



Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

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MEMORANDUM

DATE: August 15, 2018

TO: Dan Duchniak, General Manager

FROM: Joe Ciurro, Administrative Services Manager

RE: Construction Authorization/Permitting Review

It has come to our attention that the costs associated with construction authorization and permitting review by the WI Public Service Commission (WI PSC) and WI Department of Natural Resources (WI DNR) will exceed the \$50,000 originally approved by the Waukesha Water Commission for 2018.

This is primarily due to two reasons; first, invoices associated with 2017 processed during this year. Communication with the WI PSC and our office regarding two outstanding invoices (\$31,000) from the prior year brought this topic to our attention. Second, as the project has progressed, the pace at which the WI PSC and WI DNR has spent time on our project as outpaced our original approval.

After reviewing the Water Utility's 2018 budget for legal and regulatory services associated with the Future Water Supply project, we expect to have the budget available to increase the authorization by \$50,000.

As the Utility receives invoices for these services in the future, staff will request that sufficient documentation be included to support the costs being charged.

Recommended Motion: Move to authorize an additional \$50,000 for construction authorization and permitting review by the Wisconsin Public Service Commission and Wisconsin Department of Natural Resources.