



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, February 5, 2019

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Public Art Committee Report - Ald. C Payne

[ID#19-0112](#) Cyndy Baran presents Art to the City

Attachments: [Baran Flyer020519](#)
[Cyndy Baran 19](#)

5. Approval of Minutes

[ID#19-0109](#) Minutes from January 15, 2019

Attachments: [ccmn 19.01.15 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

2. Plan Commission

[PC18-0166](#) St. Paul Place, 222 W. St. Paul Avenue - Certified Survey Map

Attachments: [2018-12-19 CSM for review.pdf](#)
[St. Paul Place CSM Cover Sheet.pdf](#)

Legislative History

1/23/19 Plan Commission recommended for Council Agenda to the City Council

[PC18-0172](#) Lathers CSM, River Road, south of Lawnsdale - Extra territorial Certified Survey Map

Attachments: [CSM-FRED-Lathers-WEST REDIVISION-113018.pdf](#)
[Lathers CSM Cover Sheet.pdf](#)

Legislative History

1/23/19 Plan Commission recommended for Council Agenda to the City Council

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

[ID#19-0011](#) Please approve No Parking Any Time on the west side of N. Moreland Blvd. from the southern-most crosswalk line at Summit Avenue to 40 feet south.

Sponsors: Public Works

Legislative History

1/14/19 Building and Grounds recommended for Council Consent to the City Council

[ID#19-0012](#) Please approve No Parking Any Time on east and west sides of Dunbar Avenue from 70 feet north to 370 feet north of Marshall Street.

Sponsors: Public Works

Legislative History

1/14/19 Building and Grounds recommended for Council Consent to the City Council

[ID#19-0013](#) Please approve a stop sign on Bethesda Ct at Dunbar Avenue.

Sponsors: Public Works

Legislative History

1/14/19 Building and Grounds recommended for Council Consent to the City Council

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#19-0051](#) Bartender Applications - January 14, 2019

Attachments: [Bartenders 2019.01.14](#)

Legislative History

1/14/19 Ordinance & License Committee recommended for Council Consent to the City Council

[ID#19-0052](#) INVITED Other Applications - January 14, 2019

Attachments: [Other Licenses 2019.01.14](#)

Legislative History

1/14/19 Ordinance & License Committee recommended for Council Consent to the City Council

[ID#19-0053](#) Other Applications - January 14, 2019

Attachments: [Other Licenses 2019.01.14](#)

Legislative History

1/14/19 Ordinance & License Committee recommended for Council Consent to the City Council

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

[ID#19-0037](#) Approval of the Contract to host 2019 Appliance Collection Events with Refrigerant Depot, LLC, for Residential Recycling and Solid Waste.

Sponsors: Public Works

Attachments: [19-0037 BPW Agenda Cover Sheet-2019 Appliance Collection-Refrigerant Dep](#)
[19-0037 Refrigerant Depot Contract 2019.pdf](#)

Legislative History

1/17/19 Board of Public Works recommended for Council Consent to the City Administrator Annual Review Committee

[ID#19-0038](#) Review and act on Contract Change Order No. 2 (time extension) with Robinson Brothers Environmental, Inc., for the Demolition and Asbestos Abatement of 200-310 Delafield St.

Sponsors: Public Works

Attachments: [19-0038 BPW Agenda Cover-Robinson Bros CCO1-200-310 Delafield.pdf](#)
[19-0038_change order No 2 for Robinson Brothers.pdf](#)

Legislative History

1/17/19 Board of Public Works recommended for Council Consent to the City Council

[ID#19-0039](#) Review and act on the Contract Amendment No. 1 with BWBR for AV and Security Design for City Hall Design and Construction.

Sponsors: Public Works

Attachments: [19-0039_BPW_Agenda_Cover_Sheet_BWBR_Amendment_1.pdf](#)
[19-0039 Amendment 2 -2019-01-09 Proposal - AV and security DD-CA-Waukes](#)

Legislative History

1/17/19 Board of Public Works recommended for approval to the City Council

[ID#19-0041](#) Approval of the Contract to host 2019 Residential TV and Electronics Collection Events with Legacy Recycling, LLC.

Sponsors: Public Works

Attachments: [19-0041_BPW_Agenda_Cover_Sheet-2019_Electronics_Event_Contract_-_Legacy_](#)
[19-0041_2019_Contract_-_TV_and_Electronics_Collection_Events.pdf](#)

Legislative History

1/17/19 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

6. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

[ID#19-0136](#) Consider a request from the Housing Action Coalition to use 1210 Sentry Drive as a temporary overflow shelter for remainder of this winter

Attachments: [Request- HAC](#)
[BC19 TempHousingLtr](#)

[ID#19-0114](#) Presentation on 2018 City of Waukesha Communications

Attachments: [2018 Communication Review](#)

[ID#19-0134](#) Review and Discuss plans for the new City Hall

Attachments: [Waukesha City Hall 2019-02-05 Common Council Preview](#)

[ID#19-0135](#) Confirmation of the appointment of Marquise Vasquez, Ph.D to the Human Resources Director position as selected by the City Administrator.

Sponsors: City Administrator

Attachments: [Council Agenda Cover Sheet - Human Resources Director 2.6.2019](#)
[Vasquez- Resume and Cover Letter](#)
[Management Recruitment Policy](#)

[ID#18-1826](#) Review City of Waukesha Housing Study

Attachments: [Waukesha_HousingStudy_2019_1_18.pdf](#)

Legislative History

1/23/19 Plan Commission recommended for approval to the City Council

[ID#19-0076](#) Introduce resolution to discontinue public alley reservations on private property at 627 East Newhall Avenue.

Sponsors: Board of Public Works

Attachments: [Resolution-Abandoned Alley-627 E Newhall.pdf](#)
[Cover Sheet-Abandoned Alleys 627 E Newhall.pdf](#)
[Lis Pendens-Abandon Alley.pdf](#)

[ID#19-0122](#) Request to approve contract amendment with American United Life for the FICA Alternative Plan.

Attachments: [Agenda Cover Sheet - CC - FICA Alternative Plan.docx](#)
[FICA Alternative City of Waukesha Amendment.pdf](#)
[FAQ - MidAmerica Group Annuity Amendment.pdf](#)
[FICA Alternative CityofWaukesha 3121 PlanDocs.pdf](#)
[FICA Alternative Contract .pdf](#)

Reports

7. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

[ID#19-0123](#) Update from the Waukesha Water Commission

Attachments: [01 17 2019 Meeting update to Council](#)

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. Skinner

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

[ID#19-0103](#) Approve proposed 2019 Parks and Forestry Division Seasonal Wage Schedule

Attachments: [GBF seasonal wage scale 2019.pdf](#)

G. Library Board Report - Ald. Helgestad

H. Cemetery Commission Report - Ald. Cummings

I. Waukesha Housing Authority Report - Ald. Rodriguez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

8. Plan Commission - Jennifer Andrews

9. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

[ID#19-0009](#) Please approve removal of the existing 2 Hour Parking zone on the north side of W. College Avenue between N. East Avenue and N. Barstow Street.

Sponsors: Public Works and Helgestad

Legislative History

1/14/19 Building and Grounds recommended for approval to the City Council

[ID#19-0010](#) Please approve No Parking Any Time on the north side of W. College Avenue from N. East Avenue to N. Barstow Street.

Sponsors: Public Works and Helgestad

Legislative History

1/14/19 Building and Grounds recommended for approval to the City Council

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Thieme

[ID#19-0058](#) Request of Community Development Director Jennifer Andrews to reclassify four (4) positions in the Community Development Department to reflect how the department has been operating over the past year and reflect the actual work being done by staff members.

Attachments: [Council Agenda Cover Sheet- Comm Dev Staff Reclass.docx](#)
[Community Development Reclass Memo. 1-11-19.docx](#)
[Deputy Comm Dev Director Job Description 2019 redline .docx](#)
[Principal Planner Job Description - redline 2019.docx](#)
[Associate Planner Job Description Revised 2019 redline.docx](#)
[Special Projects Coordinator Job Description.docx](#)
[Property Maintenance Inspector Job Description.docx](#)
[Comm Dev Staff Reorg Financial Analysis 1-11-19.pdf](#)

Legislative History

1/16/19	Human Resources Committee	approved
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10. Board of Public Works Report - Dr. Fred Abadi

[ID#19-0036](#) Bids Received: Friday, January 11, 2019, at 11:00 A.M.
 Dunbar Avenue, Bethesda Court, Prospect Court Utility and Street
 Reconstruction

The Board of Public Works recommends that the low base bid for concrete from State Contractors, Inc., in the amount of \$1,581,111.11 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab_Dunbar Bethesda Prospect - Concrete.pdf](#)
[Bid Tab_Dunbar Bethesda Prospect - Alternate-Asphalt.pdf](#)

Legislative History

1/17/19	Board of Public Works	recommended for approval to the City Council
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11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

[ID#19-0126](#) Report from the City Administrator

Attachments: [Admin Report 2-1-19](#)

14. Mayor's Report & Referrals

[ID#19-0113](#) Proclamation for Plowshare's 30th Anniversary

Attachments: [Proclamation- Plowshare](#)

15. Referrals

16. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.