



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, February 4, 2025

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

4. Approval of Minutes

- A. [ID#25-00083](#) Minutes from January 21st, 2025.

Attachments: [Ccmn250121 Draft.pdf](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

2. Plan Commission

- A. [PC25-0002](#) Certified Survey Map – 704 N. Grand Avenue – A request from KEBB CS-WA LLC. to approve a 1-lot CSM over 0.860 acres of land in anticipation of the future development of a new Cobblestone Hotel at the northwest corner of N. Grand Avenue and Wisconsin Avenue.

Attachments: [Cover Sheet -Certified Survey Map 704 N Grand Avenue Cobblestone](#)
[APPL_PC Development Review Application - 010125](#)
[2025-01-10 CSM for review](#)
[CSM Checklist](#)

Legislative History

1/22/25	Plan Commission	recommended for Council Agenda to the City Council
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3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. P. Wuteska

1. Licenses

- A. [ID#25-00067](#) Invited Application: Devi Corner LLC Class "A" Beer and "Class A" Liquor License Application
Legislative History
 1/27/25 Ordinance & License Committee approved
- B. [ID#25-00068](#) Invited Application: 3J Liquor LLC Class "A" Beer and "Class A" Liquor License Application
Legislative History
 1/27/25 Ordinance & License Committee approved
- C. [ID#25-00069](#) Invited Application: Castle Hart LLC Request for Extension of Premise License for the Sale of Liquor and/or Beer
Legislative History
 1/27/25 Ordinance & License Committee approved

D. Human Resources - Ald. Chrisien

E. Board of Public Works - Alex Damien

- A. [ID#25-00049](#) Review and act on the Contract Amendment 6 for Operational Assistance Services with Strand Associates not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant.
- Sponsors:* Public Works
- Attachments:* [25-00049-BPW Agenda Cover Sheet - Strand OP assist 2025.pdf](#)
[Strand Operational Assistance Amendment.pdf](#)
- Legislative History*
 1/23/25 Board of Public Works recommended for Council Consent to the City Council

- B.** [ID#25-00050](#) Review and act on the Contract extension with United Liquid Waste for bio-solids hauling for the City's Clean Water Plant.
- Sponsors:** Public Works
- Attachments:** [25-00050-BPW-2025 Sludge Hauling.pdf](#)
[Waukesha extension letter United Liquid Waste 1-23-25.pdf](#)
- Legislative History**
- 1/23/25 Board of Public Works recommended for Council Consent to the City Council
- C.** [ID#25-00051](#) Review and act on Contract Change Order No. 1 with All-Ways Contractors, Inc., for the 2024 Alley Reconstruction project.
- Attachments:** [25-00051-BPW Agenda Cover Sheet - Change Order #1 2024 Alley Reconstru](#)
[25-00051-CCO1-All-Ways Contractors-2024 Alley Reconstruction.pdf](#)
- Legislative History**
- 1/23/25 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A.** [ID#25-00077](#) Review and act on a sidewalk installation agreement with Waukesha County.
- Attachments:** [Coversheet - Northview Grandview Sidewalk Agreement.pdf](#)
[Northview Grandview Sidewalk Agreement - City Rev 1-28-2025.pdf](#)

6. Public Hearing

7. Action on Public Hearing

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan

- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 9. Plan Commission - Jennifer Andrews
- A. [ID#25-00079](#) Rezoning Ordinance - S West Avenue

Attachments: [Re-Zoning Ordinance - S West Avenue .pdf](#)

10. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. P. Wuteska

- A. [24-11265](#) Amendments to Mun Code 9.09(1) regarding residency restrictions for Alcohol and Tobacco License Agents.

Attachments: [Mun Code 9.09\(1\)](#)
[Ordinance 9.09 Residency Requirements](#)
[Memo-Agent Residence](#)

Legislative History

1/13/25	Ordinance & License Committee	Recommended for Second Reading to the City Council
1/21/25	City Council	Recommended for Third Reading to the City Council

- B. [ID#25-00031](#) Amendments to Mun Code 9.09 and 9.11 regarding qualifications for "Class C" and Class "B" retail alcohol beverage licenses.

Attachments:[Cover Sheet - Class C License Requirements](#)[Memo](#)[Ordinance 9.09\(4\) and 9.11\(9\) - Repeal Class C and Class B Restaurant Requi](#)**Legislative History**

1/13/25	Ordinance & License Committee	Recommended for Second Reading to the City Council
1/21/25	City Council	Recommended for Third Reading to the City Council

D. Human Resources Committee Report - Ald. Chrisien

11. Board of Public Works Report - Alex Damien

- A. [ID#25-00063](#) Resolution relating to the special assessment for the installation of Sanitary Sewer along Silvernail Road from STH 318/Meadowbrook Road to Sussex Lane.

Sponsors:

Public Works

Attachments:[25-00063-BPW_Agenda Cover Sheet - Silvernail Road Preliminary Assessment](#)[25-00063-SilvernailRoadSanitarySewerAssessment_v2-Exhibit A.pdf](#)[Revised 25-00063 BPW RESOLUTION RELATING TO SPECIAL ASSESSMEI](#)[Silvernail Assessment-BPW Appr 1-23-25-Exhibit B.pdf](#)**Legislative History**

1/23/25	Board of Public Works	recommended for approval to the City Council
1/23/25	Board of Public Works	recommended for approval to the City Council

- B. [ID#25-00053](#) Bids Received: Friday, January 17, 2025, at 11:00 a.m. 2025 Cemetery Admin Building HVAC Replacement

Sponsors:

Public Works

Attachments:[2025_Cemetery Admin Building HVAC Replacement-Bid Tab.pdf](#)

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

A. [ID#25-00080](#) City Administrator's Report

Attachments: [Admin Report January 31, 2025.pdf](#)

15. Mayor's Report & Referrals

16. Referrals

17. Closed Session

18. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).