



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Board of Public Works

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Thursday, November 8, 2018

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

**Present** 4 - Kassens, E. Payne, Pieper, and Michalowski

**Absent** 1 - O'Donnell

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

##### A. [ID#18-1619](#) Approve Minutes of October 18, 2018.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 10-18-18 - Final.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Minutes of October 18, 2018, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

#### 4. Approval of Bonds

##### A. [ID#18-1620](#) Approval of Bonds

**Sponsors:** Public Works

**A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the Bonds be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

#### 5. Approval of Payments

##### A. [ID#18-1621](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [\\_Summary Table for Partial Payments.pdf](#)

- [Advance-4076.Signed.pdf](#)
- [Fahrner-4059.Signed.pdf](#)
- [Musson-4014.Signed.pdf](#)
- [Payne and Dolan-4037.Signed.pdf](#)
- [Process Equipment-4030.Signed.pdf](#)
- [Stadler-4079.Signed.pdf](#)
- [State-4048.Signed.pdf](#)
- [Structurewerks-4077.Signed.pdf](#)
- [Structurewerks-4080.Signed.pdf](#)
- [Super Excavators-4061.Signed.pdf](#)
- [Super Excavators-4071.Signed.pdf](#)
- [Zenith-4074.Signed.pdf](#)
- [Zignego-4049.Signed.pdf](#)

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

6. Bids Received:

- A.**     [ID#18-1622](#)   Bid Received: Friday, November 2, 2018, at 11:00 A.M.  
2018 Schuetze Recreation Center Floor Replacement

The Board of Public Works recommends that the bid from Adair Commercial Flooring, Inc., in the amount of \$37,990.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [18-1622\\_Bid Tab\\_Schuetze Recreation Center Floor Installation.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the bid from Adair Commercial Flooring, Inc., for the 2018 Schuetze Recreation Center Floor Replacement be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

- B.**     [ID#18-1623](#)   Bids Received: Friday, November 2, 2018, at 11:00 A.M.
  - 1) Polymer
  - 2) Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride Alternative

**Sponsors:** Public Works

**Attachments:** [18-1623\\_Memo - CWP Polymer and Phosphorus Removal Chemical 2019.pdf](#)  
[18-1623\\_Bid Tab\\_Polymer\\_2019.pdf](#)  
[18-1623\\_Bid Tab\\_Ferric and Polyaluminum 2019.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the following chemical bids for the Clean Water Plant be approved:

- 1) Polymer from SNF Polydyne for their product Clarifloc CE-1795 \$1.920/lb; and
- 2) Ferric Chloride with Polyaluminum Chloride (PAC) as alternate from Kemira Co., for their product PIX-311 for \$1,491.00/dry ton delivered as Ferric.

The motion carried by the following vote:

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

## 7. Discussion and Recommendation to Council Regarding:

- A.** [ID#18-1643](#) Review and act on Contract Change Order No. 1 with August Winter & Sons, Inc., for the Pump Station Upgrades at Milky Way Road, Springbrook North, and Pearl Street project.

**Sponsors:** Public Works

**Attachments:** [18-1643\\_BPW\\_Agenda Cover-CCO 1-August Winter and Sons-Pump Station Upgrades at Milky Way.pdf](#)  
[18-1643\\_Pump Station CO.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 1 with August Winter & Sons, Inc., for the Pump Station Upgrades at Milky Way Road, Springbrook North, and Pearl Street project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

- B.** [ID#18-1644](#) Review and act on Contract Change Order No. 1 with Advance Construction, Inc., for the S. Prairie Avenue Utility and Street Improvements project.

**Sponsors:** Public Works

**Attachments:** [18-1644\\_BPW\\_Agenda Cover-CCO 1-Advance-S Prairie.pdf](#)  
[18-1644\\_CCO 1-Advance Construction-S Prairie.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the Contract Change Order No. 1 with Advance Construction, Inc., for the S. Prairie Avenue Utility and Street Improvement project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

- C. [ID#18-1648](#) Review and act on Contract Change Order No. 1 with Fahrner Asphalt Sealers, LLC., for the Westbound E. Moreland Blvd. Bridge (B-67-248) Maintenance and Repairs project.

**Sponsors:** Public Works

**Attachments:** [18-1648\\_BPW\\_Agenda\\_Cover-CCO1\\_Fahrner-E\\_Moreland\\_Bridge.pdf](#)  
[18-1648\\_CCO1\\_Fahrner-E\\_Moreland\\_Bridge.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Contract Change Order No. 1 with Fahrner Asphalt Sealers, LLC., for the Westbound E. Moreland Blvd. Bridge (B-67-248) Maintenance and Repairs project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

- D. [ID#18-1653](#) Review and act on Contract Change Order No. 2 with Super Excavators, Inc., for the Area 5 Flood Mitigation project.

**Sponsors:** Public Works

**Attachments:** [18-1653\\_BPW\\_Agenda\\_Cover-CCO2\\_Super\\_Excavators-Area\\_5.pdf](#)  
[18-1653\\_CCO2\\_Super\\_Excavators-Area\\_5.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 2 with Super Excavators, Inc., for the Area 5 Flood Mitigation project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

- E. [ID#18-1684](#) Review and act on Consulting Contract with BWBR for the Architectural Services Contract for Police Department Evidence Storage Study.

**Sponsors:** Public Works

**A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, to remove this item from the Agenda. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

- F. [ID#18-1625](#) Review and act on the proposed 2019 Sanitary Sewer Rates.

**Sponsors:** Public Works

- Attachments:** [18-1625\\_BPW Agenda Cover Sheet - 2019 Sanitary Sewer Rates.pdf](#)  
[18-1625 Resolution 2019 Sewer Rates.pdf](#)  
[18-1625\\_2019 Sewer Rate Model.pdf](#)  
[18-1625\\_2019 Sewer Service Charge Fee Schedule.pdf](#)  
[18-1625 Ehlers 2019 Sewer User Rate Review Presentation.pdf](#)

*Jon Cameron, CIPMA, Senior Municipal Advisor/Vice Present of Ehlers, presented the 2019 Sewer User Rate Review.*

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the 2019 Sanitary Sewer Rates be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

**G.** [ID#18-1626](#) Review and act on the proposed 2019 Sewer Connection Charge Schedule

**Sponsors:** Public Works

- Attachments:** [18-1626\\_BPW Agenda Cover Sheet - 2019 Sewer Connection Charge Schedule.pdf](#)  
[18-1626 Resolution 2019 Connection Charge.pdf](#)  
[18-1626\\_2019 Sewer Connection Charge Schedule.pdf](#)  
[18-1626\\_Memo - Annual Connection Charge Review 2019.pdf](#)  
[18-1626\\_2019 Connection Charge - Current vs Proposed.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the 2019 Sewer Connection Charge Schedule be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

**H.** [ID#18-1634](#) Public Hearing on the August 2018 Facilities Plan Amendment for the Clean Water Plant.

**Sponsors:** Public Works

- Attachments:** [18-1634\\_BPW Agenda Cover Sheet Public Hearing Facility Plan 11 8 2018.pdf](#)  
[18-1634\\_BPW Clean Water Plant Facility Amendment NOTICE.pdf](#)

*Presentation by the City Consultant, Brent Brown of Jacobs Engineering Group, Inc.*

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, to open the public hearing. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

No speakers.

**Motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski to close the public hearing. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

- I. [ID#18-1641](#) Review and act on the recommendation to approve the Amended Facilities Plan for the Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [18-1641 BPW Agenda Cover Sheet Facility Plan Approval 11 8 2018 v2.pdf](#)  
[18-1641 BPW WaukeshaCWP 2018FacilityPlanAmend 20180830 withoutAppendixes.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Amended Facilities Plan for the Clean Water Plant be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

8. Discussion and Authorization re:

- A. [ID#18-1645](#) Review and act on the request from 1337 Harris Drive, Barbara Young, for a one-time water and wastewater credit.

**Sponsors:** Public Works

**Attachments:** [18-1645 BPW Agenda Cover-Sewer Credit 1337 Harris Dr Barbara Young.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the one-time water and wastewater credit for 1337 Harris Drive, Barbara Young, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, E. Payne, Pieper and Michalowski

**Absent:** 1 - O'Donnell

9. Matter of Report

- A. [ID#18-1652](#) Drop Off Center Report and 2019 Outlook

**Sponsors:** Public Works

*Dustin Nolan, Solid Waste and Recycling Manager, presented the 2018 Drop Off Center Costs/Revenue and 2019 Outlook Report.*

10. Communications and Referrals:

## 11. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.