanda Haynes. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke and E. Payne

**Absent:** 3 - Skinner, Jankowski and Boyle

[ID#17-1335](#) INVITED Other Applications- September 11, 2017 - Wal-Mart, Expansion of Premise

**Attachments:** [Other Licenses 2017.09.11](#)

**A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve INVITED Other Applications- Wal-Mart, Expansion of Premise for online sales. The motion carried by the following vote:**

**Aye:** 10 - Pieper, Bartels, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Rodriguez and E. Payne

**Nay:** 1 - C. Payne

**Absent:** 3 - Skinner, Jankowski and Boyle

**Abstain:** 1 - Lemke

## D. Human Resources Committee Report - Ald. Thieme

## 9. Board of Public Works Report - Dr. Fred Abadi

## 10. Director of Public Works Report

## 11. City Attorney's Report

## 12. City Administrator's Report

[ID#17-1400](#) Report from the City Administrator

**Attachments:** [Admin Report 9.15.17](#)

## 13. Mayor's Report &amp; Referrals

[ID#17-1399](#) Proclamation for Childhood Cancer Awareness Month

**Attachments:** [Childhood Cancer](#)

#### 14. Referrals

*Ald. Helgestad to Building & Grounds to establish No Parking 8 - 5pm Monday - Friday except Holidays on West side of Franklin Ave Between College Ave and Elizabeth.*

*Ald. Thieme to Building & Grounds to please post No Parking Bus Zone 2:00 p.m. - 3:30 p.m. on the West side of Wolf Rd beginning at the drive of Horning Middle School North, past the tennis courts to intersecting point with Saratoga Rd.*

*Ald. Johnson to Ordinance & License to please consider an amendment to the parking ordinance addressing unlicensed vehicles and trailers.*

*Ald. Cummings to Finance/Budget to provide dollars to hire a consultant to evaluate the plusses and minuses, calculate the return on Investment on this question: What would it cost to accommodate IT in an Alternate facility such as: Waukesha County. Also to factor in the study, any kind of current or use of past studies, present equipment would could be used and the use of capital dollars for such a move.*

#### 15. Adjournment

*Adjourned at 7:15 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.