



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

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Tuesday, April 19, 2016

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Roll Call

*Ald. C. Payne arrived at 6:48 p.m.*

**Present:** 13 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski, Helgestad, Francoeur and Perry

**Absent:** 2 - Cummings and Hernandez

#### 2. Pledge of Allegiance

#### 3. Public Comment

*Jane Klett EZ Properties, 310 Williams St. spoke regarding the proposed ordinance regarding board signs.*

#### 4. Approval of Minutes

##### A. [ID#16-0677](#) Minutes - 04/07/2016

**Sponsors:** Clerk/Treasurer

**Attachments:** [ccmn160407 draft](#)

**A motion was made by Ald. Thieme, seconded by Ald. Perry, that the Minutes of April 7, 2016 be approved. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski, Helgestad, Francoeur and Perry

**Absent:** 3 - Cummings, C. Payne and Hernandez

#### 5. Approval of final form of ordinances passed at previous meeting

##### A. [ID#16-490](#) Block Party Ordinance

**Attachments:** [New 6.185 Block Parties O&L Redline](#)  
[Ordinance 6.185 Block Parties](#)

A motion was made by Ald. Johnson, seconded by Ald. Skinner, that the final form of Ordinance 6.185 Block Parties be approved. The motion carried by the following vote:

**Aye:** 12 - Pieper, Bartels, Skinner, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski, Helgestad, Francoeur and Perry

**Absent:** 3 - Cummings, C. Payne and Hernandez

## **Consent Agenda**

*Item ID #16-435 from New Business and Plan Commission item PC16-0001, Stillwater Villas were added to the Consent Agenda. No items were removed. Upon the unanimous consent of the 13 Council members present, the Consent Agenda passed.*

### **1. Other Boards and Commissions**

- A. [ID#16-0692](#) Approve the proposed contract extension of the Pool Water Management Program with Carrico Aquatic Resources, Inc. as recommended by the Parks, Recreation & Forestry Board.

**Attachments:** [Council Agenda Cover Sheet-Carrico Contract](#)  
[PRF Carrico Contract](#)

- B. [ID#16-0685](#) Carrico Contract for Pool Chemical Maintenance

**Attachments:** [Council Agenda Cover Sheet-Carrico Contract](#)  
[PRF Carrico Contract](#)

### **2. Plan Commission Report - Maria Pandazi**

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

1. [ID#16-529](#) Review and act on a request by the Fire Department for permission to allow Brindlee Mountain Fire Apparatus to list, market and broker the sale of the Fire Department's 1992 E-One Aerial Platform. The term of the listing would be for 6 months.

**Sponsors:** Fire Department

**Attachments:** [Cover Sheet- Brindlee Mountain](#)  
[Memo on Brindlee Mountain](#)  
[Tiered Commission Rates](#)

#### **B. Building & Grounds Committee - Ald. E. Payne**

1. [ID#16-496](#) Approval of two 30 minute parking spaces at 271 W. Main St. - (amended to be "approve the 2nd, 3rd and 4th parking stalls on the north side of W. Broadway east of W. Main Street be designated as temporary 30 minute parking, 7 am to 7pm, Except Sundays and Holidays. Said Temporary stalls will be removed by the City when the W. Main Street construction project is done and parking will revert back to previous parking times).

**Sponsors:** Helgestad

**Attachments:** [B&G Resolution RTC for the 04-19-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-496 Admin Review Two 30 Min parking stalls to CC](#)

Referral was made by Ald. Helgestad on behalf of business owners on W. Main Street near E. Broadway. Due to the construction project, some business owners would like to have two stalls designated as 30 minute stalls to allow for more turn over. Said businesses operate on quick turn around times for customers. Since W. Main Street will be under construction and no parking is allowed during construction, an alternative is to temporarily designate two stalls on E. Broadway to be 30 minute. Staff recommends denial of this request.

2. [ID#16-0547](#) Approve the installation of a stop sign on Waterview Lane at Market Place.

**Sponsors:** Public Works and Manion

**Attachments:** [B&G Resolution RTC for the 04-19-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-0547 Admin Review Stop Sign on Waterview Ln to CC](#)

### **C. Ordinance & License Committee - Ald. Johnson**

#### 1. Licenses

- A. [ID#16-0552](#) Bartenders 4 11 16

**Sponsors:** Clerk/Treasurer

**Attachments:** [Bartenders 04 11 16](#)

- B. [ID#16-0554](#) Other Applications for licenses considered by Ordinance & License Committee for April 11, 2016.

**Sponsors:** Clerk/Treasurer

**Attachments:** [Other Licenses 4 11 16](#)

### **D. Board of Public Works - Dr. Fred Abadi**

1. [ID#16-497](#) Approval of Consultant for the West Avenue Landfill for continued Design and Maintenance. The BPW's recommends Foth Infrastructure and Environment

**Attachments:** [BPW agenda cover sheet Foth Contract for Foth](#)  
[ID 16-497 Memo to BPW Foth Consulting](#)  
[2016 Consultant Work Cost Sheets for Foth Infrastructure 040716](#)

2. [ID#16-0578](#) Approve Contract Amendment with Ayres Assoc. Inc. for the E. Sunset Dr. Utility and Road Improvement Design

**Sponsors:** Public Works

**Attachments:** [Ayres Associates Inc E Sunset Dr - Change Order No 1.pdf](#)

3. [ID#16-0579](#) Approve contract for Engineering Consultant Services for the E. Moreland Blvd. Sanitary Sewer Odor Study The BPW"s recommends ch2m.

**Sponsors:** Public Works

**Attachments:** [WaukeshaEMorelandBlvdOdorProposal\\_Final](#)

4. [ID#16-0580](#) Approve Contract Change Order No. 3 with CD Smith for the Wastewater Treatment Plant Improvements

**Sponsors:** Public Works

**Attachments:** [CD Smith - Change Order No. 3 WWTP.pdf](#)

### End of Consent Agenda

#### 6. New Business

- A. [ID#16-197](#) Presentation -Years of Service - Ald. Joan Francoeur

**Sponsors:** Mayor and Reiland

*Ald. C. Payned arrived during the Presentation.*

- B. [ID#16-535](#) Review and Act on a request to move to a subscription based Office 365 (E3) instead of purchasing MS Office 2016. Also, approve Capital and Operating budget amendments for an amount not to exceed \$59,000 as described."

**Sponsors:** Information Technology

**Attachments:** [Agenda Cover Sheet - Office 2016](#)  
[Office 365 cost](#)

*This item was added to the Consent Agenda and passed by unanimous Consent of the 13 Council members present.*

- C. [ID#16-0660](#) Resolution authorizing the issuance and sale of approximately \$18,275,000 General Obligation Promissory Notes, Series 2016A.

**Sponsors:** Finance

**Attachments:** [Waukesha C of - 16A GOPNs - Resolution](#)

**A motion was made by Ald. Pieper, seconded by Ald. Reiland, to approve Resolution #40-16 authorizing the issuance and sale of \$18,025,000 General Obligation Promissory Notes, Series 2016A. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Helgestad, Francoeur and Perry

**Absent:** 3 - Cummings, Hernandez and Jankowski

- D.** [ID#16-0661](#) Resolution authorizing the issuance of approximately \$17,400,000 General Obligation Promissory Notes and the issuance and sale of \$17,400,000 Note Anticipation Notes, Series 2016B, in anticipation thereof.

**Sponsors:** Finance

**Attachments:** [Waukesha C of - 16B NANs - Resolution](#)

**A motion was made by Ald. Pieper, seconded by Ald. Reiland, to approve Resolution #41-16 authorizing the issuance of \$17,400,000 General Obligation Promissory Notes and the issuance and sale of \$17,400,000 Note Anticipation Notes, Series 2016B, in anticipation thereof. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Helgestad, Francoeur and Perry

**Absent:** 3 - Cummings, Hernandez and Jankowski

- E.** [ID#16-0662](#) Resolution authorizing the issuance of approximately \$10,710,000 General Obligation Promissory Notes and the issuance and sale of \$10,710,000 Note Anticipation Notes, Series 2016C, in anticipation thereof.

**Sponsors:** Finance

**Attachments:** [Waukesha C of - 16C NANs - Resolution](#)

**A motion was made by Ald. Pieper, seconded by Ald. Reiland, to approve Resolution #42-16 authorizing the issuance of 10,745,000 General Obligation Promissory Notes and the issuance and sale of \$10,745,000 Note Anticipation Notes, Series 2016C, in anticipation thereof. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Helgestad, Francoeur and Perry

**Absent:** 3 - Cummings, Hernandez and Jankowski

- E.** [ID#16-0663](#) Resolution authorizing the issuance and sale of approximately \$6,640,000 General Obligation Refunding Bonds, Series 2016D.

**Sponsors:** Finance

**Attachments:** [Waukesha C of - 16D GORBs - Resolution](#)

**A motion was made by Ald. Pieper, seconded by Ald. Reiland, to approve Resolution #43-16 authorizing the issuance and sale of \$6,280,000 General Obligation Refunding Bonds, Series 2016D. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Helgestad, Francoeur and Perry

**Absent:** 3 - Cummings, Hernandez and Jankowski

- F.**     [ID#16-0664](#)     Resolution authorizing the issuance and sale of approximately \$1,235,000 Taxable General Obligation Promissory Notes, Series 2016E.

**Sponsors:** Finance

**Attachments:** [Waukesha C of - 16E Taxable GOPNs-Resolution](#)

**A motion was made by Ald. Pieper, seconded by Ald. Reiland, to approve Resolution #44-16 authorizing the issuance and sale of \$1,200,000 Taxable General Obligation Promissory Notes, Series 2016E. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Helgestad, Francoeur and Perry

**Absent:** 3 - Cummings, Hernandez and Jankowski

- G.**     [ID#16-0665](#)     A Resolution authorizing the issuance and sale of approximately \$3,705,000 Sewer System Revenue Bonds, Series 2016, of the City of Waukesha, Waukesha County, Wisconsin and providing for the payment of the bonds and other details with respect to the bonds.

**Sponsors:** Finance

**Attachments:** [Waukesha C of - 16 Sewer Sys Rev Bs - Resolution](#)

**A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve Resolution #45-16 authorizing the issuance and sale of \$3,610,000 Sewer System Revenue Bonds, Series 2016, of the City of Waukesha, Waukesha County, Wisconsin and providing for the payment of the bonds and other details with respect to the bonds.. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski, Helgestad, Francoeur and Perry

**Absent:** 2 - Cummings and Hernandez

## **Reports**

### 7. Other Boards and Commissions

#### A. Transit Commission Report - Dr. Fred Abadi

- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 9. Plan Commission - Jennifer Andrews

- A. [PC16-0001](#) Stillwater Villas, PUD and Final Site Plan and Architectural Review

**Attachments:** [Revised - 2016-03-11 CIVIL PLANS-STILLWATER VILLAS](#)  
[Revised - 2016-03-11\\_SWMP REPORT](#)  
[Revised - 2230 Final Submittal Packet](#)  
[Revised - 2999\\_001](#)  
[Revised - CITY OF WAUKESHA-TRIO Responses 2016-03-11](#)  
[Revised - Stillwater Planting Plan\\_031416\\_R](#)  
[Revised -2016-03-11 BMP Engineer's Cost Estimate](#)  
[pcom160413 - Water Utility Dept. Comments](#)  
[pc160413 - Engineering Dept. Comments](#)  
[Stillwater Villas - Cover Sheet](#)

*This item was added to the Consent Agenda and passed by unanimously by consent.*

## 10. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne

- 1. [ID#16-328](#) Approve a No Parking zone on the west side of Baxter Street from the southern most Schuetze Center parking lot driveway to 120 feet south. -

(item amended to be 160 feet south).

**Sponsors:** Public Works and Police Department

**Attachments:** [B&G Resolution RTC for the 04-19-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-328 Admin Review No Parking Any Time on Baxter to CC](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Perry, that the No Parking zone on the west side of Baxter Street from the southern most Schuetze Center parking lot driveway to 120 feet south. - (item amended to be 160 feet south) be sent back to committee. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski, Helgestad, Francoeur and Perry

**Absent:** 2 - Cummings and Hernandez

2. [ID#16-494](#) Approval to upgrade We Energy lighting at the intersection of College Ave, Racine Ave, and Oakland Ave.

**Sponsors:** E. Payne

**Attachments:** [B&G Resolution RTC for the 04-19-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-494 Admin Review Increase Lighting on Racine at College to CC](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Reiland, that the upgrade to We Energy lighting at the intersection of College Ave, Racine Ave, and Oakland Ave. be approved. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Helgestad, Francoeur and Perry

**Nay:** 1 - Jankowski

**Absent:** 2 - Cummings and Hernandez

### C. Ordinance & License Committee Report - Ald. Johnson

1. [ID#16-0553](#) INVITED Other Applications for licenses considered by Ordinance & License Committee on April 11, 2016 (DC's Tap Extension of Premise)

**Sponsors:** Clerk/Treasurer

**Attachments:** [Other Licenses 4 11 16](#)

**A motion was made by Ald. Johnson, seconded by Ald. Perry, to approve DC Tap's Extension of Premise until 11 p.m.. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski, Helgestad, Francoeur and Perry

**Absent:** 2 - Cummings and Hernandez



2. [ID#16-0594](#) Amendment of Municipal Code section 27.04(15) and (16), regarding reader board signs in the Central Business District and Downtown Shopping District.

**Sponsors:** Attorney's Office

**Attachments:** [Ordinance 27.04\(15\) \(16\) - Reader Boards](#)  
[Ordinance 27.04\(15\) & \(16\) - Final](#)

**A motion was made by Ald. Johnson, seconded by Ald. Skinner, that the amendment of Municipal Code section 27.04(15) and (16), regarding reader board signs in the Central Business District and Downtown Shopping District be approved. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski, Helgestad, Francoeur and Perry

**Absent:** 2 - Cummings and Hernandez

D. Human Resources Committee Report - Ald. Francoeur

11. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#16-0584](#) Bids Received: Friday, April 1, 2016 at 11:00 am  
a. E. Moreland Blvd. Sanitary Sewer Rehabilitation  
The Board of Public Works recommends that the Contract be awarded to Visu-Sewer on their low bid of \$303,746.50

**Sponsors:** Public Works

**Attachments:** [5 Bid Tabs\\_E Moreland Sanitary Sewer Rehab.](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Thieme, that the E. Moreland Blvd. Sanitary Sewer Rehabilitation contract be awarded to Visu-Sewer on their low bid of \$303,746.50. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski, Helgestad, Francoeur and Perry

**Absent:** 2 - Cummings and Hernandez

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

16. Mayor's Report & Referrals

- A. [ID#16-0625](#) Mayor's Schedule/Events 4 19 16

**Sponsors:** Mayor

**Attachments:** [Summary of Events 2016 0403 to 0416](#)

## 17. Referrals

*Ald. Erik Helgestad to Building and Grounds modify parking restriction in alley 018 off South Street to allow for parking.*

*Ald. Erik Helgestad to Building and Grounds to modify parking restrictions in Parking Lot 8 to create ten parking spaces on the west side of the lot not allowing overnight permit parking.*

**A motion was made by Ald. Reiland, seconded by Ald. Pieper to approve continuation of any unfinished business into the new council year. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Jankowski, Helgestad, Francoeur and Perry

**Absent:** 2 - Cummings and Hernandez

## 18. Adjournment

*Adjourned at 7:32 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.