



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Human Resources Committee

---

Wednesday, November 18, 2020

6:00 PM

Virtual Meeting:  
[https://waukesha-wi.zoom.us/webinar/register/WN\\_k28T3Z09T](https://waukesha-wi.zoom.us/webinar/register/WN_k28T3Z09T)  
wSKfudnzErwA  
Phone: 877-853-5247  
Webinar ID: 946 8368 1687  
Webinar Passcode: 730617

---

#### 1. Call To Order

**Present:** 3 - Browne, Manion and Wells

**Absent:** 2 - Cummings and R. Lemke

#### 2. Public Comment

#### 3. Approval of Minutes

[ID#20-1411](#) Approve minutes of the September 16, 2020 meeting.

**Attachments:** [HR Minutes - 9-16-20.pdf](#)

**ID#20-1411 Approve minutes of the September 16, 2020 meeting.**

**Aye:** 3 - Browne, Manion and Wells

**Absent:** 2 - Cummings and R. Lemke

#### 4. Business Items

**Present:** 4 - Browne, Manion, Wells and Cummings

**Absent:** 1 - R. Lemke

**B.** [ID#20-1410](#) Review of City Administrator 360 Questionnaire for Employees.

**In lieu of attached 360 degree we have an all encompassing survey we will use the larger employee engagement survey to gather feedback from the employees regarding the City Administrator for 2020**

**Aye:** 4 - Browne, Manion, Wells and Cummings

**Absent:** 1 - R. Lemke

**A.** [ID#20-1427](#) Update by City Administrator Kevin Lahner on 2020 Goals.

**C.** [ID#20-1403](#) Review and approve changes to HR Policy E-1 Personal Protective

Equipment (formerly Safety Equipment).

**Attachments:** [E1 - PPE \(formerly Safety Equipment Revised 11-23-20.docx\)](#)

*Add change in prescription*

**C. ID#20-1403 Review and approve changes to HR Policy E-1 Personal Protective Equipment (formerly Safety Equipment).**

**Aye:** 4 - Browne, Manion, Wells and Cummings

**Absent:** 1 - R. Lemke

## 5. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.