



**City of Waukesha**  
201 Delafield St. Waukesha, WI 53188  
Tel: 262.542.3700  
waukesha-wi.gov

<b>Committee:</b> Information Technology Board	<b>Date:</b>
<b>Common Council Item Number:</b> ID#25-00345	<b>Date:</b> 2025-03-05
<b>Submitted By:</b> Chris Pofahl	<b>City Administrator Approval:</b> Rebecca Pederson
<b>Finance Department Review:</b> Denise Vandenbush-Kohlmann	<b>City Attorney's Office Review:</b> Brian Running
<b>Subject:</b> Review and Approve: InTime Contract	

**Details:**  
Currently, the Police Department relies on four different scheduling software solutions due to the complexity of the patrol schedule. This approach is inefficient and increases the risk of errors. The existing system, Aladtec, no longer meets our needs, which is why we are requesting a transition to Intime.

Aladtec was introduced years ago to move away from manual, paper-based scheduling. Originally developed by a Wisconsin-based company, it has since changed ownership.

The court model in Intime will enable us to track court notices within the software and distribute them through the app. This will allow officers to receive court notifications promptly, eliminating the need to check emails or rely on direct phone calls. Additionally, schedules will be updated automatically, improving our ability to accurately forecast staffing requirements.

**Options & Alternatives:**

**Financial Remarks:**  
The first-year fees are \$29,960 and will come from funds that were going to be used to get Kronos setup with advanced scheduling. Subsequent annual fees will \$17,560, which is \$2,000 more annually than the current system, but the current system does not have the court and subpoena module or capability.

**Executive Recommendation:**