



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Human Resources Committee

Wednesday, May 15, 2024

6:00 PM

Council Chambers, City Hall

1. Call To Order

Present: 5 - Paul Wuteska, Cassandra Rodriguez, Frank McElderry, Mike Anderson and Mike Chrisien

2. Public Comment

No public comment.

3. Approval of Minutes

A. [ID#24-9803](#) Approval of the minutes of the February 16, 2024 meeting

Attachments: [HR Meeting Minutes - Feb 21, 2024 DRAFT.pdf](#)

Motion by Ald Chrisien, second by Ald McElderry, to approve the minutes from the Feb 21, 2024 meeting.

Aye: 5 - Paul Wuteska, Cassandra Rodriguez, Frank McElderry, Mike Anderson and Mike Chrisien

4. Business Items

A. [ID#24-9805](#) Request to amend the Assessor's B-16 Staffing

Attachments: [HR Committee Cover Sheet \(Assessor Reorganization\).docx](#)

Motion by Ald Rodriguez, second by Ald Chrisien, to approve the Assessor's B-16 Staffing changes as presented.

Aye: 5 - Paul Wuteska, Cassandra Rodriguez, Frank McElderry, Mike Anderson and Mike Chrisien

5. Communications and Referrals

A. [ID#24-9804](#) Report Regarding the Clerk/Treasurer Department Restructuring

Attachments: [Clerk-Treasurer Restructure 2024-05-15.docx](#)

6. Closed Session

Motion by Ald Wuteska, second by Ald McElderry, to move into closed session.

Aye: 5 - Paul Wuteska, Cassandra Rodriguez, Frank McElderry, Mike Anderson and Mike Chrisien

7. Reconvene in Open Session

A motion was made by Ald Rodriguez, second by Ald McElderry, to reconvene in open session.

- A.** [ID#24-9081](#) Review and consider City Administrator evaluation timeline, process, and goals.

Motion was made by Ald Wuteska, second by Ald McElderry, to approve City Administrator evaluation timeline, process, and goals as presented.

Aye: 5 - Paul Wuteska, Cassandra Rodriguez, Frank McElderry, Mike Anderson and Mike Chrisien

7. Adjournment

Adjourned at 6:46pm.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).